



AGENDA REGULAR BOARD MEETING

**FAIR OAKS WATER DISTRICT OFFICE
10326 FAIR OAKS BLVD, FAIR OAKS
SEPTEMBER 16, 2024
6:30 PM**

The Board of Directors of the Fair Oaks Water District holds its Regular Board Meetings on the third Monday of each month at 6:30 p.m. The meetings are held at the District Offices located at 10326 Fair Oaks Blvd., Fair Oaks, CA 95628. The Board may discuss any item on the agenda and may act on any of those items.

The Board of Directors welcomes public participation in its meetings. Public comments relating to matters within jurisdiction of the District, and not included on the posted agenda, may be addressed under "public comment," both at the beginning and at the end of the meeting, subject to reasonable time limitations for each speaker. Please note that State law prevents the Board from discussing or acting on items not listed on the agenda. Public comments relating to matters listed on the agenda may be provided at the time when that agenda item is heard.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member or any member of the public.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Human Resource Administrator at (916) 967-5723. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

I. CALL TO ORDER

II. PUBLIC COMMENT

III. CONSENT CALENDAR

1. Approval of Minutes
 - a. Regular Board Meeting of August 19, 2024
2. Accept and File Treasurer's Report for the month of August 2024
3. File Investment Report for the month of July 2024

4. Accept and File Financial Expense Report for the month of August 2024
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of August 2024
7. Approval of Board Expense Report for the month of August 2024

IV. PRESENTATIONS AND CORRESPONDENCE

1. Letter dated September 11, 2024 to all candidates running for the FOWD Board of Directors in the November 2024 General Election, California Fair Political Practices Commission, and others

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on the New York Water Main Project Phase I
2. Update and discussion on the proposed merger of the SJWD and SSWD
3. Update and discussion on FOWD Administration Building Parking Signs
4. Update on the “Request for Qualifications” to select a new Special District Financial Auditor – prior Auditor termed out in accordance with District policy

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. Discussion on FOWD Water Supply for the month of August 2024
2. Discussion and possible action on the Transmission Main Phase I Design Request for Qualifications
3. Discussion on mandated Service Line Inventory
4. Discussion and possible action on additional funding for 2024 expenses

VII. UPCOMING EVENTS

1. September 18, 2024 / SJWD Board Meeting / SJWD Office
2. September 21, 2024 / Fair Oaks Chicken Festival, Fair Oaks Park
3. October 3, 2024 / SJWD & SSWD Joint Board Special Meeting / SSWD Office
4. December 3-5, 2024 / 2024 ACWA Fall Conference / Palm Desert, CA

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)
2. Regional Water Authority (RWA)
3. Sacramento Water Forum
4. Other

IX. DIRECTORS’ REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Dolby)
2. Technical Advisory Committee – (Marx, Petersen)
3. Capital Improvement Committee – (Petersen, Dolby)
4. Personnel Committee – (McRae, Dolby)
5. Public Relations Committee – (McRae, Dolby)
6. FOWD and SJWD 2x2 Ad-Hoc Committee – (McRae, Petersen)

7. FOWD and CWD 2x2 Ad-Hoc Committee – (McRae, Marx)
8. FOWD Field Services Center Ad-Hoc Committee – (Sarkovich, Petersen)

X. GENERAL MANAGER’S REPORT

1. Maintenance Work Report
2. Capital Projects Status Report
3. Authorizations of Additional Funding
4. Water Transfer Status Report
5. Claims Against District
6. Employee Update
7. Water Issues – Update on Regional Involvement
8. Other

XI. PUBLIC COMMENT

XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54954 AND 54956

1. Conference with legal counsel on existing litigation; Government Code Sections 54954.5 and 54956.9; Citrus Heights Water District & Fair Oaks Water District v. San Juan Water District
2. Conference on Anticipated Litigation; Government Code Section 54956.9(d) – two cases

XIII. REPORT FROM CLOSED SESSION

XIV. PUBLIC COMMENT

I, Tom R. Gray, Secretary of the Fair Oaks Water District, do hereby certify that this agenda has been posted at 10326 Fair Oaks Blvd., Fair Oaks, California 72 hours prior to the regular meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.



Tom R. Gray / Secretary
General Manager

9-12-2024

Date

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM III.1a

Approval of Minutes of the Regular Board Meeting of August 19, 2024



District Attendees

| | |
|-----------------|----------------------------|
| Chris Petersen | President |
| Mark Dolby | Vice President |
| Misha Sarkovich | Board Member |
| Tom R. Gray | General Manager |
| Shawn Huckaby | Operations Manager |
| Chi Ha-Ly | Finance Manager |
| Paul Siebensohn | Technical Services Manager |

Other Attendees

| | |
|-----------------|---------------------|
| George Babcock | Visiting Customer |
| Leon Corcos | Corcos Property LLC |
| Charlie Solt | Visitor |
| Roben C. | Visitor |
| Carolyn Bramson | Visitor |
| Richard Luna | Visitor |

Absent

| | |
|---------------|--------------|
| Randy Marx | Board Member |
| Michael McRae | Board Member |

AGENDA ITEMS

I. CALL TO ORDER

- President Petersen called the meeting to order at 6:30 p.m.

II. PUBLIC COMMENT

- Visitor Corcos stated he would like FOWD to modify its parking signs to announce public parking availability after business hours and on weekends.
- General Manager Gray stated that FOWD's mission is to provide our community with an adequate and reliable supply of water, exceeding all drinking water standards, at the lowest reasonable cost. FOWD provides the community self-sufficient parking for its employees and customers with no negative impacts to the Fair Oaks Village.

“Providing public parking to the Fair Oaks Village is secondary to the mission of FOWD. Though important to the FOWD as neighbor and friend to the Fair Oaks Village, any significant or ongoing negative issues with public parking will result in restricting use to accomplishing the FOWD mission.” The Village suffers from a parking shortage, something that all new development should have taken into consideration.

- Visitor Corcos responded that according to the County, the Village has sufficient parking; otherwise, they would not be open. He inquired what it would take for FOWD to add a sign that states parking is allowed after 5:00 p.m. and on weekends.
- General Manager Gray commented that in the past, there has been improper use of the parking lot, utilizing vehicles for sleeping arrangements.
- Visitor Corcos stated that the Village is currently suffering from a lack of parking spaces, and it will get worse once the Fair Oaks Recreation & Park District project is completed.
- President Petersen inquired visitor Corcos if he was asking FOWD to replace its parking signs to reflect that parking is permitted after business hours and on the weekends.
- Visitor Corcos offered to pay to have the new signs made. New signs will avoid questions and confusion to the public.
- An unknown visitor inquired if the parking lot will be utilized by the public or by restaurant employees.
- General Manager Gray stated that there is a lack of parking in the Village. Both Fair Oaks customers and restaurant employees are well aware of the after-business hours parking rule and make use of it.
- Visitor Corcos stated that allowing parking after business hours and on weekends should not be a secret.
- President Petersen stated that visitor Corcos’ request will be taken into consideration.
- Visting customer Babcock suggested having a supplemental sign instead of replacing the current FOWD signs.
- Visitor Corcos agreed with the idea. He requested a sign that clearly states public parking is permitted after business hours and on the weekends.
- Visitor Corcos provided feedback on the Spanish style construction. He believes the Spanish eclectic style will dominate the Village.
- General Manager Gray encouraged everyone to go to the FOWD’s website and familiarize themselves with the documents concerning the Corporate Yard Project.
- Visitor Bramson expressed her concerns about having new signs posted. She is worried about people lacking a residence parking at 5:01 p.m., remaining there over the weekend, and causing problems for the community.
- President Petersen stated this issue has occurred in the past.
- General Manager Gray stated that people have abandoned stolen vehicles in the FOWD parking lot.
- President Petersen stated there might be a middle ground and it will be discussed with staff. However, if FOWD moves forward with this, towing will be enforced; something that has not been done before. If problems arise, towing will need to be part of the solution.

- An unknown visitor stated that the Board has not lived up to what was presented on the Corporate Yard document. In a year's time, FOWD probably experienced one parking issue.
- Visitor Bramson introduced herself and expressed that the recall signs are upsetting and feels like an attack on the Board, it's unwarranted. The water quality is exemplary. Rates are extremely reasonable. The Board has done consistent good work. FOWD is like an institution, and she appreciates it and is in favor of the Spanish Motif.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of July 15, 2024
 2. Accept and File Treasurer's Report for the month of July 2024
 3. File Investment Report for the month of June 2024
 4. Accept and File Financial Expense Report for the month of July 2024
 5. Approval of Warrants
 6. Approval of Cal-Card Statements for the month of July 2024
 7. Approval of Board Expense Report for the month of July 2024
- Director Sarkovich addressed the issue about financial transparency. FOWD is one of the few public agencies that display absolutely everything. Financial transparency is presented on a monthly basis. This, along with the Board Packet, is posted on FOWD's website.
 - Visitor Corcos stated that the financial aspect, although posted, is challenging to understand. The transparency he's referring to consists of hiring a third-party agency to analyze if the 25% rate increase over three years is reasonable and rational. No independent study was done for the water rate increase or for the Corporate Yard Project.
 - Director Sarkovich stated that FOWD is a public agency, not a private business. The 25% rate increase over the next three years is basically governed by Prop 218. Prop 218 is very specific on how it needs to be advertised to the public and what type of analysis is needed. FOWD met every single requirement of Prop 218. This document is also posted on FOWD's website. The specific reason there was a 25% rate increase was due to the transmission main. This project alone will cost about \$30 million.
 - General Manager Gray stated that all this information is on FOWD's website. Despite the 25% increase over a period of three years, FOWD remains the lowest rates in the Sacramento region. In 2025, FOWD will complete several projects. Once completed, FOWD will have \$2.5 million above operating expenses to put toward the transmission main every year until it's finalized.
 - President Petersen inquired about the SMUD expense reflected on page 15 of the pdf file in the check register for the amount of \$15,342.17, specifically about the average

rate increase. He also inquired about Regional Water Authority (RWA) expense of \$53,092.00.

- General Manager Gray replied that SMUD rates have increased approximately 20% in the last couple of years. SMUD has a peak rate and have also added a super peak rate that begins around 5:00 p.m. The \$15,342.17 is a partial payment for a couple of sites. He also addressed the RWA's expense and stated that this amount is a combination of various resources, and regional support received from RWA for the water efficiency program that FOWD participated in regionally. All these fees are reflected in one payment. He will report back to the Board to clarify if this is an annual payment.

Director Sarkovich moved to approve the consent calendar as presented.

Director Dolby seconded the motion.

Motion carried with the following votes: Dolby – aye, Petersen – aye, and Sarkovich – aye.

Absent: Director McRae and Director Marx

IV. PRESENTATIONS AND CORRESPONDENCE

1. None.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on the New York Water Main Project Phase I

- Information only.
- General Manager Gray provided an overview including that it will take approximately 84 days to complete.

2. Update and discussion on the proposed merger of the SJWD and SSWD

- Information only.
- General Manager Gray provided an overview.
- Director Sarkovich mentioned that SSWD has about \$100 million in debt. By merging, FOWD will indirectly be liable for some of the debt. SSWD also has a larger population. If this merger takes place, there is nothing positive for FOWD.
- Visitor Bramson inquired about SJWD's reasoning for wanting to merge.
- President Petersen stated that there are two main reasons: 1) the more water they sell, the more revenue they generate, 2) dry year supply reliability. SSWD has a lot of groundwater infrastructure and can provide aide to SJWD in a dry year. This is one of the things FOWD has been investing in—groundwater wells. FOWD always envisioned partnering with SJWD.
- General Manager Gray stated that the Board Packet contains information about this topic and a fact sheet is available on the FOWD website

3. Discussion and possible action on a request to form a FOWD Customer Advisory Committee

- General Manager Gray provided an overview.

- Visitor Corcos questioned the reason for not having a Customer Advisory Committee. He stated that apparently, you don't want the Customer Advisory Committee or you would have said we welcome that. He also stated that according to SJWD, the FOWD buys 90% of water, so this is all about 10%.
- Director Sarkovich provided an explanation of SJWD's rate structure for water.
- Visitor Corcos stated that having a Customer Advisory Committee will allow customers to provide their input and recommendations on budgeting decisions versus sitting in meetings.
- General Manager Gray clarified that FOWD staff does not make decisions, the Board provides FOWD staff direction on what to do. There are many opportunities throughout FOWD's monthly Board meetings for public input and the Prop 218 process is exhaustive. FOWD staff is outlining for the Board that the FOWD process is robust and in some cases, more than what other agencies are doing.
- Visitor Corcos stated that there is a huge difference between having the meeting where the public comes to give comment or having a group of rate payers and community members sitting down in back room bearing through; helping to make recommendations to the information FOWD will bring to the public. He went on to state that just because FOWD is supposed to have 3 or 2 meetings that barely anyone shows up to because they are poorly advertised, that's different.
- President Petersen inquired about visitor Corcos' reasoning behind that comment.
- Visitor Corcos replied that there has only been three or four people attending the Board meetings he has attended.
- Director Sarkovich stated that low public attendance is a sign of success. If FOWD had the highest rates in the region, the room would be packed.
- General Manager Gray stated that FOWD is no different than any other public government process. Some of FOWD's outreach is more robust than typical public outreach. Local government is set-up to have Board meetings seeking public input and the Board is elected to make decisions.
- An unknown visitor asked if there is a downside to having a Customer Advisory Committee and inquired if this would be costly or time-consuming for FOWD.
- President Petersen responded that having a Customer Advisory Committee would require additional time allocation for staff than what is currently spent to prepare for Board meetings. He stated that on average, the Board of Directors spend six to eight hours preparing for Board meetings. Each Board Member gets a stipend of \$100.00 per meeting; it is essentially a volunteer position. This is money coming out of the District, in addition to staff and the Board's time to participate in these meetings.
- An unknown visitor inquired if the Board's decision would be swayed if there is enough public interest to participate in a Customer Advisory Committee.
- President Petersen stated that FOWD is very open and transparent with the budgeting process. The purpose of the monthly Board meetings is to solicit input and comments from the public. There has been hardly anyone that provides public comment when discussing the budget. It has happened, but it's rare. It has never risen to the point of needing more engagement.
- An unknown visitor shared her perspective and noted she recently found out about these meetings. She believes having the Board Packet online is only accessible for

the younger audience. If more people are aware of these meetings, maybe they will become more interested in participating. It doesn't mean that the Board is not doing an excellent job, but maybe it will encourage people to be more involved.

- An unknown visitor commented that he believes there is no need for a Customer Advisory Committee. The financials are always laid out. He is curious to know what percentage of FOWD's customers are asking for a Customer Advisory Committee. It seems to be the 1% that is badgering the District, those involved in the "move the yard campaign." FOWD is very transparent and doing a great job delivering water at a very low cost.
- General Manager Gray shared his experience when he first joined the District in 2004 and there was a need for a Customer Advisory Committee. The District was under investigation by the grand jury. FOWD implemented things from that committee to get to where it is at today. We implore people to seek the truth.
- Visitor Corcos commented that having a Customer Advisory Committee will help get the truth out. If it worked back in 2004, it should also work out now.
- General Manager Gray responded that a Customer Advisory Committee was created in 2004 because there were issues to resolve back then. The issues being brought up recently are not the real purpose. The truth is that some people would like FOWD to move and take over the yard.
- Visitor Babcock commented that there is absolutely nothing stopping anybody from attending these meetings. He shared his experience from 2015, when San Juan Water District (SJWD) was going to do a drastic cut of FOWD's water supply and he began attending SJWD's meetings. Visitor Babcock began attending FOWD's Board meetings in 2017 and has only missed a couple on rare occasions. He stated that he is the only public attendee in most of the monthly FOWD Board meetings. He believes there is no need for a Customer Advisory Committee.
- Director Sarkovich stated that the Customer Advisory Committee is a bad idea because there is no need for it. Numbers do not lie; one picture tells you a thousand words. FOWD has by far the lowest water rates in the region, this information is posted on FOWD's website. He doesn't understand how having a Customer Advisory Committee would improve these facts. FOWD is very efficient, it has expertise, and it has delivered. FOWD is very transparent. Everything of financial substance is posted online (the budget and financial audit). It's there for anyone to see. FOWD has accountability. Every two years, at least two Board Members are up for reelection. This year, there are three Board Members running for reelection, it's part of the democratic process. He stated that visitor Corcos is running a slate to recall President Petersen and Director McRae. In his opinion, this is abuse and overreach. There is nothing these Board Members did to deserve to be recalled. Recall is deserved when there is most egregious acts of public abuse. The Board decided to deny visitor Corcos' request to move the corporate yard and build a parking lot as his motivation was driven by self-interest. This is the only reason we are here. Instead of the Board spending time to discuss and run a water business, time is being spent by talking about visitor Corcos—property owner and developer in the Fair Oaks Village.
- Visitor Corcos stated that he doesn't have the money to buy FOWD's property, but somebody can.

- Director Sarkovich is happy Mr. Corcos has built a successful business.
- An unknown visitor stated that the property belongs to FOWD and it's not up for sale.
- Director Sarkovich stated that when visitor Corcos decided to develop in this area, he was well aware of the corporate yard's existence; and yet he decided to build.
- Director Sarkovich decided not to move forward with any motion, as he does not consider a Customer Advisory Committee necessary. He stated that Mr. Corcos is not here for financial transparency or the low cost of water service. He stated that Mr. Corcos is here to move FOWD out of the Fair Oaks Village.
- President Petersen stated he is not in favor of forming an oversight committee at this time. He believes the Board meetings serve that venue. FOWD is very open and transparent with the budgeting process and welcomes input from ratepayers. FOWD has very qualified staff that run the organization. We are very lean and that's why we have such low rates, but we also do very good planning. One of the things that attracted President Petersen to join the Board was the "pay as you go" structure, it's great financial stewardship. The information in the staff report and meetings at FOWD are an opportunity for public input. The Board will take as long as it needs to take to be sure we are accounting for the interests of our rate payers.
- Director Dolby stated that there is plenty of opportunity for the public to engage. If you want the information, it's available. He already volunteers a lot of his time to prepare for FOWD Board meetings. He does not see the need for a Customer Advisory Committee.
- General Manager Gray stated that as a public water agency, FOWD needs to stay within the mission of quality and reliable water at a reasonable cost. Sometimes, the discussion is about parking and real estate, but our mission, no matter who is on the Board, needs to stay on that task. FOWD does not get a lot of questions about water quality or water reliability. We get questions about rates and FOWD rates are the lowest. Staff stand perplexed at what's going on.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. Discussion on FOWD Water Supply for the month of July 2024

- Technical Services Manager Siebensohn provided a summary of the water supply report and addressed question from the public.
- Visitor Babcock asked for an explanation of the Fair Oaks 40.
- Technical Services Manager Siebensohn provided an explanation.

2. Discussion and possible action on the "Request for Qualifications" to select a new Special District Financial Auditor – prior Auditor termed out in accordance with District policy

- General Manager Gray recommended Board authorize the "Request for Qualifications" to select a new Special District Financial Auditor.

Director Sarkovich moved to adopt the "Request for Qualifications" to select a new Special District Financial Auditor.

Director Dolby seconded the motion.

Motion carried with the following votes: Dolby – aye, Petersen – aye, and Sarkovich – aye.

Absent: Director McRae and Director Marx

3. Discussion on Board direction for the development of a 2025 FOWD Annual Budget

- General Manager Gray presented the proposed 2025 budget schedule and provided an overview of Board direction.
- Visitor Corcos stated that FOWD is using “pay as you go” and he has been asking for two years if FOWD is spending millions of dollars for the Corporate Yard. He inquired if that money is in the bank ready to go.
- Director Sarkovich stated that FOWD is still waiting on the building permits. Once acquired, the next steps involve demolition and temporarily moving the existing facility somewhere in our service territory. FOWD will not be spending much of its budget in 2025, this is a multi-year project. It will take approximately three years to complete this project.
- An unknown visitor stated that an investment in the water infrastructure in Fair Oaks to maintain the quality and services of water is vital. It costs a lot of money to maintain and improve water quality. He believes FOWD has done its job effectively over the years.
- Director Sarkovich stated that on an annual basis, FOWD spends approximately 40% of its revenue on infrastructure. Year after year FOWD invests in the system, prefers to avoid debt and interest. FOWD currently has zero debt. In 2004, the District had debt. It was paid off and FOWD intends to remain on a “pay as you go” basis.
- General Manager Gray stated that the water system needs to be safe and robust in order to produce reliable water. During his twenty years with the District, he is proud that on average, 40% of ratepayers’ money has been reinvested into capital projects. During this time, FOWD has also received over \$18 million in grants.
- Visitor Bramson inquired about the ongoing litigation with SJWD.
- Director Sarkovich stated that it is about SJWD changing the rate structure, and a possible violation of Prop 26.
- President Petersen clarified that this is the beginning of the budgeting process for 2025 and it gets adopted in October.
- Director Sarkovich stated that there will be a public hearing on October 21st. It will be open to the public. The Board will vote on October 28th for possible adoption.
- General Manager Gray stated that the Board publishes a schedule every year for adoption of the budget. On October 21, 2024, a Board Meeting will take place to discuss the draft budget. On October 28, 2024, a Special Board Meeting and hearing is scheduled to discuss the draft budget. There are multiple opportunities for input.
- Visitor Bramson inquired if these meetings will be held at FOWD and also questioned how they are being advertised.
- President Petersen replied that meetings will be held at FOWD, and they will be advertised on the website and outside the administration building.
- Visitor Corcos inquired if these dates will be in the bills.

