



Policy Number:	3020
Policy Title:	Presiding Officer

1. At the regular meeting in December of each year, the Board of Directors shall elect a President and Vice-President. Their terms shall be for one year commencing on January 1.
2. The President of the Board of Directors shall serve as presiding officer at Board meetings.
3. The presiding officer should conduct the meeting of the Board, and preserve order and decorum. He or she should state each motion under consideration by the Board and announce each decision of the Board. He or she should decide all questions of order, subject to appeal to the Board, in which event the majority of the Board shall govern and determine the question of order.
4. The presiding officer shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances and any discussion of questions that follow said actions.
5. The presiding officer shall sign all documents approved or adopted at the meeting such as agreements and resolutions.