- Director Sarkovich stated that FOWD plans to send announcements regarding October 21st and 28th to publicize broadly, in addition to the public knowledge of the meetings and website.
- General Manager Gray stated that when the rates are adjusted, there is a mailing that goes out to every customer (Prop 218). This is about a \$20,000 expense.
- Director Sarkovich stated that he does not want to be accused of approving the budget without public input. A mailing will ensure that the public is aware of what is being proposed for the 2025 budget so they can clearly see that rates are not going through the roof and there will be no new debt. He would like to see public outreach for the October 21st and 28th dates to rate payers about the budget process.
- President Petersen agreed with Director Sarkovich’s proposal.
- Director Sarkovich stated that he would like a simple letter sent to customers about what is being proposed with a summary of the staff report.
- Director Dolby also supports this idea.
- Director Sarkovich stated that the staff has direction from the Board that there will be some public outreach in addition to the other points in the staff report.

4. Discussion and possible action on additional funding for 2024 expenses

- Finance Manager Ha-Ly recommended for the Board to authorize a transfer of \$18,800 from the contingency fund to cover 2024 expenses and provided a summary of each expense.
- Director Sarkovich and General Manager Gray provided an overview of how the contingency budget works.

Director Sarkovich moved to authorize the transfer \$18,800 from the contingency fund to cover 2024 expenses as presented.

Director Dolby seconded the motion.

Motion carried with the following votes: Dolby – aye, Petersen – aye, and Sarkovich – aye.

Absent: Director McRae and Director Marx

VII. UPCOMING EVENTS

1. **August 26, 2024 / SJWD Special Board Meeting / SJWD Office**
2. **August 29, 2024 / SJWD Special Board Meeting / SJWD Office**
3. **September 9-12, 2024 / 2024 CSDA Annual Conference / Indian Wells, CA**
4. **December 3-5, 2024 / 2024 ACWA Fall Conference / Palm Desert, CA**

VIII. REPRESENTATIVE REPORTS

1. **Sacramento Groundwater Authority (SGA)**
 - Information only. General Manager Gray provided an overview.

- President Petersen provided his view on SGA's monthly salary schedule. He believes these salary ranges seem really high. He also clarified that his company has no contract with FOWD; there is no conflict of interest.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

4. Other

- None.

IX. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Dolby)

- None.

2. Technical Advisory Committee – (Marx, Petersen)

- None.

3. Capital Improvement Committee – (Petersen, Dolby)

- None.

4. Personnel Committee – (McRae, Dolby)

- None.

5. Public Relations Committee – (McRae, Dolby)

- None.

6. FOWD and SJWD 2x2 Ad-Hoc Committee – (McRae, Petersen)

- None.

7. FOWD and CWD 2x2 Ad-Hoc Committee – (McRae, Marx)

- None.

8. FOWD Field Services Center Ad-Hoc Committee – (Sarkovich, Petersen)

- None.

X. GENERAL MANAGER'S REPORT

1. Maintenance Work Report

- Report provided.

2. Capital Projects Status Report

- Report provided.

3. Authorizations of Additional Funding

- Report provided.

4. Water Transfer Status Report

- None.

5. Claims Against District

- Report provided.

6. Employee Update

- General Manager Gray stated that FOWD lost its Construction Inspector to another entity and two field staff were promoted.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- Report provided.

XI. PUBLIC COMMENT

- Visiting customer Babcock stated he would like to draw attention to Agenda Item X.2 – Capital Projects Report. It's there on the FOWD website for the public to review and it lays everything out.
- An unknown visitor believed that a legitimate issue was brought up earlier about Fair Oaks parking and questioned if this is a County issue. He is aware this is not a FOWD issue.
- President Petersen stated that Fair Oaks is not an incorporated city, the County does approve all the projects, including the development of the park (Fair Oaks Village).
- General Manager Gray stated that in recent developments, municipalities are implementing social engineering, they want people to use public transportation and walk. This results in what is currently happening with the Fair Oaks Village – lack of parking. FOWD hopes to be the best neighbor one could have.

President Petersen closed the open session meeting at 8:30 p.m.

President Petersen opened the closed session meeting at 8:38 p.m.

XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54954 AND 54956

1. Conference with legal counsel on existing litigation; Government Code Sections 54954.5 and 54956.9; Citrus Heights Water District & Fair Oaks Water District v. San Juan Water District
2. Conference on Anticipated Litigation; Government Code Section 54956.9(d) – two cases

President Petersen closed the closed session meeting at 9:45 p.m.

President Petersen reopened the meeting to the public at 9:45 p.m.

XIII. REPORT FROM CLOSED SESSION

- None.

XIV. PUBLIC COMMENT

- None.

XV. ADJOURNMENT

With no further business to come before the Board, President Petersen adjourned the meeting at 9:45 p.m.



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM III.2

Accept and File Treasurer's Report for the month of August 2024

AGENDA ITEM III.2

REGULAR Board Meeting September 16, 2024

To: Board of Directors
From: Chi Ha-Ly
Date: September 6, 2024
Subject: Accept and File Treasurer's Report for the month of August 2024

Recommendation:

None.

Discussion:

Attached you will find the Treasurer's report for the month of August 2024.

Policy Implications:

None.

Fiscal Impact:

None.



Fair Oaks Water District

Treasurer's Report - August 31, 2024
Agenda Item III.2

| Description | LAIF - remaining | General Fund U.S. Bank | Payroll Fund U.S. Bank (I) | Cash | Balance |
|--|---------------------|------------------------|----------------------------|----------------|----------------------|
| Designated and Undesignated Cash, July 31, 2024 | \$10,688,980 | \$325,213 | \$10,864 | \$2,425 | \$11,027,482 |
| Receipts | | | | | |
| Deposit: Water Service | | \$873,921 | | | \$873,921 |
| Deposit: Other | | \$12,084 | | | \$12,084 |
| Interest Earnings | | | | | \$0 |
| Subtotal | \$0 | \$886,005 | \$0 | \$0 | \$886,005 |
| Expenses | | | | | |
| General Expenses | | (\$292,348) | | | (\$292,348) |
| General Warrants | | (\$866,838) | | | (\$866,838) |
| Payroll | | | (\$164,992) | | (\$164,992) |
| Service Charges and Fees | | (\$5,446) | | | (\$5,446) |
| Subtotal | \$0 | (\$1,164,632) | (\$164,992) | \$0 | (\$1,329,624) |
| Transfers and Allocations | | | | | |
| Net Transfer from or to LAIF | (\$300,000) | \$300,000 | | | \$0 |
| Transfer to Payroll | | (\$170,000) | \$170,000 | | \$0 |
| Subtotal | (\$300,000) | \$130,000 | \$170,000 | \$0 | \$0 |
| Designated and Undesignated Cash, August 31, 2024 | \$10,388,980 | \$176,586 | \$15,872 | \$2,425 | \$10,583,863 |

I, Chi Ha-Ly, deposes and says, the foregoing is a true and accurate accounting of the Special Funds in my custody showing the amount of money received by me for said accounts, and the amount and items of expenditure from those accounts during the preceding month, pursuant to Section 24392 of the Water Code.

 Chi Ha-Ly, Finance Manager

 Date

FAIR OAKS WATER DISTRICT
Check Register
August 2024

| <u>Check Number</u> | <u>Check Date</u> | <u>Vendor Name</u> | <u>Check Amount</u> | <u>Description</u> |
|-------------------------|-------------------|---------------------------------|---------------------|---|
| <i>General Expenses</i> | | | | |
| 50891 | 8/7/2024 | AVALON CUSTODIAL CARE | \$ 1,700.00 | Janitorial Services |
| 50892 | 8/7/2024 | STAFF | 164.40 | Certifications |
| 50893 | 8/7/2024 | DITCH WITCH WEST | 2,467.53 | Equipment Repair |
| 50894 | 8/7/2024 | ELEVATOR TECHNOLOGY, INC. | 316.00 | Elevator Maintenance |
| 50895 | 8/7/2024 | FUSE 3 COMMUNICATIONS | 6,695.00 | IT Consulting |
| 50896 | 8/7/2024 | CUSTOMER | 102.82 | Customer Refund |
| 50897 | 8/7/2024 | INTEGRITY DATA INC. | 38.20 | Dues & Subscription |
| 50898 | 8/7/2024 | CUSTOMER | 102.51 | Customer Refund |
| 50899 | 8/7/2024 | OLD VILLAGE LANDSCAPING, INC. | 655.00 | District Site Maintenance |
| 50900 | 8/7/2024 | P G & E | 35.25 | Utilities |
| 50901 | 8/7/2024 | CUSTOMER | 240.91 | Customer Refund |
| 50902 | 8/7/2024 | SMUD | 15,868.91 | Utilities |
| 50903 | 8/7/2024 | TPX COMMUNICATIONS | 7,262.94 | Communications |
| 50904 | 8/7/2024 | SMUD | 4,498.51 | Utilities |
| 50905 | 8/8/2024 | FRANCHISE TAX BOARD | 100.00 | Wage Garnishment |
| 50906 | 8/8/2024 | MFS 529 SAVING PLAN | 175.00 | 529 Education Fund |
| 50907 | 8/14/2024 | AT&T MOBILITY | 1,136.50 | Communications |
| 50908 | 8/14/2024 | BUCKMASTER OFFICE SOLUTIONS | 1,381.55 | Printing Costs |
| 50909 | 8/14/2024 | COUNTY OF SACRAMENTO | 416.50 | Inspection |
| 50910 | 8/14/2024 | COUNTY OF SACRAMENTO | 126.70 | Utilities |
| 50911 | 8/14/2024 | DLT SOLUTIONS, LLC. | 933.19 | Software-AutoCAD |
| 50912 | 8/14/2024 | CUSTOMER | 93.93 | Customer Refund |
| 50913 | 8/14/2024 | STAFF | 19.27 | Employee Recognition (Reissued of Check #50415) |
| 50914 | 8/14/2024 | KASL CONSULTING ENGINEERS, INC. | 18,783.02 | Engineering Services-Skyway, New York, and Northridge |
| 50915 | 8/14/2024 | CUSTOMER | 272.97 | Customer Refund |
| 50916 | 8/14/2024 | OLD VILLAGE LANDSCAPING, INC. | 531.75 | Irrigation Repairs |
| 50917 | 8/14/2024 | CUSTOMER | 50.00 | Clothes Washer Rebate |
| 50918 | 8/14/2024 | WASTE MANAGEMENT | 611.19 | Utilities |
| 50919 | 8/14/2024 | BARE BONES WORKWEAR | 219.81 | Uniforms |
| 50920 | 8/14/2024 | BUCKMASTER OFFICE SOLUTIONS | 1,126.39 | Printing Costs |
| 50921 | 8/14/2024 | CUSTOMER | 350.00 | Toilet Rebate |
| 50922 | 8/14/2024 | PIRTEK HOSES & ASSEMBLIES | 950.30 | Equipment Repair |
| 50924 | 8/21/2024 | ECO-CHEK COMPLIANCE | 966.37 | Air Quality |

| <u>Check Number</u> | <u>Check Date</u> | <u>Vendor Name</u> | <u>Check Amount</u> | <u>Description</u> |
|-----------------------|-------------------|--|---------------------|---------------------------------|
| 50925 | 8/21/2024 | M&M BACKFLOW & METER MAINTENANCE | 1,040.00 | Meter Testing Service |
| 50926 | 8/21/2024 | SWRCB-DWOCP | 120.00 | Training/Certifications |
| 50927 | 8/21/2024 | STAFF | 145.00 | Training/Certifications |
| 50928 | 8/22/2024 | FRANCHISE TAX BOARD | 100.00 | Wage Garnishment |
| 50929 | 8/22/2024 | MFS 529 SAVING PLAN | 175.00 | 529 Education Fund |
| 50930 | 8/28/2024 | SMUD | 5,000.00 | Corporate Yard Deposit |
| 50931 | 8/28/2024 | A. TEICHERT & SON, INC. | 1,204.77 | Sand & Aggregate |
| 50932 | 8/28/2024 | BARE BONES WORKWEAR | 945.62 | Uniforms/Safety |
| 50933 | 8/28/2024 | COUNTY OF SACRAMENTO/ENVIRONMENTAL DEPT. | 705.00 | Permits |
| 50934 | 8/28/2024 | PIPELINE PRODUCTS | 4,014.77 | Sampling Stations |
| 50935 | 8/28/2024 | POTABLE DIVERS, INC. | 4,000.00 | Inspection/Cleaning-Skyway Tank |
| 50936 | 8/28/2024 | REGIONAL WATER AUTHORITY | 265.66 | Conservation Education |
| 50937 | 8/28/2024 | RAWLES ENGINEERING INC. | 2,326.02 | T-Main Shoring |
| 50938 | 8/28/2024 | COUNTY OF SACRAMENTO | 45.00 | District Site Maintenance |
| 50939 | 8/28/2024 | CUSTOMER | 37.59 | Customer Refund |
| 50940 | 8/28/2024 | CUSTOMER | 34.55 | Customer Refund |
| 50941 | 8/29/2024 | BACKFLOW DISTRIBUTORS INC. | 171.69 | Backflow Test Supplies |
| 50942 | 8/29/2024 | CUSTOMER | 350.00 | Toilet Rebate |
| 50943 | 8/29/2024 | CUSTOMER | 559.59 | Customer Refund |
| 50944 | 8/29/2024 | CUSTOMER | 350.00 | Toilet Rebate |
| 50945 | 8/29/2024 | SMUD | 4,178.70 | Utilities |
| * 50329 (VOIDED) | 8/12/2024 | CUSTOMER | (83.97) | Stale-Dated Check |
| * 50377 (VOIDED) | 8/12/2024 | CUSTOMER | (100.58) | Stale-Dated Check |
| * 50415 (VOIDED) | 8/12/2024 | STAFF | (19.27) | Stale-Dated Check |
| REMIT0000000000004295 | 8/7/2024 | BSK ASSOCIATES | 460.00 | Water Testing/Sampling |
| REMIT0000000000004296 | 8/7/2024 | STREAMLINE | 375.00 | Website Maintenance |
| REMIT0000000000004297 | 8/7/2024 | HUNT & SONS LLC | 1,999.29 | Gas and Oil |
| REMIT0000000000004299 | 8/7/2024 | PACE SUPPLY CORP. | 352.34 | Tools |
| REMIT0000000000004300 | 8/7/2024 | SIERRA CHEMICAL COMPANY | 862.11 | Chemicals |
| REMIT0000000000004301 | 8/7/2024 | UNDERGROUND SERVICE ALERT | 1,684.80 | Dues and Subscriptions |
| REMIT0000000000004302 | 8/14/2024 | ACWA-JPIA | 17,886.82 | Worker's Compensation |
| REMIT0000000000004303 | 8/14/2024 | BSK ASSOCIATES | 249.00 | Water Testing/Sampling |
| REMIT0000000000004304 | 8/14/2024 | GRAINGER | 602.84 | Uniforms |
| REMIT0000000000004305 | 8/14/2024 | NEPTUNE TECHNOLOGY GROUP, INC. | 6,084.86 | Meter Equipment |
| REMIT0000000000004306 | 8/14/2024 | PACE SUPPLY CORP. | 1,081.27 | Tools and Meter Parts |
| REMIT0000000000004307 | 8/14/2024 | ACWA-JPIA | 3,746.59 | Cyber Liability |
| REMIT0000000000004311 | 8/21/2024 | GRAINGER | 757.72 | Uniforms |
| REMIT0000000000004312 | 8/21/2024 | HUNT & SONS LLC | 1,157.22 | Gas and Oil |

| <u>Check Number</u> | <u>Check Date</u> | <u>Vendor Name</u> | <u>Check Amount</u> | <u>Description</u> |
|----------------------|-------------------|---|---------------------|---|
| REMIT000000000004313 | 8/21/2024 | NEPTUNE TECHNOLOGY GROUP, INC. | 11.85 | Registers |
| REMIT000000000004314 | 8/21/2024 | SIERRA CHEMICAL COMPANY | 718.43 | Chemicals |
| REMIT000000000004315 | 8/21/2024 | SUPERIOR EQUIPMENT REPAIR, INC. | 5,984.94 | Vehicle Maintenance |
| REMIT000000000004316 | 8/28/2024 | PITNEY BOWES BANK INC-RESERVE | 15,000.00 | Postage |
| REMIT000000000004317 | 8/28/2024 | BSK ASSOCIATES | 548.00 | Water Testing/Sampling |
| REMIT000000000004318 | 8/28/2024 | BURKETT'S OFFICE FURNISHINGS AND SUPPLIES | 85.88 | Office Supplies |
| REMIT000000000004319 | 8/28/2024 | CENTRAL VALLEY ENGINEERING & ASPHALT | 5,252.00 | Paving |
| REMIT000000000004320 | 8/28/2024 | CRAYON SOFTWARE EXPERTS, LLC. | 2,410.68 | Azure Overages |
| REMIT000000000004321 | 8/28/2024 | KRONICK MOSKOVITZ TIEDEMANN & GIRARD | 4,674.00 | Legal Fees |
| REMIT000000000004322 | 8/28/2024 | NEPTUNE TECHNOLOGY GROUP, INC. | 317.80 | Meter Equipment |
| REMIT000000000004323 | 8/28/2024 | PACE SUPPLY CORP. | 1,786.65 | Inventory Parts |
| REMIT000000000004324 | 8/28/2024 | I.M.P.A.C. GOVERNMENT SERVICE | 14,286.29 | See Cal-Card Statements Summary for Details |
| REMIT000000000004325 | 8/28/2024 | BSK ANALYTICAL LABORATORIES | 3,806.00 | Water Testing/Sampling |
| REMIT000000000004326 | 8/28/2024 | CLARK PEST CONTROL | 700.00 | District Site Maintenance |
| REMIT000000000004327 | 8/28/2024 | SIERRA CHEMICAL COMPANY | 838.17 | Chemicals |
| WDL000006605 | 8/14/2024 | IRS EFTPS | 27,664.74 | Federal Payroll Taxes |
| WDL000006606 | 8/8/2024 | PERS-RETIREMENT | 19,311.68 | Retirement Contributions |
| WDL000006608 | 8/14/2024 | EDD | 5,296.56 | State Payroll Taxes |
| WDL000006611 | 8/23/2024 | EDD | 103.57 | State Payroll Taxes |
| WDL000006612 | 8/23/2024 | EDD | 202.12 | State Payroll Taxes |
| WDL000006613 | 8/23/2024 | IRS EFTPS | 570.80 | Federal Payroll Taxes |
| WDL000006614 | 8/23/2024 | IRS EFTPS | 887.28 | Federal Payroll Taxes |
| WDL000006619 | 8/22/2024 | PERS-RETIREMENT | 19,170.53 | Retirement Contributions |
| WDL000006621 | 8/28/2024 | EDD | 5,026.66 | State Payroll Taxes |
| WDL000006622 | 8/28/2024 | IRS - EFTPS | 26,436.65 | Federal Payroll Taxes |

Total General Expenses **\$ 292,348.70**

General Warrants

| | | | | |
|----------------------|-----------|--------------------------------------|---------------|---|
| 50923 | 8/19/2024 | SAN JUAN WATER DISTRICT | \$ 568,983.85 | Water Purchase |
| REMIT000000000004308 | 8/19/2024 | ACWA JPIA | 69,242.79 | Health/Dental/Vision/EAP/Life Insurance |
| REMIT000000000004309 | 8/19/2024 | ACWA-JPIA | 52,767.05 | Property Insurance |
| REMIT000000000004310 | 8/19/2024 | CENTRAL VALLEY ENGINEERING & ASPHALT | 175,843.80 | Paving |

Total General Warrants **\$ 866,837.49**

Service Charges and Fees

| | | | | |
|----------------------|----------|---------------------|-----------|--------------------|
| WDL000006616 | 8/1/2024 | US BANK | \$ 172.77 | Service Charges |
| REMIT000000000004298 | 8/7/2024 | INVOICE CLOUD, INC. | 2,848.80 | Invoice Cloud Fees |

| <u>Check Number</u> | <u>Check Date</u> | <u>Vendor Name</u> | <u>Check Amount</u> | <u>Description</u> |
|---------------------------------------|-------------------|---------------------|------------------------|---|
| WDL000006615 | 8/14/2024 | US BANK | 2,364.35 | Analysis Fees |
| WDL000006631 | 8/31/2024 | INVOICE CLOUD, INC. | 60.38 | Invoice Cloud/Payment Tech (Fees) Settled |
| <i>Total Service Charges and Fees</i> | | | <u>\$ 5,446.30</u> | |
| <i>Total Expenses</i> | | | <u>\$ 1,164,632.49</u> | |



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM III.3

File Investment Report for the month of July 2024

AGENDA ITEM III.3

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
From: Chi Ha-Ly
Date: September 10, 2024
Subject: File Investment Report for the month of July 2024

Recommendation:

None.

Discussion:

Attached are the July 2024 LAIF monthly statement and LAIF monthly performance report. The August 2024 LAIF monthly performance report is not available for inclusion this month due to the timing of the Board meeting. The August 2024 LAIF monthly statement and LAIF monthly performance report will be included in the October 2024 Board Consent Calendar.

The District's cash flow is sufficient to meet the next six months of budgeted District expenses (Govt. Code 53646(b)(3)). The District's investment portfolio is in compliance with the investment policy (Govt. Code 53646(b)(2)).

Policy Implications:

None.

Fiscal Impact:

None.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

August 01, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FAIR OAKS WATER DISTRICT

TOM R. GRAY, GENERAL MANAGER
 10326 FAIR OAKS BLVD
 FAIR OAKS, CA 95628

[Tran Type Definitions](#)



Account Number:

July 2024 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Web Confirm Number | Authorized Caller | Amount |
|----------------|------------------|-----------|----------------|--------------------|-------------------|------------|
| 7/15/2024 | 7/12/2024 | QRD | 1756663 | N/A | SYSTEM | 113,151.04 |

Account Summary

| | | | |
|-------------------|------------|--------------------|---------------|
| Total Deposit: | 113,151.04 | Beginning Balance: | 10,575,829.01 |
| Total Withdrawal: | 0.00 | Ending Balance: | 10,688,980.05 |



PMIA/LAIF Performance Report as of 9/11/24



Quarterly Performance Quarter Ended 06/30/24

| | |
|--|---------------------|
| LAIF Apportionment Rate ⁽²⁾ : | 4.55 |
| LAIF Earnings Ratio ⁽²⁾ : | 0.00012419067099490 |
| LAIF Administrative Cost ^{(1)*} : | 0.16 |
| LAIF Fair Value Factor ⁽¹⁾ : | 0.996316042 |
| PMIA Daily ⁽¹⁾ : | 4.52 |
| PMIA Quarter to Date ⁽¹⁾ : | 4.36 |
| PMIA Average Life ⁽¹⁾ : | 217 |

PMIA Average Monthly Effective Yields⁽¹⁾

| | |
|---------------|--------------|
| August | 4.579 |
| July | 4.516 |
| June | 4.480 |
| May | 4.332 |
| April | 4.272 |
| March | 4.232 |

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 7/31/24 \$170.8 billion

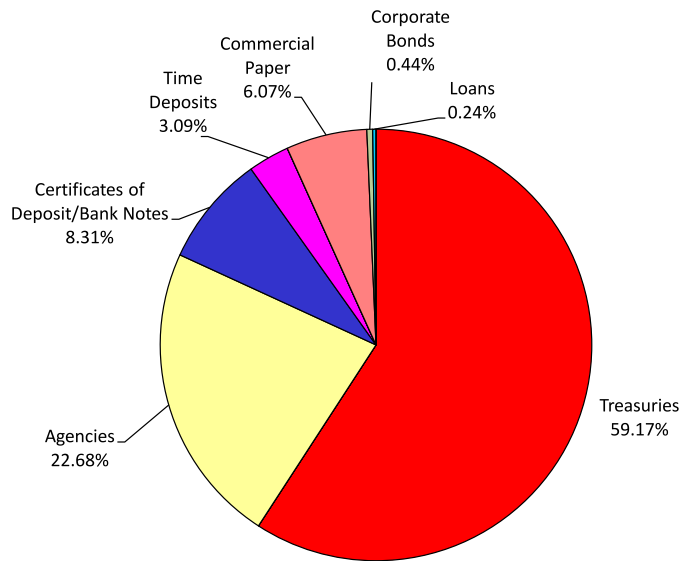


Chart does not include \$1,394,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM III.4

Accept and File Monthly Financial Expense Report for the month of August 2024

AGENDA ITEM III.4

REGULAR Board Meeting September 16, 2024

To: Board of Directors
From: Chi Ha-Ly
Date: September 12, 2024
Subject: Accept and File Financial Expense Report for the month of August 2024

Recommendation:

None at this time. Monthly financial expenses presented for informational purposes.

Discussion:

Attached is the financial report for the month of August 2024.

Please note that the monthly financial report is on a cash basis; therefore, a budgeted line item could be 100% expended as of August 2024.

As of August 2024, the District has 37.25% of remaining adjusted budget.

This report provides a quick snapshot of the operating expenses incurred by the District and does not include items that are capitalized (i.e. costs of construction jobs, fixed assets). The capital projects are reported separately under the “Capital Projects Status Report.”

Policy Implications:

None as a result of recommended action.

Fiscal Impact:

None as a result of recommended action.

FAIR OAKS WATER DISTRICT
Company Consolidation
For the Eight Months Ending Saturday, August 31, 2024

| | August Actual | YTD Actual | Original Annual Budget | Adjusted Annual Budget | Remaining Adjusted Budget | % Remaining Adjusted Budget |
|--|------------------|--------------------|---------------------------|---------------------------|------------------------------|--------------------------------|
| Labor | | | | | | |
| Salaries and Wages | | | | | | |
| Salaries | \$229,775 | \$1,885,035 | \$3,301,100 | \$3,301,100 | \$1,416,065 | 42.90% |
| Salaries and Wages Subtotal | \$229,775 | \$1,885,035 | \$3,301,100 | \$3,301,100 | \$1,416,065 | 42.90% |
| Benefits and Insurance | | | | | | |
| Auto Fringe Benefits | \$450 | \$2,400 | \$3,600 | \$3,600 | \$1,200 | 33.33% |
| Dental Insurance | 2,996 | 26,089 | 44,900 | 44,900 | 18,811 | 41.89% |
| FICA | 14,298 | 120,044 | 204,700 | 204,700 | 84,656 | 41.36% |
| Medicare | 3,344 | 28,075 | 47,900 | 47,900 | 19,825 | 41.39% |
| Health Insurance | 64,515 | 563,466 | 829,500 | 829,500 | 266,034 | 32.07% |
| Disability Insurance | | 7,177 | 13,200 | 13,200 | 6,023 | 45.63% |
| Life Insurance | 738 | 6,515 | 8,500 | 8,500 | 1,985 | 23.36% |
| Pension Plan | 22,364 | 476,054 | 620,900 | 620,900 | 144,846 | 23.33% |
| Deferred Compensation** | | 45,650 | 41,400 | 45,650 | | 0.00% |
| Unemployment Insurance | | | 15,000 | 15,000 | 15,000 | 100.00% |
| Vision Care | 728 | 6,329 | 9,400 | 9,400 | 3,071 | 32.67% |
| Worker's Compensation | | 28,829 | 83,000 | 83,000 | 54,171 | 65.27% |
| Benefits & Insurance Subtotal | \$109,432 | \$1,310,629 | \$1,922,000 | \$1,926,250 | \$615,621 | 31.96% |
| Salaries & Benefits Capitalized | (\$37,435) | (\$211,110) | (\$803,200) | (\$803,200) | (\$592,090) | 73.72% |
| Salaries & Benefits to Damages | | (82,405) | (11,600) | (11,600) | 70,805 | -610.39% |
| Labor Total | \$301,771 | \$2,902,149 | \$4,408,300 | \$4,412,550 | \$1,510,401 | 34.23% |
| Materials and Services | | | | | | |
| Water Supply | | | | | | |
| Surface Water Supply, SJWD | \$568,984 | \$1,593,636 | \$2,217,600 | \$2,217,600 | \$623,964 | 28.14% |
| Chemicals | 2,419 | 8,509 | 32,600 | 32,600 | 24,091 | 73.90% |
| Division of Drinking Water Annual Permit** | | 64,482 | 64,000 | 64,500 | 18 | 0.03% |
| Energy Cost, Wells | 21,440 | 114,693 | 424,300 | 424,300 | 309,608 | 72.97% |
| Energy Cost, Other | 255 | 1,968 | 3,100 | 3,100 | 1,132 | 36.51% |
| Testing & Sampling | 4,925 | 28,375 | 31,000 | 31,000 | 2,625 | 8.47% |
| SCADA Support & Maintenance | | 1,739 | 10,000 | 10,000 | 8,261 | 82.61% |
| Cathodic Protection | | 3,658 | 4,000 | 4,000 | 342 | 8.55% |
| Hydrant Testing & Flushing | | | 3,000 | 3,000 | 3,000 | 100.00% |
| Water Supply Subtotal | \$598,023 | \$1,817,060 | \$2,789,600 | \$2,790,100 | \$973,040 | 34.87% |
| District Facilities and Maintenance & Repairs | | | | | | |
| Wells Repairs and Upgrades | | \$7,288 | \$24,000 | \$24,000 | \$16,712 | 69.63% |
| Skyway Tank Inspection | | | 5,000 | 5,000 | 5,000 | 100.00% |
| Skyway Booster #1 Inspection and Repair | 4,000 | 4,000 | 5,000 | 5,000 | 1,000 | 20.00% |
| Annual Pump Efficiency Testing | | | 5,000 | 5,000 | 5,000 | 100.00% |
| Tank Repairs and Maintenance | | 2,747 | 15,000 | 15,000 | 12,253 | 81.69% |
| District Site Maintenance | 1,932 | 12,671 | 20,000 | 20,000 | 7,329 | 36.65% |
| Janitorial | 1,817 | 14,069 | 23,000 | 23,000 | 8,931 | 38.83% |
| Elevator Maintenance* | 316 | 6,773 | 9,500 | 10,125 | 3,352 | 33.11% |
| Security Costs | | 2,971 | 4,200 | 4,200 | 1,229 | 29.27% |
| District Facilities Maint. Subtotal | \$8,065 | \$50,519 | \$110,700 | \$111,325 | \$60,806 | 54.62% |
| Vehicle and Equipment Maintenance | | | | | | |
| Vehicle Maintenance | \$2,911 | \$10,467 | \$16,500 | \$16,500 | \$6,033 | 36.56% |
| Vehicle Repairs* | 629 | 11,399 | 15,000 | 15,000 | 3,601 | 24.01% |
| Other Equipment Maintenance | 5,286 | 7,487 | 15,500 | 16,500 | 9,013 | 54.62% |
| Other Equipment Repair | 7,469 | 13,868 | 15,000 | 15,000 | 1,132 | 7.55% |
| Vehicle & Equip. Maint. Subtotal | \$16,295 | \$43,221 | \$62,000 | \$63,000 | \$19,779 | 31.40% |
| Insurance | | | | | | |
| Auto and General Liability Insurance | \$3,747 | \$4,247 | \$115,000 | \$115,000 | \$110,753 | 96.31% |
| Bonding | | 1,500 | 1,600 | 1,600 | 100 | 6.25% |
| Property Insurance** | 52,767 | 52,767 | 45,000 | 52,800 | 33 | 0.06% |
| Insurance Subtotal | \$56,514 | \$58,514 | \$161,600 | \$169,400 | \$110,886 | 65.46% |
| Printing and Postage | | | | | | |
| Advertisements & Legal Notices | | \$180 | \$5,000 | \$5,000 | \$4,820 | 96.40% |
| Online Bill Pay/Payment Processing | 2,909 | 20,038 | 28,000 | 28,000 | 7,962 | 28.43% |
| Customer Bill Printing | | 8,742 | 17,500 | 17,500 | 8,758 | 50.05% |
| Customer Bill Postage | 12,750 | 42,500 | 43,000 | 43,000 | 500 | 1.16% |
| Customer Collection Postage | 2,100 | 7,000 | 7,000 | 7,000 | | 0.00% |
| General Postage | 150 | 535 | 1,000 | 1,000 | 465 | 46.50% |
| General Printing | | 886 | 1,800 | 1,800 | 914 | 50.78% |
| Collection Expense Printing | | 555 | 900 | 900 | 345 | 38.33% |
| Printing and Postage Subtotal | \$17,909 | \$80,436 | \$104,200 | \$104,200 | \$23,764 | 22.81% |
| Office Expense and Other | | | | | | |
| Office Equipment Rental | | \$454 | \$700 | \$700 | \$246 | 35.19% |
| Office Supplies | 256 | 9,835 | 17,000 | 17,000 | 7,165 | 42.15% |
| Office Equipment less than \$500 | | 1,255 | 3,000 | 3,000 | 1,745 | 58.15% |
| Office Furniture less than \$500 | | 252 | 2,000 | 2,000 | 1,748 | 87.41% |
| Office Equipment Maintenance | | | 500 | 500 | 500 | 100.00% |
| Office Equipment Maintenance Agreements | 2,186 | 10,196 | 18,100 | 18,100 | 7,904 | 43.67% |
| Office Expense & Other Subtotal | \$2,442 | \$21,991 | \$41,300 | \$41,300 | \$19,309 | 46.75% |
| Professional Services | | | | | | |
| Annual Audit Fees | | \$20,979 | \$22,000 | \$22,000 | \$1,021 | 4.64% |
| Actuarial Services for Pension Calculation | | | 800 | 800 | 800 | 100.00% |

FAIR OAKS WATER DISTRICT
Company Consolidation
For the Eight Months Ending Saturday, August 31, 2024

| | August Actual | YTD Actual | Original Annual Budget | Adjusted Annual Budget | Remaining Adjusted Budget | % Remaining Adjusted Budget |
|---|--------------------|--------------------|---------------------------|---------------------------|------------------------------|--------------------------------|
| Meter Testing Service* | 1,040 | 2,807 | 5,000 | 6,800 | 3,993 | 58.72% |
| Dues and Subscription | 1,723 | 27,245 | 52,000 | 52,000 | 24,755 | 47.61% |
| Grant Application | | | 5,000 | 5,000 | 5,000 | 100.00% |
| Hydraulic Model Update | | | 11,000 | 11,000 | 11,000 | 100.00% |
| Urban Water Management Plan | | | 15,000 | 15,000 | 15,000 | 100.00% |
| Emergency Response Plan | | | 500 | 500 | 500 | 100.00% |
| Legal Fees | 4,674 | 84,127 | 150,000 | 150,000 | 65,873 | 43.92% |
| Coop. Trans. Pipeline O&M | | | 7,000 | 7,000 | 7,000 | 100.00% |
| Website Design and Public Outreach | 322 | 322 | 5,000 | 5,000 | 4,678 | 93.55% |
| Regional Support | | 102,796 | 108,000 | 108,000 | 5,204 | 4.82% |
| Banking Fees | 2,647 | 19,443 | 36,000 | 36,000 | 16,557 | 45.99% |
| IT Consulting Service | 6,570 | 72,222 | 123,500 | 123,500 | 51,278 | 41.52% |
| Annual IT Audit | | | 5,600 | 5,600 | 5,600 | 100.00% |
| Answering Service | 171 | 1,398 | 2,500 | 2,500 | 1,102 | 44.08% |
| Other Professional Fees* | | 9,099 | 150,000 | 169,589 | 160,490 | 94.63% |
| Professional Fees Subtotal | \$17,147 | \$340,439 | \$698,900 | \$720,289 | \$379,851 | 52.74% |
| System Maintenance/Repairs | | | | | | |
| Aggregate/Sand/Cutback** | \$1,374 | \$23,574 | \$25,000 | \$27,500 | \$3,926 | 14.27% |
| Paving | 10,497 | 24,389 | 75,000 | 75,000 | 50,611 | 67.48% |
| Equipment and Tool Rental** | 161 | 1,451 | 1,500 | 2,500 | 1,049 | 41.96% |
| General Maint., Supplies & Consumables | 935 | 10,476 | 15,000 | 15,000 | 4,524 | 30.16% |
| Distribution Repairs** | 739 | 25,691 | 25,000 | 32,500 | 6,809 | 20.95% |
| Distribution System Maintenance Programs | 1,074 | 5,917 | 7,000 | 7,000 | 1,083 | 15.48% |
| T-Main Repairs | 1,103 | 1,860 | 25,000 | 25,000 | 23,140 | 92.56% |
| Damages*** | 151,957 | 358,313 | 25,000 | 350,000 | (8,313) | -2.38% |
| Backflow Testing and Supplies | 434 | 3,780 | 4,800 | 4,800 | 1,020 | 21.25% |
| Meter Downsize Repairs/Upgrades | | | 600 | 600 | 600 | 100.00% |
| Inventory Replenishment | | | 10,000 | 10,000 | 10,000 | 100.00% |
| Gas & Oil | 3,157 | 33,854 | 56,000 | 56,000 | 22,146 | 39.55% |
| Equipment & Tools less than \$500 | 592 | 4,255 | 12,000 | 12,000 | 7,746 | 64.55% |
| Safety, Signs & Cones | 1,398 | 9,501 | 13,000 | 13,000 | 3,499 | 26.92% |
| System Maint./Repairs Subtotal | \$173,422 | \$503,061 | \$294,900 | \$630,900 | \$127,839 | 20.26% |
| Fees | | | | | | |
| State and County Fees | | | \$1,300 | \$1,300 | \$1,300 | 100.00% |
| Air Quality | 966 | 2,191 | 10,900 | 10,900 | 8,709 | 79.90% |
| NPDES Permit | | | 4,000 | 4,000 | 4,000 | 100.00% |
| Haz-mat Disposal | | | 2,000 | 2,000 | 2,000 | 100.00% |
| Haz-mat Permit | 1,041 | 1,721 | 6,900 | 6,900 | 5,179 | 75.06% |
| Fees Subtotal | \$2,007 | \$3,913 | \$25,100 | \$25,100 | \$21,187 | 84.41% |
| Utilities | | | | | | |
| Telephone/Communication | \$7,567 | \$63,870 | \$101,900 | \$101,900 | \$38,030 | 37.32% |
| District Site Utilities | 3,624 | 20,050 | 36,500 | 36,500 | 16,450 | 45.07% |
| Utilities Subtotal | \$11,191 | \$83,920 | \$138,400 | \$138,400 | \$54,480 | 39.36% |
| Information Technology | | | | | | |
| Computer Software Maint. & Agreements | \$4,676 | \$34,276 | \$140,500 | \$140,500 | \$106,224 | 75.60% |
| Computer Hardware <\$500 | | | 5,000 | 5,000 | 5,000 | 100.00% |
| Computer Software <-\$500 | | 125 | 1,000 | 1,000 | 875 | 87.51% |
| Information Technology Subtotal | \$4,676 | \$34,401 | \$146,500 | \$146,500 | \$112,099 | 76.52% |
| Water Efficiency | | | | | | |
| Conservation Outreach | \$350 | \$4,966 | \$22,000 | \$22,000 | \$17,034 | 77.43% |
| Cons. Landscape Irrigation Review | | | 2,000 | 2,000 | 2,000 | 100.00% |
| Conservation Water Waste | | 39 | 500 | 500 | 461 | 92.21% |
| Conservation Large Landscape | | 322 | 2,000 | 2,000 | 1,678 | 83.89% |
| Conservation Toilet Rebate Program | 600 | 2,285 | 10,000 | 10,000 | 7,715 | 77.15% |
| Conservation Toilet Rebate Program (Reimb.) | 450 | 1,725 | 7,500 | 7,500 | 5,775 | 77.00% |
| Washing Machine Rebate Program | 50 | 150 | 500 | 500 | 350 | 70.00% |
| Conservation Internal Review | | | 1,000 | 1,000 | 1,000 | 100.00% |
| Conservation Subtotal | \$1,450 | \$9,488 | \$45,500 | \$45,500 | \$36,012 | 79.15% |
| Training & Uniforms | | | | | | |
| DMV/Physicals | | \$2,871 | \$8,500 | \$8,500 | \$5,629 | 66.22% |
| Employee Recognition Program | 587 | 3,729 | 11,000 | 11,000 | 7,271 | 66.10% |
| Training, Travel and Expenses | 647 | 6,438 | 20,000 | 20,000 | 13,562 | 67.81% |
| Uniforms | 1,243 | 4,864 | 12,800 | 12,800 | 7,936 | 62.00% |
| Training & Uniforms Subtotal | \$2,477 | \$17,903 | \$52,300 | \$52,300 | \$34,397 | 65.77% |
| Board | | | | | | |
| Election Expense | | | \$45,400 | \$45,400 | \$45,400 | 100.00% |
| Director's Fees | \$700 | \$6,000 | \$12,500 | \$12,500 | \$6,500 | 52.00% |
| Miscellaneous Board Expenses | 72 | 1,230 | 2,500 | 2,500 | 1,270 | 50.81% |
| Travel and Seminars | | 25 | 10,000 | 10,000 | 9,975 | 99.75% |
| Board Subtotal | \$772 | \$7,255 | \$70,400 | \$70,400 | \$63,145 | 89.69% |
| Materials & Services Total | \$912,389 | \$3,072,119 | \$4,741,400 | \$5,108,714 | \$2,036,595 | 39.87% |
| GRAND TOTAL | \$1,214,160 | \$5,974,268 | \$9,149,700 | \$9,521,264 | \$3,546,996 | 37.25% |

FAIR OAKS WATER DISTRICT
Company Consolidation
For the Eight Months Ending Saturday, August 31, 2024

| | August Actual | YTD Actual | Original Annual Budget | Adjusted Annual Budget | Remaining Adjusted Budget | % Remaining Adjusted Budget |
|-------------------------|------------------|-----------------|---------------------------|---------------------------|------------------------------|--------------------------------|
| CONTINGENCY FUND | \$18,800 | \$95,135 | \$200,000 | \$200,000 | \$104,865 | 52.43% |

*The Board approved the following Project Fund to be carried forward from 2023 to 2024 at the January 16, 2024 Regular Board Meeting.
 \$19,589.38 from Professional Services.
 \$1,000 from Vehicle Repairs.
 \$1,800 from Meter Testing Services.
 \$625 from Elevator Maintenance.

**Contingency Fund was used as follows:
 \$500 was transferred to SWRCB-Division of Drinking Water Annual Permit - Board approved on January 16, 2024.
 \$4,250 was transferred to Deferred Compensation - Board approved on January 16, 2024.
 \$29,616 was transferred to Hazel Avenue Project #2004 - Board approved on March 18, 2024.
 \$41,969 was transferred to Gum Ranch Unit 2 Project #1607 - Board approved on March 18, 2024.
 \$7,800 was transferred to Property Insurance - Board approved on August 19, 2024.
 \$2,500 was transferred to Aggregate/Sand/Gravel - Board approved on August 19, 2024.
 \$1,000 was transferred to Equipment & Tool Rental - Board approved on August 19, 2024.
 \$7,500 was transferred to Distribution Repairs - Board approved on August 19, 2024.

***Reserve Fund was used as follows:
 \$325,000 was transferred to Damages for the Transmission Main Break Repair on Pershing Ave. and Chestnut Ave. - Board approved on May 20, 2024. FOWD received \$216,339.85 from the insurance company on 9/11/2024 for this project. Reconciliation will be completed for this project and reflected in the September 2024 financials.

September 16, 2024
Staff Report Briefing Materials
AGENDA ITEM III.5
Approval of Warrants

AGENDA ITEM III.5

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
 From: Tom R. Gray
 Date: September 10, 2024
 Subject: Approval of Warrants

Recommendations:

Warrants

Board of Directors approve the attached invoices listed below and authorize signing of warrants.

| | |
|---|---------------------|
| ACWA JPLA | |
| <i>Benefits - health, dental, vision, life, and Employee Assistance Program</i> | \$ 67,339.45 |
| Total Warrants | \$ 67,339.45 |

Board of Directors approve the attached purchase authorization (s) listed below and authorize purchase (s).

| | |
|---|---------------------|
| Central Valley Engineering & Asphalt, Inc. | |
| <i>Paving for service upgrades and distribution repairs/maintenance</i> | \$ 52,950.00 |
| Total Purchases | \$ 52,950.00 |



Tom R. Gray, General Manager



Fair Oaks Water District, 000532
Coverage Month: October 2024

Invoice Number: 0703827

Invoice Date: 09/03/2024

Table with columns: Medical, Dental, Vision, Life, EAP, Totals. Rows include: Insured Employees, Previous Balance, Payment, Past Due Balance, Current Period Premium, Adjustment, Benefit Totals, Total Due 10/01/2024.

Handwritten signature: R. Simon 9/6/2024

Important Reminders

Visit www.jpia.bswift.com to download invoices, make enrollment changes, run reports and more.

Qualifying events for permitted changes outside the open enrollment period include: Divorce or legal separation, loss of coverage under a spouse's plan, death of spouse or dependent, marriage, birth or adoption.

Benefit elections must be entered into bswift within 31 days of the benefits effective date. The only exception is COBRA, which may be elected within 60 days.

If you have questions about your invoice or the bswift system, call us at 800-736-2292 or email benefits@acwajpia.com.

Thank you for choosing ACWA JPIA.

CY Budget: \$1,881,350.00 Project No: E24 BIIINS
Expenses TD: \$657,349.97 Cost Categ: VARIOUS
Committed Cost: \$0 Avail Budget: 1,224,000.05
Completed By: [Signature] Date: 9/6/2024
Authorized By: [Signature] Date: 9-12-2024

Keep this summary for your records.

Please mail this payment stub with your check or money order made payable to: ACWA JPIA

Please remit to: ACWA JPIA, PO Box 619082, Roseville, CA 95661-9082

ACH to: California Bank & Trust, ABA: 122232109

Account #: 1030237181
* Please include Invoice # on Addenda

Make checks payable to ACWA JPIA. Please pay the invoiced amount.

Any unpaid portion that becomes more than 60 days past due will be subject to a 1% late charge each month.

Please pay separately from other JPIA programs.

Fair Oaks Water District
10326 Fair Oaks Blvd
Fair Oaks, CA 95628

Table with Client Code 532, Payment Due Date 10/01/2024, Total Due on or before 10/01/2024 \$67,339.45

Invoice Number: 0703827

Invoice Date: 09/03/2024

Handwritten signature: R. Simon 9/6/2024
Handwritten signature: [Signature] 9-12-2024

Central Valley Engineering & Asphalt, Inc.
216 Kenroy Lane
Roseville, CA 95678
Multiple Purchases for Warrant Approval

| Reference | Amount |
|------------------|--------------------|
| C24TDSU | \$15,650.00 |
| E24SMPAV | 37,300.00 |
| Total | <u>\$52,950.00</u> |

APPROVED
BY: CRS DATE: 9-12-2024

PLEASE PRINT



FAIR OAKS WATER DISTRICT PURCHASE AUTHORIZATION

| | | |
|-------------------------------------|-----------------------|---|
| <input type="checkbox"/> | CAL-CARD HOLDER NAME: | |
| <input type="checkbox"/> | DATE PURCHASED: | |
| <input checked="" type="checkbox"/> | WILL INVOICE - PO# | <input type="checkbox"/> FINANCE TO ORDER |
| <input type="checkbox"/> | CHECK REQUEST | <input type="checkbox"/> MISSING RECEIPT |
| <input type="checkbox"/> | REQUESTOR TO ORDER | |

| | |
|--|-----------------------------------|
| Name of Requestor: Josh Page BRIAN SINGLET | Date of Request: 8/12/2024 |
| Purchase Description: Paving Restoration - C24TDSU | Date Needed By: ASAP |
| Vendor/Check Name: Central Valley Engineering & Asphalt, Inc | Vendor Contact Name: Jamie Gruzaz |
| Address: 216 Kenroy Lane, Roseville, CA 95678 | Phone Number: 916-791-1609 |

| Item# | Description | Quantity | Price Per Unit | Extended Price |
|-------|---|----------|----------------|----------------|
| | 8231 OAHU DR - Asphalt 112 ft ² <i>ACCT 11591</i> | 1 | \$1,500.00 | \$ 1,500.00 |
| | 7439/43 WISAM CT - Asphalt 465 ft ² & 1-G5 <i>ACCT-11596 13596</i> | 1 | \$6,200.00 | \$ 6,200.00 |
| | <i>4060</i> 4060 NEW YORK AVE - Asphalt 86 ft ² & 200 ft ² sand seal <i>ACCT 5981</i> | 1 | \$1,250.00 | \$ 1,250.00 |
| | 7404 SANTA SUSANA WY - Asphalt 228 ft ² <i>ACCT 6237</i> | 1 | \$3,000.00 | \$ 3,000.00 |
| | 4371 HALE RANCH LN - Asphalt 301 ft ² <i>ACCT 9817</i> | 1 | \$3,700.00 | \$ 3,700.00 |

| | |
|---------------|---------------------|
| Subtotal: | \$ 15,650.00 |
| 7.75% Tax: | |
| Freight \$ | - |
| Other \$ | - |
| Total: | \$ 15,650.00 |

Budget Availability (Authorized Personnel)

| | | | |
|-------------------|---------------|-----------------|-----------|
| Approved Budget: | \$ 538,200.00 | Project Number: | C24TDSU |
| Expenses To Date: | 247,114.86 | Cost Category: | PAVING |
| Committed Cost: | 22,050.00 | Completed By: | JOSH PAGE |
| Budget Available: | \$ 269,035.14 | Date: | 8/12/2024 |

Purchase Recommendation (Supervisor)

| | | |
|--|--------------------|---|
| Print Name | Signature | Date |
| Purchase Authorization (Manager, Superintendent) | | <input type="checkbox"/> Verbal Authorization |
| Nick Kepler | <i>[Signature]</i> | 8/19/24 |
| Print Name | Signature | Date |
| Purchase Authorization for All Purchases (Manager) | | <input type="checkbox"/> Verbal Authorization |
| Shawn Huckaby | <i>[Signature]</i> | 8/22/24 |
| Print Name | Signature | Date |
| Purchase Authorization for \$10,000 or More (General Manager) | | <input type="checkbox"/> Verbal Authorization |
| Tom R. Gray | <i>[Signature]</i> | 9-10-2024 |
| Print Name | Signature | Date |



FAIR OAKS
WATER DISTRICT

FAIR OAKS WATER DISTRICT PURCHASE AUTHORIZATION

PLEASE PRINT

| | | |
|-------------------------------------|-----------------------|---|
| <input type="checkbox"/> | CAL-CARD HOLDER NAME: | |
| <input type="checkbox"/> | DATE PURCHASED: | |
| <input checked="" type="checkbox"/> | WILL INVOICE - PO# | <input type="checkbox"/> FINANCE TO ORDER |
| <input type="checkbox"/> | CHECK REQUEST | <input type="checkbox"/> MISSING RECEIPT |
| <input type="checkbox"/> | REQUESTOR TO ORDER | |

Name of Requestor: ~~Josh Page~~ **BRIAN SINGLEY** Date of Request: 8/12/2024
 Purchase Description: Paving Restoration - E24SMPAV Date Needed By: ASAP
 Vendor/Check Name: Central Valley Engineering & Asphalt, Inc Vendor Contact Name: Jamie Gruzas
 Address: 216 Kenroy Lane, Roseville, CA 95678 Phone Number: 916-791-1609

| Item# | Description | Quantity | Price Per Unit | Extended Price |
|-------|--|----------|----------------|----------------|
| | 5312 TALL OAK LN - Asphalt 97 ft ² <i>ACCT 3087</i> | 1 | \$1,200.00 | \$ 1,200.00 |
| | 8001 SUNSET AVE - Asphalt 554 ft ² & 1-G5 <i>ACCT 7372</i> | 1 | \$7,400.00 | \$ 7,400.00 |
| | 9112 GREEN OAK CT & 8000 WITHROW CT - Bid price for Asphalt 2678 ft ² <i>ACCT 10203</i> | 1 | \$28,700.00 | \$ 28,700.00 |
| | | | | \$ - |
| | | | | \$ - |

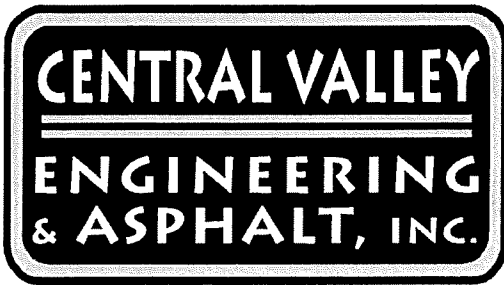
Subtotal: \$ 37,300.00
 Tax: 7.75%
 Freight \$ -
 Other \$ -
 Total: \$ 37,300.00

Budget Availability (Authorized Personnel)

| | | | |
|-------------------|--------------|-----------------|-----------|
| Approved Budget: | \$ 75,000.00 | Project Number: | E24SMPAV |
| Expenses To Date: | 13,892.03 | Cost Category: | PAVING |
| Committed Cost: | 11,200.00 | Completed By: | JOSH PAGE |
| Budget Available: | \$ 49,907.97 | Date: | 8/12/2024 |

Purchase Recommendation (Supervisor)

| | | |
|--|----------------------|-----------|
| Print Name | Signature | Date |
| Purchase Authorization (Manager, Superintendent) | | |
| Nick Kepler | <i>Nick Kepler</i> | 8/19/24 |
| Print Name | Signature | Date |
| Purchase Authorization for All Purchases (Manager) | | |
| Shawn Huckaby | <i>Shawn Huckaby</i> | 8/22/24 |
| Print Name | Signature | Date |
| Purchase Authorization for \$10,000 or More (General Manager) | | |
| Tom R. Gray | <i>Tom R. Gray</i> | 9-10-2024 |
| Print Name | Signature | Date |



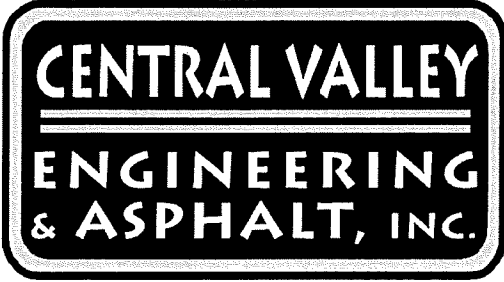
PROPOSAL & CONSTRUCTION CONTRACT

Central Valley Engineering & Asphalt * 216 Kenroy Lane * Roseville, CA 95678
 phone (916) 791-1609 * fax (916) 791-6424
 CA Lic# 773404 * DIR Registration # 1000001249

| | | | |
|-------------------------------|--------------------------------------|-------------------|----------------|
| Project Name: | R&R 2 Fair Oaks Courts | | |
| Project Location: | Withrow Ct & Green Oak Ct, Fair Oaks | Estimator: | John Castle |
| Proposal Prepared For: | | | |
| Owner/Contractor Name: | Fair Oaks Water District | | |
| Contact Name: | Joshua Page | Phone: | 916-257-6634 |
| Street Address: | | Fax: | |
| City, State, Zip: | | Email: | jpage@fowd.com |

| DESCRIPTION | QTY | UOM | UNIT PRICE | TOTAL |
|---|----------|-----|-------------|---------------------|
| R&R 2,458 SF w/ 2" of 1/2" HMA at 2 locations | 2,458.00 | SF | \$ 9.86 | \$ 24,235.88 |
| R&R 220 SF of Plugs w/ 4" of 1/2" HMA at 2 locations Per Sacramento County Spec | 220.00 | SF | \$ 12.00 | \$ 2,640.00 |
| Traffic Control | 1.00 | DAY | \$ 1,780.00 | \$ 1,780.00 |
| <p>Contract Price 2678 ft² x \$12 \$ 32,136</p> | | | | |
| PROPOSAL TOTAL | | | | \$ 28,655.88 |

Exclusions:
 Owner to provide water source/meter
 Utility adjustment
 Base repair beyond specified limits
 Slurry, seal coat, striping



PROPOSAL & CONSTRUCTION CONTRACT

Central Valley Engineering & Asphalt * 216 Kenroy Lane * Roseville, CA 95678
 phone (916) 791-1609 * fax (916) 791-6424
 CA Lic# 773404 * DIR Registration # 1000001249

| | | | |
|-------------------------------|--------------------------------------|-------------------|----------------|
| Project Name: | R&R 2 Fair Oaks Courts | | |
| Project Location: | Withrow Ct & Green Oak Ct, Fair Oaks | Estimator: | John Castle |
| Proposal Prepared For: | | | |
| Owner/Contractor Name: | Fair Oaks Water District | | |
| Contact Name: | Joshua Page | Phone: | 916-257-6634 |
| Street Address: | | Fax: | |
| City, State, Zip: | | Email: | jpage@fowd.com |

EXCLUSIONS:

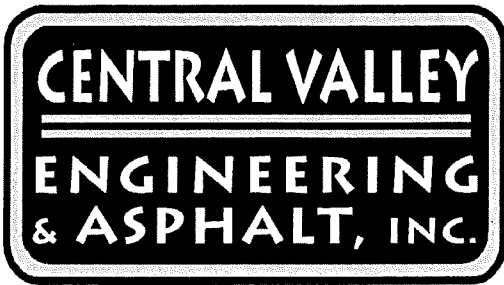
- Permits, fees, or bond premiums.
- Demolition.
- Clearing and grubbing.
- Tree and stump removal.
- Storm water pollution control, temporary erosion control or water treatment.
- Concrete, underground, landscape, electrical, building, or fence work.
- Header boards, barricades, or monuments.
- Pavement striping, markers, bumpers, and signs.
- Over-excavation and re-compaction of existing ground.
- Adjusting to grade or AC patching of existing and/or new utility appurtenances.
- Construction survey, engineering and layout
- Sand seal, seal coat, fog seal or prime coat
- Sawcutting of curb patch areas

CONDITIONS:

- This proposal based upon the following move-ins:
- This bid is subject to change based on current Diesel and Bulk Asphalt pricing
 - Any phasing or additional move-ins may result in additional costs.
 - No weekend or overtime work except for Contractor's convenience.
 - Earthwork is to balance on-site, and no off-haul or import of material is included in this quotation.
 - Any buried materials, unsuitable or obstructions will be handled on a time and materials basis.
 - Unrestricted access for conventional trucks and equipment to be provided at all times.
 - Number of addenda acknowledged: .
 - Work to be performed per a mutually agreeable construction schedule.
 - Any retentions to be released within 30 days of CVE&A completion of work.
 - Drainage will not be guaranteed if existing grade has less than 1% fall.
 - Payment to be received by CVE&A within 30 days of completion of our scope of work
 - CVE&A is not signatory to any labor agreements
 - CVEA will not accept any consequential damage clauses in a sub-contract agreement

CREDIT TERMS:

Our terms are net 30.



PROPOSAL & CONSTRUCTION CONTRACT

Central Valley Engineering & Asphalt * 216 Kenroy Lane * Roseville, CA 95678
 phone (916) 791-1609 * fax (916) 791-6424
 CA Lic# 773404 * DIR Registration # 1000001249

| | | | |
|-------------------------------|--------------------------------------|-------------------|----------------|
| Project Name: | R&R 2 Fair Oaks Courts | | |
| Project Location: | Withrow Ct & Green Oak Ct, Fair Oaks | Estimator: | John Castle |
| Proposal Prepared For: | | | |
| Owner/Contractor Name: | Fair Oaks Water District | | |
| Contact Name: | Joshua Page | Phone: | 916-257-6634 |
| Street Address: | | Fax: | |
| City, State, Zip: | | Email: | jpage@fowd.com |

All invoices are due and payable 30 days from invoice date.
 Interest shall be applied at a rate of 1.5% per month to all late payments.

Accepted by: _____
 Fair Oaks Water District Date

Accepted by: _____
 Central Valley Engineering & Asphalt, Inc. Date



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM III.6

Approval of Cal-Card Statements for the month of August 2024



AGENDA ITEM III.6

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
From: Tom R. Gray
Date: September 6, 2024
Subject: Approval of Cal-Card Statement

Recommendation:

None.

Discussion:

Attached you will find the Cal-Card statement summary for the period ending August 22, 2024.

Policy Implications:

None.

Fiscal Impact:

None.

Cal-Card Statement
Cal-Card Summary of Charges
Closing Statement Ending August 22, 2024

| <u>Date</u> | <u>Merchant Name</u> | <u>Amount</u> | <u>Description</u> | <u>Personnel</u> |
|-------------|--|---------------|--|------------------|
| 7/16/2024 | Zoro Tools, Inc. | \$ 75.23 | Uniforms | Staff |
| 7/22/2024 | Arco | 25.00 | Charged Inadvertently - FOWD has been reimbursed | Staff |
| 7/23/2024 | Sam's Club | 317.49 | Kitchen/Janitorial/Maintenance Supplies, and Recognition | Staff |
| 7/25/2024 | Bridgeport Equipment & Tool Sales & Rental | 252.98 | Safety Boots | Staff |
| 7/25/2024 | Otis Automotive | 628.53 | Vehicle Repair | Staff |
| 7/25/2024 | O'Reilly | 19.45 | Vehicle Maintenance | Staff |
| 7/25/2024 | Dickies | 141.38 | Uniforms | Staff |
| 7/26/2024 | Brake Masters | 50.78 | Vehicle Maintenance | Staff |
| 7/26/2024 | FedEx | 55.17 | Banking Fees | Staff |
| 7/27/2024 | Amazon | 15.74 | Kitchen Supplies | Staff |
| 7/28/2024 | Amazon | 71.78 | Janitorial & Kitchen Supplies | Staff |
| 7/29/2024 | Placer Equipment Rentals | 169.63 | Sand/Aggregate/Cutback | Staff |
| 7/31/2024 | Party City | 84.30 | Harvest Festival | Staff |
| 8/1/2024 | ULINE | 230.49 | Maintenance Supplies | Staff |
| 8/1/2024 | O'Reilly | (19.45) | Vehicle Maintenance | Staff |
| 8/1/2024 | O'Reilly | (59.80) | Vehicle Maintenance | Staff |
| 8/1/2024 | O'Reilly | 59.80 | Vehicle Maintenance | Staff |
| 8/2/2024 | Kiefer Landfill | 45.00 | District Site Maintenance | Staff |
| 8/4/2024 | Chando's Food Truck | 33.66 | Harvest Festival Employees Meal | Staff |
| 8/5/2024 | O'Reilly | 80.80 | Vehicle Maintenance | Staff |
| 8/6/2024 | O'Reilly | (80.80) | Vehicle Maintenance | Staff |
| 8/6/2024 | RDO Equipment Co. | 2,000.00 | Deposit for Equipment Maintenance and Repair | Staff |
| 8/7/2024 | Ace Hardware | 19.37 | Maintenance Supplies | Staff |
| 8/7/2024 | New Answernet, Inc. | 171.00 | Answering Service | Staff |
| 8/7/2024 | Sam's Club | 410.49 | Kitchen/Janitorial/Maintenance Supplies, and Recognition | Staff |
| 8/8/2024 | UEI Water Program | 183.75 | Training/Seminars | Staff |
| 8/8/2024 | Rental Guys | 160.70 | Equipment Rentals | Staff |
| 8/9/2024 | Sam's Club | 37.69 | Office Supplies | General Manager |
| 8/9/2024 | FedEx | 54.81 | Banking Fees | Staff |

| <u>Date</u> | <u>Merchant Name</u> | <u>Amount</u> | <u>Description</u> | <u>Personnel</u> |
|-------------|-----------------------------|---------------|----------------------------------|------------------|
| 8/9/2024 | Costco | 89.94 | Kitchen Supplies | Staff |
| 8/11/2024 | Amazon | 25.23 | Office Supplies | General Manager |
| 8/11/2024 | Amazon | 33.66 | Office Supplies | General Manager |
| 8/12/2024 | Raley's | 32.48 | Employee Recognition | Staff |
| 8/13/2024 | Amazon | 25.53 | Office Supplies | Staff |
| 8/13/2024 | Amazon | 45.50 | Office Supplies | Staff |
| 8/14/2024 | Ace Hardware | 81.85 | T-Main Repair Supplies | Staff |
| 8/14/2024 | United Rentals | 1,021.47 | T-Main Repairs | Staff |
| 8/14/2024 | County of Sacramento | 91.00 | Hazardous Waste Removal | Staff |
| 8/14/2024 | County of Sacramento | 244.80 | Hazardous Waste Removal | Staff |
| 8/14/2024 | ULINE | 142.28 | Distribution System Maintenance | Staff |
| 8/14/2024 | Tractor Supply Co. | 56.08 | Uniforms | Staff |
| 8/15/2024 | RDO Equipment Co. | 3,965.59 | Equipment Maintenance and Repair | Staff |
| 8/15/2024 | VistaPrint | 383.80 | Distribution System Maintenance | Staff |
| 8/15/2024 | O'Reilly | 6.36 | Vehicle Maintenance | Staff |
| 8/15/2024 | O'Reilly | 27.87 | Vehicle Maintenance | Staff |
| 8/15/2024 | O'Reilly | 29.64 | Vehicle Maintenance | Staff |
| 8/15/2024 | O'Reilly | 31.26 | Vehicle Maintenance | Staff |
| 8/15/2024 | O'Reilly | 36.83 | Vehicle Maintenance | Staff |
| 8/15/2024 | O'Reilly | 56.83 | Vehicle Maintenance | Staff |
| 8/15/2024 | O'Reilly | 58.12 | Vehicle Maintenance | Staff |
| 8/15/2024 | Home Depot | 304.76 | Distribution System Maintenance | Staff |
| 8/15/2024 | Home Depot | 136.59 | Distribution System Maintenance | Staff |
| 8/15/2024 | ULINE | 191.03 | Safety Supplies | Staff |
| 8/15/2024 | Macy's | 215.45 | Kitchen Supply | Staff |
| 8/15/2024 | Amazon | 96.46 | Tools | Staff |
| 8/16/2024 | Home Depot | 41.89 | Distribution System Maintenance | Staff |
| 8/17/2024 | Dickies | 28.27 | Uniforms | Staff |
| 8/19/2024 | Amazon | 64.48 | Distribution System Maintenance | Staff |
| 8/20/2024 | Backflow Distributors, Inc. | 80.30 | Backflow Testing/Supplies | Staff |
| 8/20/2024 | Delish Pizza | 71.74 | Board Meals | Staff |
| 8/20/2024 | Smart and Final | 23.98 | Kitchen Supply | Staff |
| 8/20/2024 | Smart and Final | 73.68 | Employee Recognition | Staff |

| <u>Date</u> | <u>Merchant Name</u> | <u>Amount</u> | <u>Description</u> | <u>Personnel</u> |
|--------------|-------------------------------|----------------------------|---------------------------|------------------|
| 8/21/2024 | Backflow Distributors, Inc. | 182.23 | Backflow Testing/Supplies | Staff |
| 8/21/2024 | Shiela's Country Rose Florist | 92.85 | Employee Recognition | Staff |
| 8/21/2024 | Apple | 811.05 | Meter Reading Equipment | Staff |
| 8/21/2024 | The Mail House | 32.13 | Meter Warranty | Staff |
| 8/21/2024 | The Mail House | 90.32 | Meter Warranty | Staff |
| 8/21/2024 | Amazon | 27.99 | Office Supplies | Staff |
| TOTAL | | <u>\$ 14,286.29</u> | | |



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM III.7

Accept and File Board Expense Report for the month of August 2024

AGENDA ITEM III.7

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
From: Chi Ha-Ly
Date: September 10, 2024
Subject: Approval of Board Expense Report for the month of August 2024

Recommendation:

None.

Discussion:

Attached you will find the Board Expense Report for the month of August 2024.

Policy Implications:

None as a result of recommended action.

Fiscal Impact:

None as a result of recommended action.

Board of Directors
Expense Reimbursement Summary
Monthly Activity - August 2024

| Name | Meeting Date | Description | Date Paid | Compensation | Reimbursed Expenses | District Expenses |
|------------------|--------------|---|-----------|------------------|---------------------|-------------------|
| Dolby | | | | | | |
| | 7/15/2024 | Regular Board Meeting | 8/8/2024 | \$ 100.00 | \$ - | \$ - |
| | 8/19/2024 | Regular Board Meeting | 8/22/2024 | 100.00 | - | - |
| | | | | \$ 200.00 | \$ - | \$ - |
| McRae | | | | | | |
| | 6/25/2024 | SJWD & SSWD Joint Special Board Meeting | 8/8/2024 | \$ 100.00 | \$ - | \$ - |
| | 7/15/2024 | Regular Board Meeting | 8/8/2024 | 100.00 | - | - |
| | | | | \$ 200.00 | \$ - | \$ - |
| Petersen | | | | | | |
| | 8/19/2024 | Regular Board Meeting | 8/22/2024 | \$ 100.00 | \$ - | \$ - |
| | | | | \$ 100.00 | \$ - | \$ - |
| Sarkovich | | | | | | |
| | 7/15/2024 | Regular Board Meeting | 8/8/2024 | \$ 100.00 | \$ - | \$ - |
| | 8/19/2024 | Regular Board Meeting | 8/22/2024 | 100.00 | - | - |
| | | | | \$ 200.00 | \$ - | \$ - |

Board of Directors
Expense Reimbursement Summary
Monthly Activity - August 2024

August 2024 RECAP

| Name | Meeting Month | Meetings Attended (Paid) | Month Paid | Compensation | Reimbursed | |
|--------------|---------------|--------------------------|------------|------------------|-------------|-------------------|
| | | | | | Expenses | District Expenses |
| Dolby | July/August | 2 | August | \$ 200.00 | \$ - | \$ - |
| Marx | | 0 | | - | - | - |
| McRae | June/July | 2 | August | 200.00 | - | - |
| Petersen | August | 1 | August | 100.00 | - | - |
| Sarkovich | July/August | <u>2</u> | August | <u>200.00</u> | - | - |
| TOTAL | | 7 | | \$ 700.00 | \$ - | \$ - |

Year-to-Date RECAP

| Name | Meetings Attended (Paid) | Compensation | Reimbursed | |
|--------------|--------------------------|--------------------|-------------|-------------------|
| | | | Expenses | District Expenses |
| Dolby | 11 | \$ 1,100.00 | \$ - | \$ - |
| Marx | 18 | 1,800.00 | - | - |
| McRae | 10 | 1,000.00 | - | - |
| Petersen | 11 | 1,100.00 | - | - |
| Sarkovich | <u>10</u> | <u>1,000.00</u> | - | - |
| TOTAL | 60 | \$ 6,000.00 | \$ - | \$ - |

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM IV.1

Letter dated September 11, 2024 to all candidates running for the FOWD Board of Directors in the November 2024 General Election, California Fair Political Practices Commission, and others



COPY

September 11, 2024

Delivery by Email:

| | |
|--|---|
| Chris Petersen | Division 1 FOWD Director |
| Michael McRae | Division 2 FOWD Director |
| Mark Dolby | Division 3 FOWD Director |
| Leah Parrish – Pane | Division 3 FOWD Candidate |
| Randy Marx | Division 4 FOWD Director |
| Levi Newlin | Division 4 FOWD Candidate |
| Misha Sarkovich | Division 5 FOWD Director |
| Darryl Cragun | Division 5 FOWD Candidate |
| Rich Desmond | District 3 Sacramento County Board Supervisor |
| Hang Nguyen | Sacramento Registrar of Voters |
| California Fair Political Practices Commission | |
| Fair Oaks Chamber of Commerce | |
| Fair Oaks Community Action Partnerships | |
| Fair Oaks Village Enhancement Committee | |

Reference: November 2024 FOWD Elections

All:

The mission of the Fair Oaks Water District (FOWD) is to provide our community with an adequate and reliable supply of water, exceeding all drinking water standards, at the lowest reasonable cost. The role of the FOWD General Manager is to fulfill the mission of the District while maintaining compliance with all regulations and laws. Though the General Manager works at the pleasure of the Board of Directors, the General Manager role is clear – to accomplish the mission of the FOWD and ensure that all regulations and laws are followed by District staff. In addition, it is the role of the General Manager to ensure the truth about the District is available to the public, independent of the perception.

Candidates, and people involved in the current FOWD election process, have made a variety of public statements about the FOWD, with some of the statements being misrepresentations of the truth. FOWD staff wants to believe that no individual or group is intentionally making false statements about the FOWD. FOWD staff chooses to believe that anyone making false statements about the FOWD is doing so because they do not have access to the truth.

Given my role as the FOWD General Manager, I am actively attempting to ensure that accurate information related to the FOWD is easy to access for all – believing that all Candidates and people involved in the current FOWD election process only want to speak the truth.

Please note that my intent is not to endorse any candidate for the FOWD Board of Directors, it is only to ensure that accurate information is available to all candidates and ratepayers.

Page 1 of 2



FAIR OAKS
WATER DISTRICT

COPY

Best Wishes,

Tom R, Gray
General Manager
Fair Oaks Water District



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM V.1

Update and discussion on the New York Water Main Project Phase I

AGENDA ITEM V.1

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
From: Tom R. Gray
Date: September 11, 2024
Subject: Update and discussion on the New York Water Main Project Phase I

Recommendation:

None – information item.

Discussion:

Following the notice to proceed provided on August 5th, Flowline Contractors, Inc. (Flowline) began preliminary construction work by potholing the project area. Based on field conditions, it was determined that minor modifications were needed to the original water main alignment and a revised design was created. The final design was then provided to the Sacramento County Department of Transportation (DOT) for review and approval.

Flowline began construction of the new main on August 29th. Programmable message boards were placed near the Winding Way intersection 10 days prior to the start of construction to alert commuters about the project. To date, approximately 800 feet of main from north of Lemon Street to the Winding Way intersection has been installed. Installation of the northern portion from the Winding Way intersection to Orange Avenue will continue next, with final tie-ins scheduled to be made once all main is installed and tested. Due to an approximately two-week delay for design revisions, the final project schedule may need to be extended to Mid-November.

Policy Implications:

None.

Fiscal Impact:

Phase I of the project is included in the FOWD Board approved 2024 Budget with sufficient funding available.

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM V.3

Update and discussion on FOWD Administration Building Parking Signs



PARKING IS LIMITED TO
FAIR OAKS WATER DISTRICT
business use. Unless otherwise posted
by the FOWD, our parking
will only be made available for public use from
5pm to 12am on weekdays
8am to 12am weekends

You assume all risk and liability related to parking on our property.



FAIR OAKS
WATER DISTRICT

"Serving Fair Oaks Since 1917"

UNAUTHORIZED VEHICLES
PARKED IN DESIGNATED
ACCESSIBLE SPACES NOT
DISPLAYING DISTINGUISHING
PLACARDS OR LICENSE
PLATES ISSUED FOR
PERSONS WITH DISABILITIES



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM V.4

Update on the “Request for Qualifications” to select a new Special District Financial Auditor – prior Auditor termed out in accordance with District policy

AGENDA ITEM V.4

REGULAR Board Meeting September 16, 2024

To: Board of Directors
From: Tom R. Gray
Date: September 11, 2024
Subject: Update on the “Request for Qualifications” to select a new Special District Financial Auditor – prior Auditor termed out in accordance with District policy

Recommendation:

Information only.

Discussion:

At the August 19, 2024 Regular Board Meeting, the Board approved the Request for Qualifications to select a new Special District Financial Auditor to complete the FOWD’s annual audit in accordance with FOWD policy.

On August 26, 2024, FOWD posted the Request for Qualifications (RFQ) on the FOWD’s website and provided/notified recipients on the distribution list of the RFQ availability.

The deadline to submit a financial audit proposal to the FOWD is September 16, 2024.

Policy Implications:

None.

Fiscal Impact:

Unknown at this time.

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM VI.1

Discussion on FOWD Water Supply for the month of August 2024

AGENDA ITEM VI.1

REGULAR Board Meeting September 16, 2024

To: Board of Directors
 From: Paul Siebensohn
 Date: September 10, 2024
 Subject: Discussion on FOWD Water Supply for the month of August 2024

Recommendation:

None.

Discussion:

According to the Accuweather.com website, the recorded average daily temperature in August 2024 was 76.0° F, which is 0.5 degrees below the historic average of 76.5° F for August. Precipitation for August 2024 was recorded at 0.04” according to the Department of Water Resources Chicago rain station located in Fair Oaks.

The wholesale connections provided **1,232.23** AC-FT (89.99%) of surface water and FOWD groundwater wells produced **137.12** AC-FT (10.01%) to meet the total water demand of **1,369.35** AC-FT.

A graph of total consumption to date versus projected budget target is found in Exhibit A.

A graph of groundwater and surface water use in 2024 to date is found in Exhibit B.

Both the FO-40 and CTP wholesale connections remained open to provide surface water supply to the District.

According to the data provided by SJWD, the recorded volumes from wholesale connections are:

| | Forward <u>Flow, AC-FT</u> | Reverse <u>Flow, AC-FT</u> | <u>Total, AC-FT</u> |
|------------------------|-------------------------------|-------------------------------|---------------------|
| CTP Connection | 755.34 | 0.00 | 755.34 |
| FO-40 (39”) | 476.89 | 0.00 | 476.89 |
| TOTAL FROM SJWD | 1,232.23 | 0.00 | 1,232.23 |

The average daily flow from wholesale connections for the month of August 2024 was recorded at 8,976 GPM (12.9 million gallons per day).

The maximum day water demand was reached on August 4, 2024, and was recorded at approximately 15.67 million gallons (MG) with the wholesale connections providing 13.76 MG and FOWD groundwater wells providing 1.91 MG. The minimum day water demand was recorded on August 24, 2024, at 12.06 MG. The average day demand was calculated at 14.36 MG.

The 10-year total average water use for the month of August is 1,340.47 AC-FT and August 2013 total water demand was recorded at 1,631.80 AC-FT. The August 2024 total water demand of 1,369.35 AC-FT represents an increase of 2.15% from the August 10-year average, a 16.08% decrease from August 2013 consumption, and a 4.11% increase from 2023 consumption.

During the month of August 2024, all wells performed in accordance with the approved operations plan.

The Skyway Tank and Booster Station operated within normal parameters and in accordance with the seasonal operational schedule.

The production breakdown per groundwater source for the month of August 2024 was:

| | | |
|--------------------------|---|---------------------|
| Town Well | – | 41.12 AC-FT |
| Heather Well | – | 33.30 AC-FT |
| Northridge Well | – | 2.76 AC-FT |
| Madison Well | – | 36.52 AC-FT |
| Skyway Well | – | <u>23.52 AC-FT</u> |
| TOTAL GROUNDWATER | | 137.12 AC-FT |

A graph of the production of each well to date may be found in Exhibit D.

The water distribution system and water supply facilities performed within design parameters during August. District staff produced water supply in accordance with FOWD Board direction for all of August 2024.

A graph of water consumption per month for 2013, 2023, and 2024 with average trendline is displayed in Exhibit C.

Fiscal Impact:

None.

Policy Implications:

None.

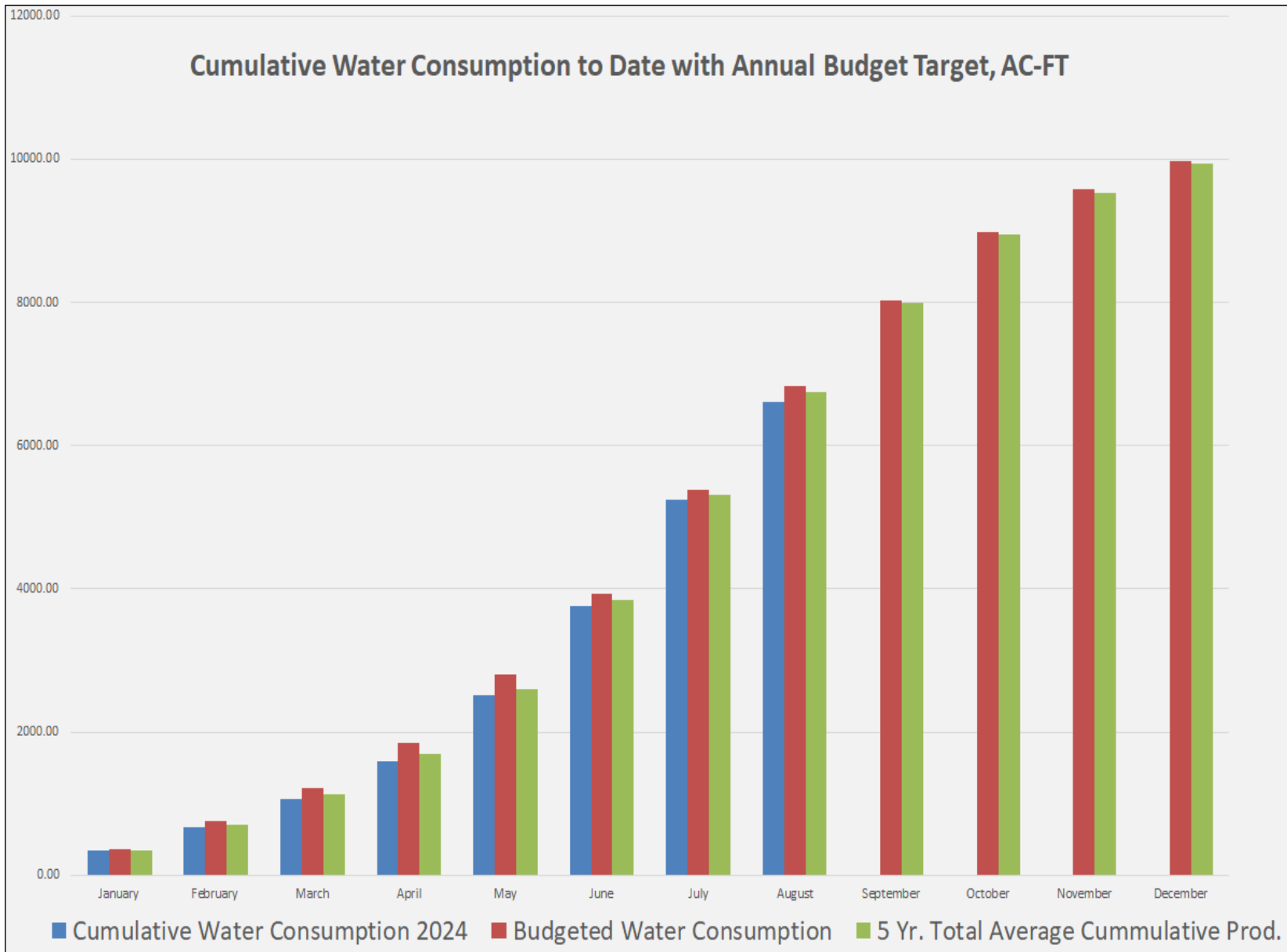
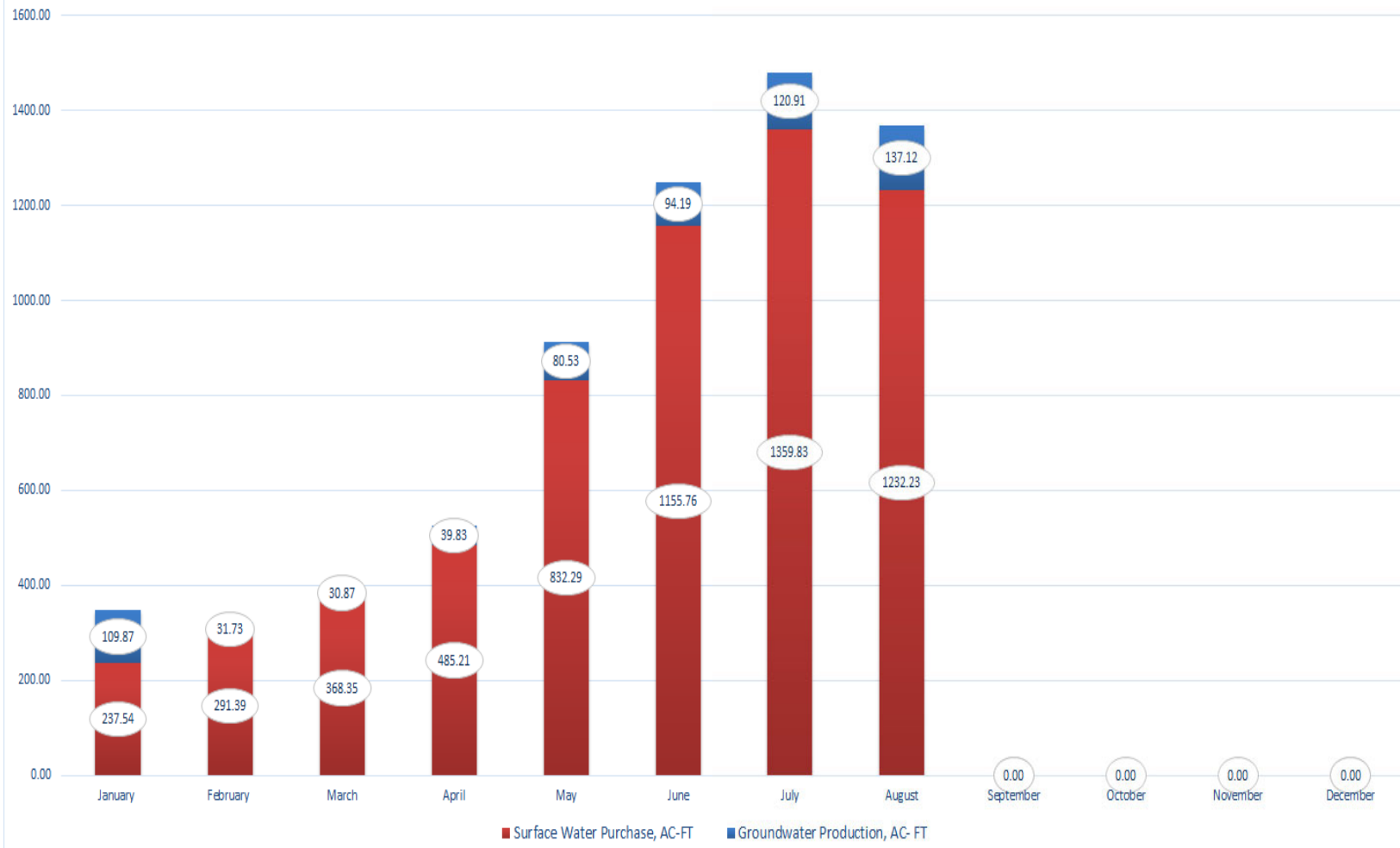


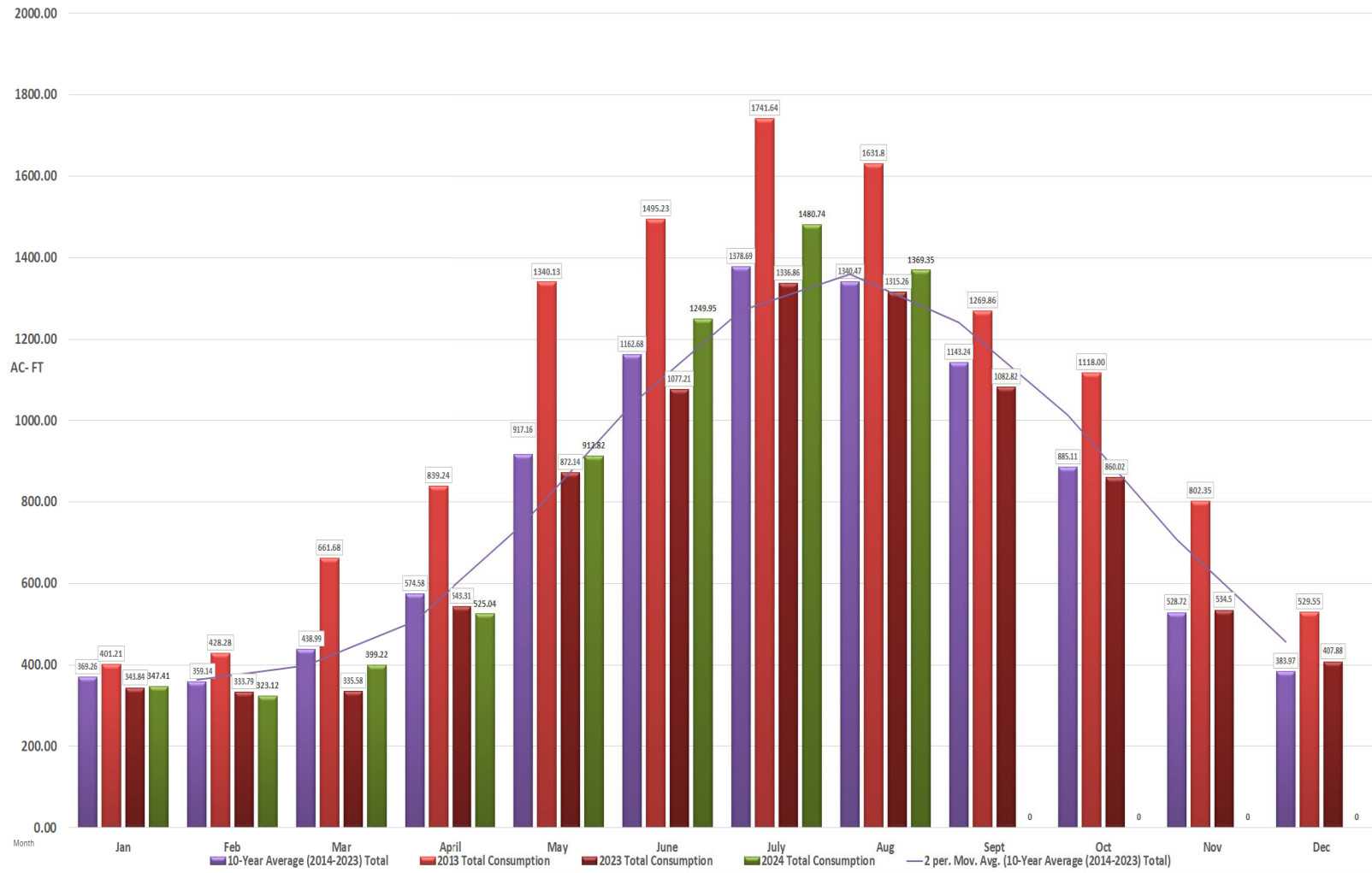
Exhibit A



Fair Oaks Water District 2024 Surface and Groundwater Production



FAIR OAKS WATER DISTRICT
 2024, 2023, 2013 and 10-Year Average
 Total Water Consumption, AC-FT



Fair Oaks Water District
2024
Monthly Wells Production,
AC-FT

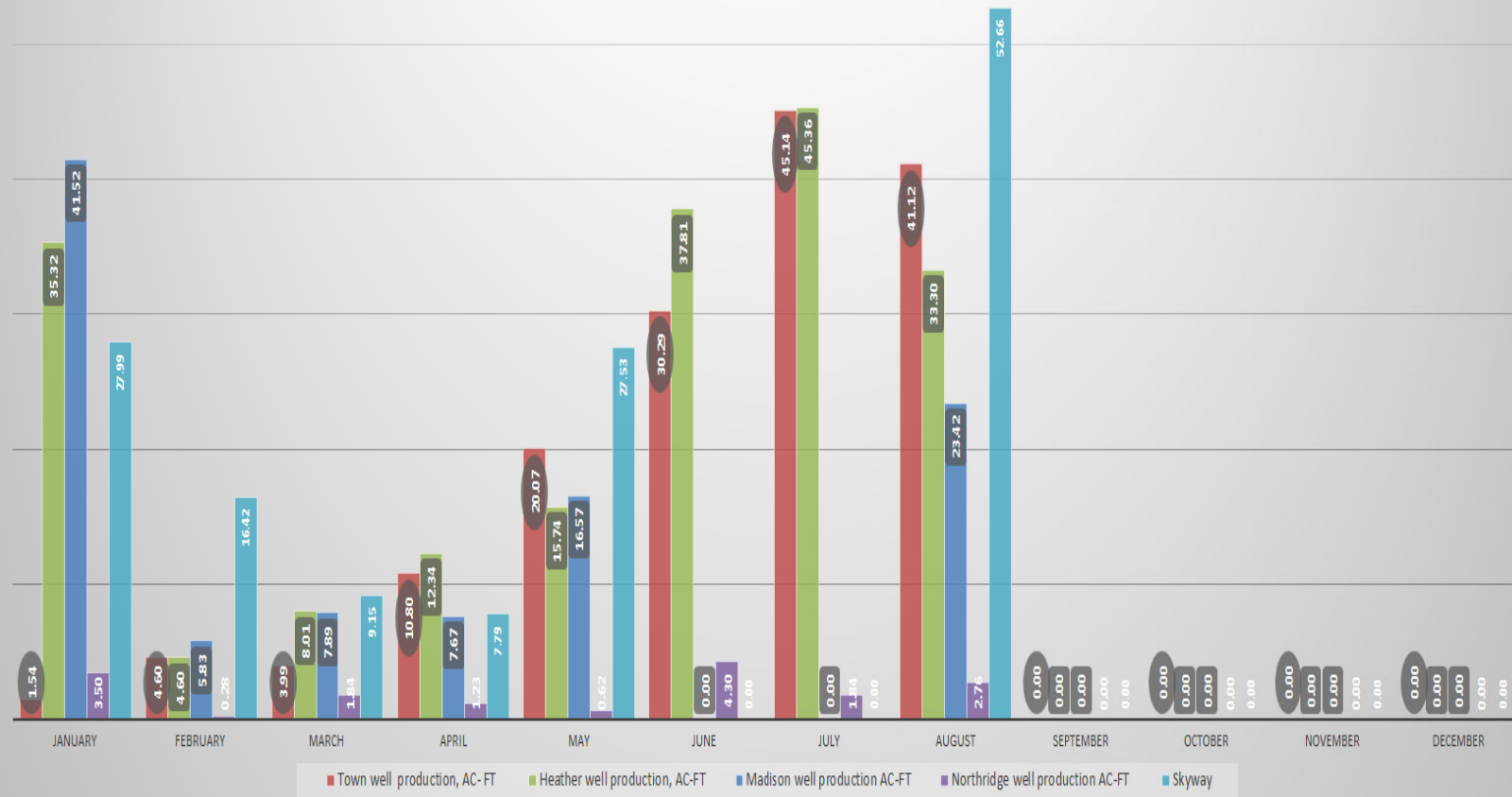


Exhibit D



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM VI.2

Discussion and possible action on the Transmission Main

Phase I Design Request for Qualifications

AGENDA ITEM VI.2

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
From: Tom R. Gray
Date: September 11, 2024
Subject: Discussion and possible action on the Transmission Main Phase I Design Request for Qualifications

Recommendation:

Approve combining two scheduled transmission main replacement phases into one project for long term cost savings and to expedite retirement of the existing transmission main.

Approve the attached Request for Qualifications (RFQ) and direct FOWD staff to distribute to consulting firms for response.

Discussion:

In 2021, Peterson Brustad Inc. (PBI) prepared a technical report for the FOWD with recommendations for replacing sections of an existing FOWD transmission main in phases over the next 8 years.

FOWD staff has recommended modifying the scope of work for the proposed RFQ from what was originally planned in PBI’s technical report. This recommendation involves combining the phases that were planned for years 1 and 2 into a single project, now named Phase I. There are multiple estimated advantages to performing design and construction at a larger scale for Phase I. FOWD could save money on services that do not need to be performed twice such as mobilization, traffic control, construction support services, and project design. In addition, potential exists for materials and equipment to be bid at a lower rate due to economies of scale.

Another significant factor in the decision to combine original two phases of the project is that a section of FOWD’s existing transmission main, where there have been two recent leaks, can be retired once construction is complete. This includes a leak at the Rollingwood Condominium Complex that is being actively monitored by Operations. If both phases were to be separated as originally planned, replacement of this “leaky” section of main would remain delayed.

The requested completion date for design services in the RFQ is January 31, 2025, with the bid process for construction scheduled to begin thereafter. The target date for construction to be completed is May 31, 2025, to avoid conflicts with a County paving moratorium planned on Madison Avenue during the summer of 2025.

Below is a summary of the estimated costs for design from PBI’s **2021** report. A more accurate cost will be determined once RFQ responses are received and can be used to make a final decision on project phasing.

| | |
|---|-----------|
| Transmission Main Replacement Year 1 Design | \$131,000 |
| Transmission Main Replacement Year 2 Design | \$143,500 |
| Transmission Main Replacement Phase I (Combined) – Design | \$274,500 |

Policy Implications:

None.

Fiscal Impact:

\$145,000 is included in the 2024 Board Approved Budget for the design of the original Phase I Transmission Main Replacement Project.

- This amount will need to increase if both original project phases are combined.
- A more accurate figure can be determined once RFQ responses are received.
- For planning purposes, \$200,000 would be placed in the proposed 2025 FOWD Annual Budget – providing a \$345,000 total budget for design of the proposed Phase I Transmission Main Replacement Project in 2024/25.

DRAFT

Fair Oaks Water District

Request for Qualifications

Provide professional services to develop plans and specifications for a transmission main replacement in Fair Oaks.



**FAIR OAKS
WATER DISTRICT**

DRAFT

Prepared By:
FOWD Staff
10326 Fair Oaks Boulevard
Fair Oaks, CA 95628
FOWD Project No C24TDSH

September 2024

General Information

Project Location: Blue Oak Drive, Madison Avenue, and Winding Oak Drive in Fair Oaks, CA 95628.

Attachments: Exhibit “A” – Planning Map of Project Area

Exhibit “B” – FOWD Professional Services Agreement

1.0 RFP Schedule

| | |
|--------------------------------|---|
| September 17, 2024 | Distribution of Requests for Qualifications |
| September 23, 2024, at 3:00 PM | RFQ Inquiries Due Date |
| October 7, 2024, at 3:00 PM | Responses Must Be Received at the FOWD Office |
| October 10, 2024 | Interviews if Needed |
| October 21, 2024 | FOWD Board Approval |

FOWD reserves the right to adjust this schedule as necessary.

2.0 Contact Person and Mailing Address

Inquiries about this request for RFQ shall be submitted in writing and directed to:

Blake Chetcuti
Associate Engineer
Phone: (916) 844-3520
Email: bchetcuti@fowd.com

Mailing Address:

Fair Oaks Water District
Attn: Blake Chetcuti
10326 Fair Oaks Boulevard
Fair Oaks, CA 95628

3.0 Minimum Consultant Qualifications

The intent of this Request for Qualifications is to select a professional consulting firm to provide design drawings, specifications, and construction support services to successfully design and install new transmission main piping.

Minimum consulting firm qualifications are listed below:

3.1 Consultant must be engaged in the business of potable water distribution and public water system planning and be experienced in the planning, permitting, and design of large water mains – having completed at least three (3) similar projects in the last five (5) years.

3.2 Consultant must employ only a competent workforce for the execution of the work and all work must be performed under the direct supervision of one named Project Manager that is a Professional Engineer.

3.3 Consultant must maintain in full force and effect all insurance requirements required to work with the Fair Oaks Water District (FOWD).

3.4 Consultant must not have a conflict of interest as defined by State Law and FOWD Policy. Consultant agrees to make a disclosure in compliance with the law and District Policy if, at any time after the execution of an agreement to perform professional services, a conflict of interest may occur.

4.0 Project Description

4.1 FOWD has a network of existing transmission main piping that has been identified for replacement as part of a multi-year capital improvement program. This project encompasses Phase I of the planned transmission main replacement. Design services for the project are scheduled to be completed by January 31, 2025, and construction will follow thereafter.

4.2 Phase I consists of Sections A and B, which each make up a portion of the total alignment. This structure will allow FOWD to determine whether both sections can be completed together or if Section B should be deferred to a future project based on the estimated design and construction costs.

4.3 For Section A, approximately 2,180 linear feet of 24-inch ductile iron pipe will be installed to replace the existing 30-inch steel main. Alignment of the new main will begin on Blue Oak Drive at Brome Court and travel northwest to Madison Avenue. It will then continue southwest along Madison Avenue, terminating at Winding Oak Drive. This section includes one connection point to the existing transmission main at Brome Court, which is constructed of newer ductile iron pipe.

4.4 For Section B, approximately 1,200 linear feet of 24-inch ductile iron pipe will be installed to replace the existing 30-inch steel main. Alignment of the new main will begin on Blue Oak Drive at Madison Avenue and travel southwest along Blue Oak Drive, terminating past Great Dome Court. This section includes one connection point to the existing transmission main past Great Dome Court, which is constructed of newer ductile iron pipe.

4.5 All available data including as-builts, map records, and reports will be provided to the selected consultant.

5.0 District's Objectives and Expectations

5.1 The District's main objectives are to:

- **Meet the January 31, 2025 deadline for all design services completed.**
- Increase water supply reliability for FOWD customers by strategically replacing aging infrastructure.
- Meet all applicable Division of Drinking Water regulations and County and local jurisdiction requirements.
- Comply with FOWD Policies and Procedures.
- Establish a strong working relationship with the selected consultant and maintain effective communication throughout the project.

6.0 Scope of Work

The following minimum scope of work was developed for the project and all responses must include listed deliverables for each listed task.

As a response addendum, it is requested that all responses include additional tasks that the consultant deems important for the successful completion of the project if not listed.

6.1 Task 1 – Preliminary Work and Survey

- Develop a full and complete understanding of the project requirements.
- Determine feasibility of the proposed alignment and connection points. If any modifications are required, prepare a preliminary design memorandum for FOWD review.
- Obtain mapping and as-built records for all existing utilities in the vicinity of the project.
- Complete a field topographic survey for the preparation of final design plans. Survey should include all utility markers located at or above grade (e.g. valve lids, manhole covers, storm drain inlets, poles, power terminals, etc.).

6.2 Task 2 – Design and Specifications

- Develop a complete set of design drawings for construction. Tasks include but are not limited to:
 - Review facility maps and as-built records provided by FOWD.

- Coordinate with utility representatives and local agencies as needed.
- Design drawings should be in conformance with FOWD Standards and Specifications. The following minimum requirements must also be met:
 - Cover sheet with project number, installation/retirement chart, area map, FOWD Board of Directors, and FOWD signature line.
 - FOWD General Notes.
 - Plan and profile drawings with stationing.
 - FOWD Standard Details.
 - Erosion Control Plan per Sacramento County Standards.
 - Paving restoration details per Sacramento County Standards.
- Provide weekly progress updates to the FOWD Project Manager.
- Schedule design review meetings with the FOWD Project Team.
 - 50% Design Review: prepare for, conduct, and document a 50% design review meeting that will take place in-person at the District office.
 - 95% Design Review: prepare for, conduct, and document a 95% design review meeting that will take place in-person at the District office.
- Prepare final design drawings for FOWD approval.
- Provide the District with two (2) printed sets of full-size plans and electronic copies in PDF and CAD formats.
- Develop a complete set of specifications for construction that conform with FOWD's current Standards and Specifications.
- Prepare an Engineer's Estimate of probable construction cost based on the final approved plans.
- Assist the District with obtaining the required permits and permissions.

6.3 Task 3 – Construction Support Services

- Prepare a complete bid package for posting and distribution.

- Assist the District with Bid Addendums and help address questions from contractors during the bidding process.
- Assist the District with Requests for Information (RFIs) before and during construction.
- Review contractor submittals for conformance to the final design drawings and specifications.
- Allocate resources to attend up to four (4) progress meetings, including the pre-construction meeting.
- Assist in resolving conflicts caused by discrepancies in contract documents.
- Issue field memorandums and clarifications as required.

7.0 How to Submit Responses

Responses shall be submitted in a sealed envelope, clearly marked on the outside with the Project Name **Transmission Main Replacement Phase I – Design**. Respondents must submit one (1) unbound and two (2) bound copies of the response with all the information requested in this document. Respondents must submit all information related to fees in a separate sealed envelope included in the package. Responses should be prepared simply and economically, by providing a straightforward, concise description of the proposer’s capabilities related to specified services. Responses should not include any information not specifically identified or specified as a required response. FOWD requests that responses be limited to 20 pages (not counting resumes and example plan sets) submitted in the format outlined below.

- Cover letter indicating RFQ title, name of firm, local firm address, local firm phone number, and contact person with an email address – 1 page.
- Table of Contents – 1 page.
- Brief description of the firm and qualifications for completing the project – 2 pages.
- Based on the scope of services outlined in the RFQ, an overview of project understanding and a high-level plan for completing the project. This section must also include a proposed schedule for completing the project including milestones for completion of each of the three listed project tasks. If different, please provide an alternate approach for meeting the January 31, 2025 deadline for design services to be completed – 3 pages.
- Information on the firm’s Project Team for the term of the contract – 4 pages.
 - Organizational structure of the firm.

- Name of the point of contact in the firm that will be responsible for all project issues – Project Manager. This is the person that will have direct continued responsibility for the services provided to the FOWD. This person will be FOWD’s first point of contact and will handle day-to-day activities through to the project’s completion.
- List of key project personnel and project role.
- Experience and resumes of key project personnel.
- Identification of subconsultants, if applicable.
- Other pertinent information.
- Provide public agency project references including client contact information, providing improvement plans (half-size) for one (1) of the referenced projects – 3 pages.
- **In a separate sealed envelope**, provide project fee proposals for **Sections A, B, and Combined** as outlined in the Project Description. **A low-level construction cost estimate for each of the three scenarios is also requested.**
 - Responses are to be broken down by the three tasks listed in the RFQ. Include fee estimates for all sub-consultants and vendors with supporting information. This initial fee estimate will be used to finalize the Professional Services Agreement developed between the selected consultant and FOWD. Please also include the following in the project fee response:
 - Hourly rate schedule for each person that will be assigned to the project or bill to the project, including all sub-consultants.
 - Provide mark-up by percentage for reimbursable expenses and sub-consultants.
 - Provide a list of typical reimbursable expenses.
 - Please note that the project fee response does not have a suggested page limit and that pages included in the project fee response do not count in the suggested page total page limit of 20 pages.

8.0 Response Information

All responses must be received no later than the proposal due date. **Late responses will not be considered.**

- Cost of preparation of responses will be borne by the respondent.

- In submittal of a response, respondent provides the FOWD with the right to contact all references listed in the response and to investigate all information listed in the response.
- This request does not constitute an offer of employment or to contract for services.
- The FOWD reserves the right to reject any or all responses, wholly or in part, received by reason of this request.
- All responses submitted shall become FOWD property.
- All responses shall remain firm for sixty (60) days following the closing date for receipt of responses.
- The FOWD reserves the right to award the contract to the firm who represents the response which in the judgement of the FOWD best accomplished the desired results and shall include but not be limited to a consideration of the professional service fee.
- Selection will be made based on the responses submitted.

9.0 Selection Criteria

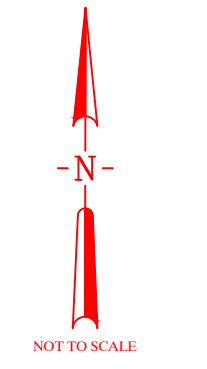
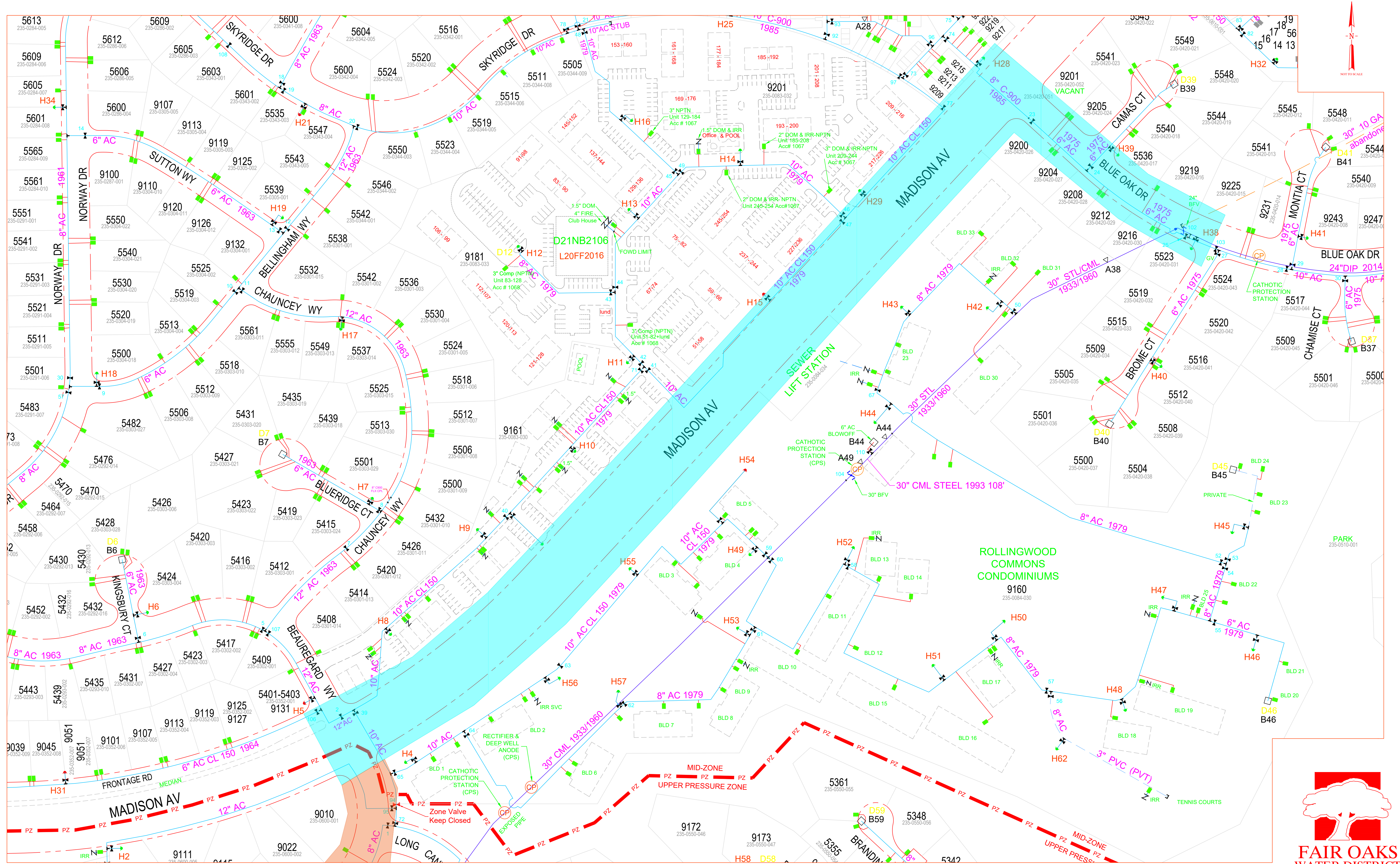
FOWD is seeking an engineering firm that offers qualifications and competence that best meets the needs of the District. FOWD will utilize selection guidelines based on the following factors:

- Qualifications and experience of project team, particularly in the region.
- Project approach.
- Ability to meet schedule.
- Project references.
- Quality of proposal response and adherence to required format.
- Overall cost.

A review panel will conduct evaluations based on the listed criteria and make a selection or may select respondents to interview. If interviews are conducted, the respondents selected will be required to physically attend interviews conducted at the FOWD office. FOWD will not interview more than the top two ranking proposals if required.

After a firm is selected, the District will negotiate with the firm to determine a final scope of work and fee for the final Professional Services Agreement.

TRANSMISSION MAIN REPLACEMENT PHASE I - DESIGN SECTION A



TRANSMISSION MAIN REPLACEMENT PHASE I - DESIGN SECTION B

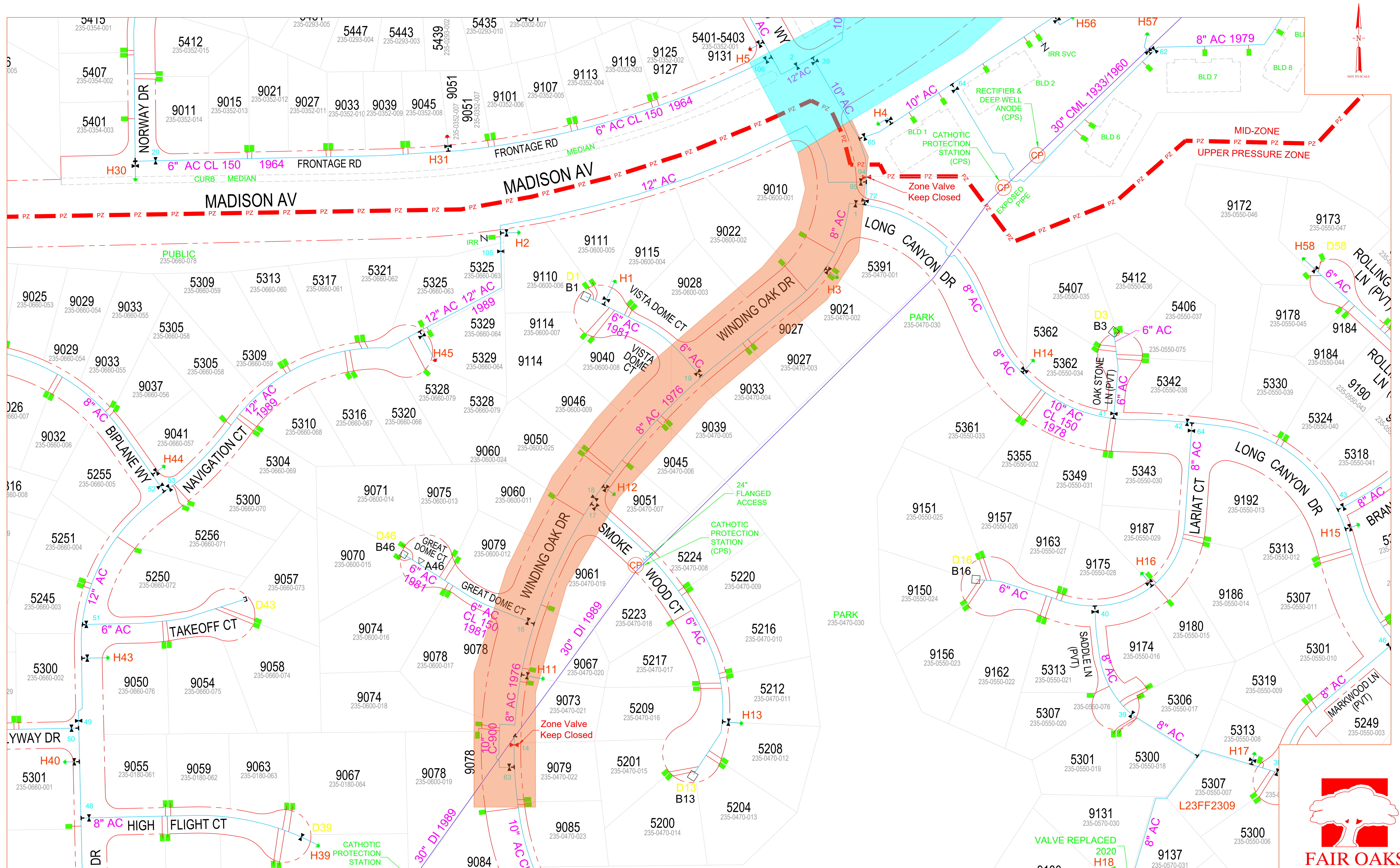


EXHIBIT B
Fair Oaks Water District
Standard Terms and Conditions

CONSULTANT agrees with DISTRICT that:

- a. When the law establishes a professional standard of care for the CONSULTANT'S services, to the fullest extent permitted by law, CONSULTANT will immediately defend, indemnify and hold harmless DISTRICT, its directors, officers, employees, and authorized volunteers from all claims and demands of all persons that arise out of, pertain to, or relate to the CONSULTANT'S negligence, recklessness, or willful misconduct in the performance (or actual or alleged non-performance) of the work under this Agreement. CONSULTANT shall defend itself against any and all liabilities, claims, losses, damages, and costs arising out of or alleged to arise out of CONSULTANT'S performance or non-performance of the work hereunder and shall not tender such claims to DISTRICT nor to its directors, officers, employees, or authorized volunteers, for defense or indemnity.
- b. Other than in the performance of services, to the fullest extent permitted by law, CONSULTANT will immediately defend, indemnify and hold harmless DISTRICT, its directors, officers, employees and authorized volunteers from all claims and demands of all persons arising out the performance of the work or furnishing of materials; including but not limited to, claims by the CONSULTANT or CONSULTANT'S employees for damages to persons or property except for the sole negligence or willful misconduct or active negligence of DISTRICT, its directors, officers, employees, or authorized volunteers.
- c. By their signature hereunder, CONSULTANT certifies that they are aware of the provisions of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that CONSULTANT will comply with such provisions before commencing the performance of the services under this Agreement. CONSULTANT and SUB-CONSULTANTS will keep workers' compensation insurance for their employees in effect during all work covered by this Agreement.
- d. **Professional Liability** – CONSULTANT will file with DISTRICT, before beginning professional services, a certificate of insurance satisfactory to Fair Oaks Water District evidencing professional liability coverage of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate, that coverage shall not be cancelled except with notice to DISTRICT. Coverage is to be placed with a carrier with an AM best rating of no less than A-: VII, or equivalent, or as otherwise approved by DISTRICT. The retroactive date (if any) is to be no later than the effective date of this Agreement. CONSULTANT shall maintain such coverage continuously for a period of at least five (5) years after the completion of the contract work. CONSULTANT shall purchase a five-year extended reporting period; i) if the retroactive date is advanced past the effective date of this Agreement; ii) if the policy is canceled or not renewed; or iii) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement. In the event that the CONSULTANT employs other consultants (SUB-CONSULTANTS) as part of the

work covered by this Agreement, it shall be the CONSULTANT's responsibility to require and confirm that each sub-consultant meets the minimum insurance requirements specified above.

- e. **Minimum Insurance Requirements** – CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONSULTANT, his agents, representatives, employees or SUB-CONSULTANTS.
- f. CONSULTANT will file with DISTRICT, before beginning services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to DISTRICT evidencing:
 - a) **Coverage** – Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:
 - i) Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01)
 - ii) Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto)
 - b) **Limit** – **The CONSULTANT shall maintain limits no less than the following:**
 - i) General liability - coverage of not less than two million (\$2,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater for bodily injury, personal injury, and property damage; (\$4,000,000 general and products-completed operations aggregate (if used)).
 - ii) Auto liability - One million dollars (\$1,000,000) for bodily injury and property damage each accident limit;
 - iii) Workers' compensation (statutory limits) and employer's liability (\$1,000,000) (if applicable); Waiver of Subrogation: The insurer(s) named above agree to waive all rights of subrogation against the Fair Oaks Water District, its elected or appointed officers, officials, agents, authorized volunteers and employees for losses paid under the terms of this policy which arise from work performed by the Named Insured for the Fair Oaks Water District; but this provision applies regardless of whether or not the Fair Oaks Water District has received a waiver of subrogation from the insurer.
 - c) **Required Provisions**
 - i) The general liability coverage shall give Fair Oaks Water District, its directors, officers, employees (collectively the District), and authorized volunteers insured status (via ISO endorsement at least as broad as CG 20 10 10 01) specifically naming the Fair Oaks Water District, its directors, officers, employees, or authorized volunteers; or using the language that states "as required by written contract."
 - ii) The general liability coverage is to state or be endorsed (with as broad as ISO endorsement CG 20 01 04 13) to state "such insurance shall be primary and any

insurance, self-insurance or other coverage maintained by DISTRICT, its directors, officers, employees, or authorized volunteers shall not contribute to it.”

- iii) Coverage is to be placed with a carrier with an A.M. Best rating of no less than A- :VII, or equivalent, or as otherwise approved by DISTRICT.
 - iv) The coverage shall contain no special limitations on the scope of protection afforded to DISTRICT, its directors, officers, employees, or authorized volunteers.
 - v) In the event that the CONSULTANT employs other CONSULTANT (SUB-CONSULTANT) as part of the work covered by this Agreement, it shall be the CONSULTANT’S responsibility to require and confirm that each SUB-CONSULTANT meets the minimum insurance requirements specified above.
- g. If the CONSULTANT maintains broader coverage and/or higher limits than the minimums shown above, the DISTRICT requires and shall be entitled to the broader coverage and/or higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the DISTRICT.
 - h. If any of the required coverages expire during the term of this Agreement, the CONSULTANT shall deliver the renewal certificate(s) including the general liability additional insured endorsement to DISTRICT at least ten (10) days prior to the expiration date.
 - i. CONSULTANT shall not accept direction or orders from any person other than the General Manager or the person(s) whose name(s) is (are) inserted on Page 2 as “other authorized representative(s).”
 - j. Payment, unless otherwise specified on Page 1, is to be in accordance with DISTRICT policy after acceptance by DISTRICT.
 - k. Permits required by government authorities will be obtained at CONSULTANT’S expense, and CONSULTANT will comply with local, state, and federal regulations and statutes including, but not limited to Cal/OSHA requirements.
 - l. The CONSULTANT shall execute and maintain the CONSULTANT’S work to avoid injury or damage to any person or property. The CONSULTANT shall comply with the requirements and specification relating to safety measures applicable in particular operations or kinds of work.
 - m. Any change in the scope of the services to be done, method of performance, nature of materials or price thereof, or to any other matter materially affecting the performance or nature of the services will not be paid for or accepted unless such change, addition or deletion is approved in advance, in writing by a supplemental agreement executed by DISTRICT. CONSULTANT’S “authorized representative(s)” has (have) the authority to execute such written change for CONSULTANT.
 - n. **Ownership of Documents** – All works of authorship and every report, study, spreadsheet,

worksheet, plan, design, blueprint, specification, drawing, map, photograph, computer model, computer disk, magnetic tape, CAD data file, computer software and any other document or deliverables prepared, developed or created by CONSULTANT under this Agreement and provided to DISTRICT (“Work Product”) shall be the property of DISTRICT, and DISTRICT shall have the rights to use, modify, reuse, reproduce, publish, display, broadcast and distribute the Work Product and to prepare derivative and additional documents or works based on the Work Product without further compensation to CONSULTANT or any other party. CONSULTANT may retain a copy of any Work Product and use, reproduce, publish, display, broadcast and distribute any Work Product and prepare derivative and additional documents or works based on any Work Product; provided, however, that CONSULTANT shall not provide any Work Product to any third party without DISTRICT’S prior written approval, unless compelled to do so by legal process. If any Work Product is copyrightable, CONSULTANT may copyright the same, except that, as to any Work Product that is copyrightable by CONSULTANT, DISTRICT reserves a royalty-free, nonexclusive and irrevocable license to use, reuse, reproduce, publish, display, broadcast and distribute the Work Product and to prepare derivative and additional documents or works based on the Work Product. If DISTRICT reuses or modifies any Work Product for a use or purpose other than that intended by the scope of work under this Agreement, then DISTRICT shall hold CONSULTANT harmless against all claims, damages, losses and expenses arising from such reuse or modification. For any Work Product provided to DISTRICT in a paper format, upon request by DISTRICT at any time (including, but not limited to, at expiration or termination of this Agreement), CONSULTANT agrees to provide the Work Product to DISTRICT in a readable, transferable and usable electronic format generally acknowledged as being an industry-standard format for information exchange between computers (e.g., Word file, Excel spreadsheet file, AutoCAD file).

- o. Confidentiality of Information** – CONSULTANT shall keep in strict confidence all confidential, privileged, trade secret, and proprietary information, data and other materials in any format generated, used or obtained by DISTRICT or created by CONSULTANT in connection with the performance of the Work under this Agreement (the “Confidential Material”). CONSULTANT shall not use any Confidential Material for any purpose other than the performance of the Work under this Agreement, unless otherwise authorized in writing by DISTRICT. CONSULTANT also shall not disclose any Confidential Material to any person or entity not connected with the performance of the Work under this Agreement, unless otherwise authorized in advance in writing by DISTRICT. If there is a question of whether Confidential Material is protected from disclosure or is a public record or in the public domain, the party considering disclosure of such material shall consult with the other party concerning the proposed disclosure.

Unless otherwise directed in writing by DISTRICT, upon contract completion or termination, CONSULTANT must destroy all Confidential Materials (written, printed and/or electronic) and shall provide a written statement to DISTRICT that such materials have been destroyed.

- p. Assignment** – CONSULTANT shall not assign or transfer this Agreement or any rights or obligations under this Agreement without DISTRICT'S prior written consent, which shall not be unreasonably withheld. A change in control of CONSULTANT constitutes an assignment under this Agreement. Any unauthorized assignment or transfer of this Agreement or any rights or obligations thereunder, shall be void and constitutes ground for immediate termination of

this Agreement by DISTRICT. This Agreement binds and inures to the benefit of the Parties and their respective permitted successors and permitted assigns.

- q. **No Waiver of Rights** – Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default. No payment by DISTRICT to CONSULTANT shall be considered or construed to be an approval or acceptance of any Work or a waiver of any breach or default.

By signing below, the parties have read and agreed to the Standard Terms and Conditions.

DISTRICT:

CONSULTANT:

(Signature)

(Signature)

Print: _____

Print: _____

Title: _____

Title: _____



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM VI.3

Discussion on mandated Service Line Inventory

AGENDA ITEM VI.3

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
From: Tom R. Gray
Date: September 10, 2024
Subject: Discussion on mandated Service Line Inventory

Recommendation:

Informational item only – staff has no recommendation.

Discussion:

The United States Environmental Protection Agency’s Lead and Copper Rule Revisions (LCRR) requires all water purveyors to develop an initial inventory of the material types of all their water service lines and include information sourced and public accessibility. This includes the customer’s side (customer-owned) of the water service line. This information must be submitted by October 13, 2024. Their aim is to strengthen the LCR to better protect communities from the impacts of lead exposure.

FOWD staff developed and submitted a plan to the State Water Resources Control Board – Division of Drinking Water (DDW) to comply with the requirements of the LCRR. The plan was approved by the DDW and is being implemented by FOWD staff. Staff is on track to complete the plan and submit information in time for compliance.

Inspections and records review have indicated that no FOWD owned, or customer owned lead service lines exist in the FOWD service area.

Policy Implications:

None.

Fiscal Impact:

None.

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM VI.4

Discussion and possible action on additional funding for 2024 expenses

AGENDA ITEM VI.4

REGULAR Board Meeting on September 16, 2024

To: Board of Directors
From: Tom R. Gray
Date: September 12, 2024
Subject: Discussion and possible action on additional funding for 2024 expenses

Recommendation:

Authorize the General Manager to transfer \$14,000 from the contingency fund to cover 2024 expenses as detailed below.

Discussion:

Aggregate, Sand & Cutback (E24SMSA)

The Board approved 2024 funding for *Aggregate, Sand, & Cutback* is \$27,500 and the cost to date is \$23,574.43. FOWD anticipates ending the year with a total cost of \$32,500. Staff requests to transfer \$5,000 from the contingency fund to cover *Aggregate, Sand, & Cutback*.

Equipment Maintenance (E24EMEM)

The Board approved 2024 funding for *Equipment Maintenance* is \$15,500 and the cost to date is \$7,486.93. FOWD anticipates ending the year with a total cost of \$17,500. Staff requests to transfer \$2,000 from the contingency fund to cover *Equipment Maintenance*.

Equipment Repairs (E24EMER)

The Board approved 2024 funding for *Equipment Repairs* is \$15,000 and the cost to date is \$13,868.22. FOWD anticipates ending the year with a total cost of \$20,000. Staff requests to transfer \$5,000 from the contingency fund to cover *Equipment Repairs*.

Other Maintenance Equipment (A24MEOM)

The Board approved 2024 funding for *Other Maintenance Equipment* is \$5,000 and the cost to date is \$1,125.11. FOWD has a vehicle with a lift gate that is currently inoperable. The cost to replace the lift gate is approximately \$6,000. FOWD anticipates ending the year with a total cost of \$7,000. Staff requests to transfer \$2,000 from the contingency fund to cover *Other Maintenance Equipment*.

Policy Implications:

None.

Fiscal Impact:

This fund transfer will decrease the 2024 contingency fund by \$14,000.

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM VII.1

September 18, 2024 / SJWD Board Meeting / SJWD Office



**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
9935 Auburn Folsom Road
Granite Bay, CA 95746**

**September 18, 2024
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. When all Board members are in the Boardroom, the District's Board meetings are not required to be broadcast via videoconference and are done so as a convenience to the public; furthermore, if the transmission goes down, for any reason, the meeting will continue in person as scheduled. Members of the public may participate in Board meetings via videoconference per the instructions below.

To attend via videoconference, please use the following link:

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/245724141>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 245-724-141

Please mute your line.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time – at that time, please unmute your line in order to speak.

*****Important Notice: For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Special Meeting, August 26, 2024 (W & R)
Recommendation: Approve draft minutes
2. Minutes of the Board of Directors Special Meeting, August 29, 2024 (W & R)
Recommendation: Approve draft minutes
3. Tree Pro Tree Services – On-Call Contract (W/R)
Recommendation: Authorize the Director of Operations to enter into a 4-year on-call contract with Tree Pro Tree Services, Inc. to provide tree removal and maintenance services

IV. PUBLIC HEARING

1. Ordinance No. 24-03 Amending Ordinances 2000 and 5000 (W & R)
Action: Consider waiving second reading of Ordinance No. 24-03 and adopt Ordinance No. 24-03 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 2000 and 5000

V. NEW BUSINESS

1. COTP Transmission Capacity Contract (W)
Action: Consider a motion to approve sale of SJWD's 1 MW of capacity to City of Roseville and Turlock Irrigation District

VI. OLD BUSINESS

1. Lime Silo Recoating Project (W)
Action: Consider a motion to authorize a budget increase to the construction contract with River City Painting, Inc.
2. Conjunctive Use and Groundwater Banking Activities Update (W & R)
Discussion
3. 2024 Hydrology and Operations Update (W & R)
Discussion

VII. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance and Human Resources' Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Director of Operations' Report
 - 3.1 Miscellaneous District Issues and Correspondence

4. Director of Engineering Services' Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VIII. DIRECTORS' REPORTS

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
 - 3.1 ACWA – P. Tobin
 - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

IX. COMMITTEE MEETINGS

1. Finance Committee – September 10, 2024
<https://www.sjwd.org/2024-09-10-committees-meeting-finance>

X. UPCOMING EVENTS

1. 2024 ACWA Fall Conference
December 3-5, 2024
Palm Desert, CA

President Zamorano to call for Closed Session

XI. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9)
Citrus Heights Water District, et al. vs. San Juan Water District, Case Number:
24WM000064, Sacramento County Superior Court
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code § 54957
Title: General Manager

XII. OPEN SESSION

1. Report from Closed Session

XIII. ADJOURN

UPCOMING MEETING DATES

October 16, 2024
November 20, 2024

I declare under penalty of perjury that the foregoing agenda for the September 18, 2024, regular meeting of the Board of Directors of San Juan Water District was posted by September 13, 2024, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet is also posted on the District's website at sjwd.org.

Teri Grant, Board Secretary

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM VII.2

September 21, 2024 / Fair Oaks Chicken Festival, Fair Oaks Park



Fair Oaks CHICKEN FESTIVAL

Saturday, September 21

12pm - 6pm
FAIR OAKS PARK



FREE Admission & General Parking

Live Music



Motherlode
12:30p-3:00p



Island of Black and White
3:30p-6:00p

Pancake Breakfast
Beer & Wine Garden
Cornhole Tournament
Kid's Park | Vendors
Cluck n' Crow Contest

Sponsored by:



FAIR OAKS ARBORIST
Title Sponsor



Presented by:



@fochickenfest



forpd.org/chickenfest



#fochickenfest

September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM VIII.2

Regional Water Authority (RWA)



**REGIONAL WATER AUTHORITY
MEETING OF THE BOARD OF DIRECTORS**

Thursday, September 12, 2024 at 9:00 a.m.

**Fair Oaks Water District
10326 Fair Oaks Blvd
Fair Oaks, CA 95628
(916) 967-7692**

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

Join Zoom Meeting

<https://us06web.zoom.us/j/89073814270>

Meeting ID: 890 7381 4270

Dial by your location

+1 669 444 9171 US or +1 669 900 6833 US (San Jose)

If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT: Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR: All items listed under the Consent Calendar are considered and acted upon by one motion. Board Members may request an item be removed for separate consideration.

3.1 Approve the draft meeting minutes of July 11, 2024, RWA Board Meeting

3.2 Approve Annual Review of Investment Policy 500.2 and California Employers' Retiree Benefit Trust (CERBT) Asset Allocation Strategy

Recommended Action: Approve Consent Calendar items as presented

4. NEW MEMBERS

Presenter: Jim Peifer, Executive Director

Action: Approve the admission of CDM Smith as an Affiliate member

5. PROPOSITION 4

Presenter: Jim Peifer, Executive Director

Action: Adopt Resolution 2024-06 RWA Supporting Proposition 4

6. INFORMATION: CYBER SECURITY

Presenter: Jim Peifer, Executive Director and FBI SSA Heriberto Cadena

7. INFORMATION: WATER USE REGULATIONS UPDATE

Presenter: Amy Talbot, Water Efficiency Program Manager

8. INFORMATION: WATERSHED RESILIENCE PILOT PROJECT

Presenters: Ryan Ojakian, Manager of Government Relations

9. INFORMATION: LEGISLATIVE AND REGULATORY UPDATE

Presenter: Ryan Ojakian, Manager of Government Relations

10. EXECUTIVE DIRECTOR'S REPORT

11. DIRECTORS' COMMENTS

ADJOURNMENT

Next RWA Board of Director's Meeting:

November 14, 2024, 9:00 a.m. location to The Sacramento Association of Realtors, 2003 Howe Avenue, Sacramento, CA 95825. The location is subject to change.

Next RWA Executive Committee Meeting:

September 24, 2024, 1:30 p.m. at the RWA Office, 2295 Gateway Oaks, Suite 100 Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on September 5, 2024

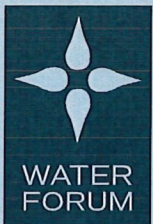
Ashley Flores

Ashley Flores, CMC
Clerk of the Board

September 16, 2024
Staff Report Briefing Materials
AGENDA ITEM VIII.3
Sacramento Water Forum

SACRAMENTO WATER FORUM

Annual Review of Business Strategy (FY 2023-24)



AUGUST 2024

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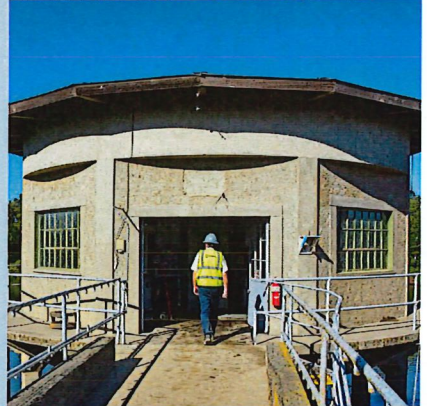
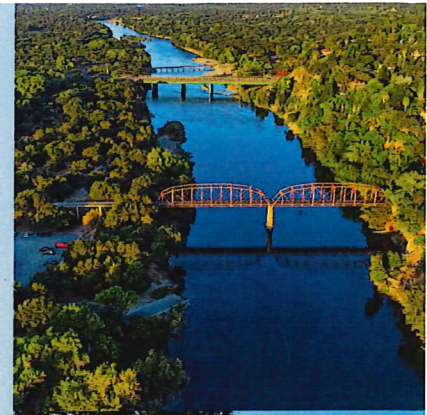


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THE WATER FORUM is a diverse group of business leaders, community organizations, environmentalists, water managers, and local governments that have been working together for the past 25+ years to resolve conflicts and implement a collaborate vision for protecting the region’s water supply and economic health while enhancing the lower American River (LAR).

THE WATER FORUM COEQUAL OBJECTIVES Provide a reliable and safe water supply for the region’s economic health and planned development through to the year 2030; and Preserve the lower American River’s fishery, wildlife, recreational, and aesthetic values.



Dear Members,

It's easy to lose sight of the challenges faced in negotiating the original Water Forum Agreement over 20 years ago. The years of conflict that led to the negotiations, the countless hours of discussions, and the hard-won compromises were all necessary to achieve the successes we have experienced over the past two decades. As the Water Forum, we have navigated historic



droughts, maintained water supply reliability, supported economic growth, and guided environmental stewardship of our beautiful river. Without your hard work, we wouldn't have the Regional Water Authority, the Freeport Water Intake, or 10 habitat enhancement sites on the LAR. Without the Water Forum, we wouldn't have the trusted relationships, the network of agencies and organizations, and the collaboration that drives our collective success.

This year's annual report highlights the extensive range of work we are doing in addition to renegotiating the Water Forum Agreement. Thanks to our partnerships with state and federal agencies, we are achieving a milestone this fall: five years of steady implementation of habitat projects (over \$14 million in work) with the completion of the River Bend project. In addition, this work is raising awareness of the Water Forum through new educational signage, door-to-door outreach, and earned media coverage.

As we approach the final stages of the Water Forum 2.0 negotiations, let's not forget the fundamentals. "The Water Forum Way" has long been the basis for our interactions. It is a shorthand phrase to remind us of our commitment to a mutual gains approach of interest-based negotiation—or as one member paraphrased from the Rolling Stones, "we all can't get what we want, but we can all get what we need." It is through this process of compromise that we can identify durable approaches to addressing the needs of the region.

The challenges we face in the current climate are rapidly changing—in many ways faster than our ability to adapt to the political, regulatory, and infrastructure systems that we have in place. I remain optimistic and look forward to another year of working with you to build on the Water Forum's successes and continue to shape a future for the Sacramento region, where water supply reliability, economic vitality, and environmental stewardship go hand in hand.

Warm regards,

A handwritten signature in black ink, appearing to read "Jessica Law". The signature is fluid and cursive.

Jessica Law, Executive Director
August 2024



WATER FORUM 2.0 PROCESS MAKES PROGRESS TOWARDS DRAFT AGREEMENT

This year marks a pivotal moment as Water Forum members work to present a draft agreement to their respective boards and governing bodies. We have a lot of momentum going into the last phase of the agreement, as well as financial support. In 2023 water purveyors collectively invested over \$1 million to complete the agreement, allowing the Water Forum to stay on track. This substantial financial commitment underscores the importance of the Water Forum 2.0 Agreement to our region and demonstrates a strong belief in the value of this collaborative effort.

Why the Water Forum Agreement?

- Assesses threats to water supply and river health due to climate change
- Maintains interest-based, collaborative venue
- Strengthens emphasis on the lower American River
- Elevates conjunctive use for regional water supply reliability
- Addresses human dimensions of natural resource management
- Integrates use of best-available science to support decision making

Over the past year, frequent working group and caucus meetings have been instrumental in navigating the complexities of the agreement negotiations, and have fostered a shared understanding and commitment to our mission. One of the most significant achievements this year has been the high level of agreement reached on the guiding principles and program elements for key program areas. This consensus has provided a solid foundation for drafting the Water Forum 2.0 Agreement.

We also initiated outreach efforts to engage local elected leaders and community leaders regarding the Water Forum 2.0 Agreement. This initiative is designed to build broad support for the new agreement and secure funding to support our work moving forward.

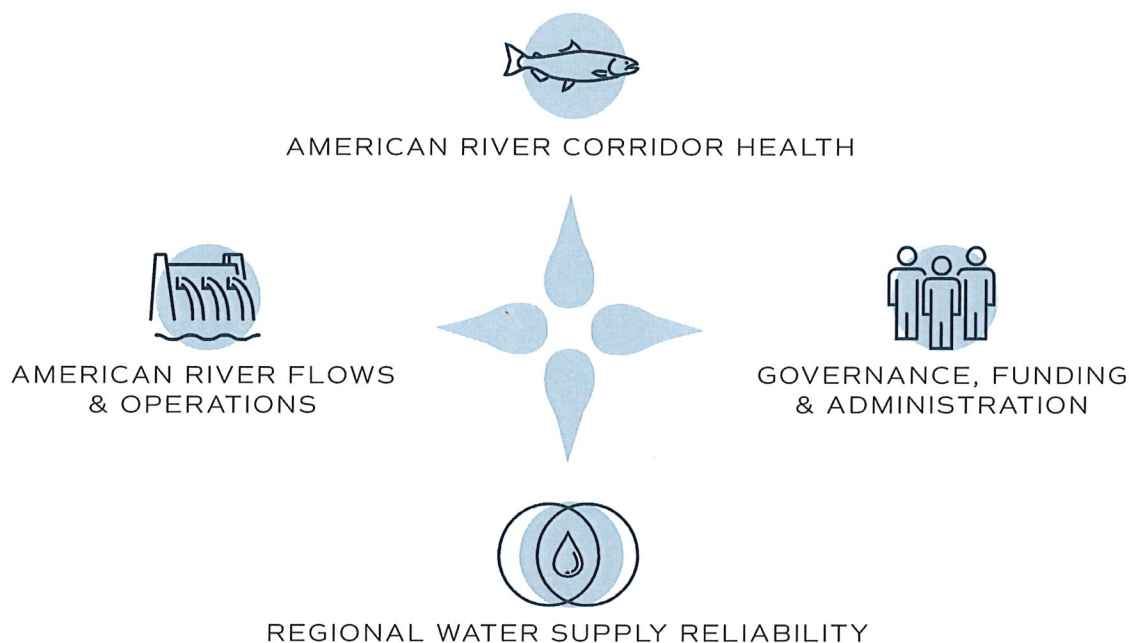
In just a few months we will begin the work of integrating draft language for American River Corridor Health, American River Flows and Operations, Regional Water Supply Sustainability, and Governance, Funding, and Administration sections that have been developed by working group members. The target is to present the final agreement for signatures by March - June 2025.

What to Expect in the Integrated Document

Looking ahead, the integrated draft Water Forum 2.0 Agreement will include:

- **Coequal Objectives:** The agreement will reaffirm the long-standing mission and vision of the Water Forum, emphasizing our dual commitment to water supply reliability and environmental stewardship.
- **Guiding Principles:** These foundational guidelines will drive the actions of the Water Forum and its members, helping to ensure that our efforts remain aligned with our core values and objectives.
- **Program Elements:** The agreement will be organized into four main elements, defining our roles and responsibilities, and specific program areas within American River Corridor Health, American River Flows and Operations, Regional Water Supply Sustainability, and Governance, Funding, and Administration.

- **Metrics:** Key areas for monitoring and assessment will be identified to provide a framework for evaluation, helping to ensure that our initiatives are effective and impactful.
- **Supported Projects:** A list of regional initiatives and projects broadly supported by the Water Forum, highlighting our collective efforts to enhance water supply reliability and environmental stewardship.
- **Funding Commitments:** Information on the long-term financial support for the Water Forum, helping to ensure sustained progress and stability.
- **Purveyor Specific Agreements:** The agreement will include revised Purveyor Specific Agreements, a hallmark of the original agreement. These agreements, along with other implementing agreements, will identify how Water Forum members and other partners will work together on Water Forum 2.0 initiatives, detailing the specific commitments and responsibilities of participating entities.



Commitment to The Water Forum Way

The Water Forum Way sets mutual obligations that guide member engagements. Water Forum members, including staff and consultants, commit to practicing the Water Forum Way and holding each other accountable for adhering to the following:

- Mutual gains approach and effort to seek consensus
- Open-minded, respectful, interest-based
- Seeks balance across coequal objectives
- Understands processes and players
- Accommodates differences and interests
- Enables diverse groups to have a voice and representation

EXISTING PROGRAM AREAS

1.1 HABITAT ENHANCEMENT

The Water Forum has made significant progress in achieving and, in many areas, completing the priorities outlined in the Business Strategy released in January 2022. This second annual report of the Business Strategy highlights progress for the period July 2023 to July 2024.

Grant Funding: Enhancing Salmonid Habitats on the American River

The Water Forum submitted two grant funding applications to support the habitat enhancement program. Below are the details of two significant efforts submitted in 2024:

- Central Valley Project Improvement Act (CVPIA) Notice of Funding Opportunity (March 2024):** The Water Forum requested \$10 million in federal funds, with an additional \$250,000 in matching funds through Program Manager staff time for Federal FY 2025-2029. There would be no cash cost share required from the Water Forum. This project, titled "Maintenance and Habitat Effectiveness Monitoring of Salmonid Habitat Program Restoration Sites on the American River," aims to leverage previous habitat construction, programmatic regulatory compliance, and ongoing monitoring to maintain and optimize effectiveness for up to 21.6 acres of previously enhanced spawning habitat and 8.5 acres of rearing habitat constructed since 2018.
- USBR WaterSMART Aquatic Ecosystem Restoration Projects (January 2024):** The Water Forum requested \$1 million to advance conceptual rearing habitat sites to a "shovel-ready" condition. This grant would fund physical and biological baseline data collection, hydraulic analysis, stakeholder engagement, cost estimation, and a 60% level of design preparation for up to 12 rearing sites. The planned projects would eventually expand juvenile salmonid rearing habitats, primarily between River Mile 13 and the Sacramento River confluence, and completing initial data collection, outreach, and design/feasibility will enhance the attractiveness of these projects for future implementation grant funding. Once implemented, these project sites will fulfill a significant portion of the rearing habitat commitment under the Agreements to Support Healthy Rivers and Landscapes (formerly Voluntary Agreements) proposed for the LAR. The outcome is expected in fall 2024.



Supporting local river educational programs:

The Water Forum sponsored several new nesting boxes in partnership with Soil Born Farms. These boxes provide crucial places for native birds to lay their eggs and opportunities for humans to monitor and enjoy our winged neighbors. They are located close to the American River Parkway bike trail in Rancho Cordova, near the Cordova Creek bridge.

Photo credit: Shawn Harrison, Soil Born Farms

The Water Forum’s 2023 Habitat Project at Upper River Bend

In 2023, the Water Forum completed a significant habitat enhancement project at Upper River Bend, located near Ancil Hoffman Park on the American River. This initiative aimed to improve habitats for native fall-run Chinook salmon and steelhead trout.

The project provided:



Nearly 5 acres of spawning habitat for adult salmon and steelhead to create redds (underwater depressions or “nests”), constructed by placing 30,000 cubic yards of clean gravel into the flowing river.



Nearly 6 acres of rearing habitat for young fish to hide from predators, find food, and grow, created by carving a 2,000-foot side channel into the existing gravel bar and shaping 3.7 acres of seasonal channel margin habitat.



Hiding and resting places for young fish by placing about 60 large woody tree structures into the side channel.



Over 3 acres of enhanced riparian landscape by planting 6,600 willow cuttings, seeds for native wildflowers and grasses, and 1,600 plugs of Santa Barbara sedge. These plants are vital both ecologically and culturally, as they are significant to California’s indigenous peoples.

The \$3.6 million project concluded in October 2023, and within weeks, giant Chinook salmon were observed spawning in the newly created gravel beds beside Ancil Hoffman Park. The site has also been heavily utilized by rearing juveniles during the spring 2024 monitoring season.



Media coverage highlights: story by Fox 40



Feature in the Carmichael Times by Susan Maxwell Skinner

Interpretive Signage Illustrates the Water Forum's Habitat Projects

The Water Forum installed several interpretive signs and exhibits to educate the public about their vital habitat enhancement projects and the extraordinary journeys of native salmon and steelhead.

- **The 2021 Habitat Enhancement Project and Tribute to Jonas Minton:** A new interpretive sign was installed along the Main Trail at the Effie Yeaw Nature Center in Ancil Hoffman Park, Carmichael. This sign details the Water Forum's 2021 Habitat Project and honors the late Jonas Minton, a visionary leader of the Water Forum. The tribute portion of the sign was generously donated by the Minton family.
- **"Salmon Highway" Exhibit at Effie Yeaw Nature Center:** Visitors to the Effie Yeaw Nature Center can explore the wonders of the "Salmon Highway" through a new museum exhibit. This display showcases the Water Forum's 2021 Habitat Project and provides insights into the remarkable lives of native salmon and steelhead, illustrating their journeys through the Delta and Sacramento River to their spawning grounds in the LAR.
- **Permanent Signage at Lower Sailor Bar and Upper River Bend:** The Water Forum installed permanent signage for habitat projects at Lower Sailor Bar and Upper River Bend in Ancil Hoffman Park. These signs, required by the Prop 68 grant, briefly explain the work accomplished, recognize project partners, and provide links to information in six languages for broad accessibility.



Lower American River Task Force: Honoring the past, re-envisioning the future.

In 2024, the Lower American River Task Force (LARTF) celebrated 30 years of collaborative efforts. Established to address erosion and flood risk along this nationally recognized Wild and Scenic River, the group collaborates with federal, state, and local agencies, environmental organizations, and community stakeholders. Their efforts address sustainable flood control measures and urban development while preserving the river's ecological integrity and recreational value, marking a pivotal contribution amidst the challenge of climate change. The Water Forum is working closely with the Sacramento Area Flood Control Agency (SAFCA) and LARTF members to re-envision the role of LARTF in the context of the Water Forum 2.0 Agreement process, specifically related to River Corridor Health and implementing agreements with SAFCA and County Parks.

| Table 1.1 Habitat Enhancement | Status |
|--|---------------------------------------|
| Near-Term Priority Actions (FY 2022-2024) | July 2024 |
| a. Finalize 5-year LAR Salmonid Habitat Enhancement Program funding, design, analysis, and implementation strategy (grant funded) | Completed |
| b. Develop LAR habitat maintenance and monitoring plan (grant funded) | Completed |
| c. Cordova Creek Phase 1, and Phase 2: <ul style="list-style-type: none"> • Continue with local partners to support Phase 1 maintenance. • Prepare California Environmental Quality Act (CEQA) to prep for Wildlife Conservation Board (WCB) eligibility for Cordova Creek Phase 2 Final design and construction grant funding • Pursue WCB grant funding to complete design and construct Phase 2 Cordova Creek • Continue to engage with stakeholders to ensure project support; partner with parkway advocates (Soil Born, California Native Plant Society (CNPS), Save the American River Association, etc.) | Active |
| d. Engage with State and Federal agencies on implementation of LAR Salmonid Habitat Enhancement Program consistent with Statewide Voluntary Agreement early implementation actions (grant funded) | Active |
| e. Finalize publications highlighting LAR Salmonid Habitat Enhancement Program work over past 10 years (partially grant funded) (see Science & Monitoring) | Completed |
| f. Seek grant funding for assessing the feasibility of rearing site enhancement projects as identified in Rearing Review Report (August 2020) | Active |
| Ongoing Annual Actions | |
| g. Construct phases of LAR Salmonid Habitat Program each year (grant funded) | Completed project at Upper River Bend |
| h. Implement outreach and communications strategy for LAR Salmonid Habitat Enhancement Program and other habitat enhancement projects (partially grant funded) | Completed for Upper River Bend |
| i. Work with public water agencies (PWAs) and State and Federal agencies to track progress of Water Forum efforts regarding other programs (30x30; Statewide Agreements to Support Healthy Rivers and Landscapes, Cutting Green Tape, etc.) or requirements | Active |
| j. Continue to co-convene the Lower American River Task Force (LARTF) with SAFCA | Active |
| k. Coordinate with Regional Parks on Natural Resources Management Planning (NRMP) implementation and monitoring through TAC participation | Active |
| As Time Allows | |
| l. Seek grant funding for assessing the feasibility of creek enhancement projects (e.g., Buffalo Creek, Carmichael Creek, etc.) | On Hold |
| m. Support local river education programs at Effie Yeaw Nature Center, Sacramento Valley Conservancy, Soil Born Farms, and CNPS | Active |

1.2 FLOWS AND OPERATIONS

Cross-Caucus Meetings—LAR Conditions and Folsom Reservoir Operations

The Water Forum organized weekly meetings throughout the year to update members on current conditions along the LAR and the operational status of Folsom Reservoir. During these sessions, Water Forum staff and consultants provided the most recent data on river flows, water temperatures, reservoir storage levels, and snowpack accumulation, along with information from the Bureau of Reclamation (Reclamation) on the forecasted inflows and releases. Information focused on the American River, and also included data from other areas in the state relevant for Central Valley Project operations. The meetings allowed time for members to digest the information, ask questions, and consider, and potentially recommend, strategies to best support the coequal objectives.

American River Group Meetings

The Water Forum was actively engaged in the American River Group (ARG), a monthly forum where stakeholders discuss crucial updates on reservoir inflows, operations, river conditions, and fisheries status along the LAR. Reclamation established the ARG in 1996 as a working group to coordinate fishery and operational requirements for the LAR. Reclamation is the lead coordinator, bringing together those with either a legislated or resources-specific interest in the operation of Folsom Dam and Reservoir and the LAR. Formal members include Reclamation, the Water Forum, and agencies with public trust responsibilities for LAR fisheries, including the U.S. Fish and Wildlife Service (USFWS), National Oceanic and Atmospheric Association (NOAA) Fisheries, and California Department of Fish and Wildlife (CDFW). Members of the public and other agencies may attend and comment on ARG matters. Reclamation considers ARG insights when making decisions on temperature and flow management critical for sustaining LAR fish resources. The Water Forum actively contributed to developing the 2023 Annual Temperature Management Plan, providing modeling results crucial for optimizing summer and fall temperature controls.

Collaboration on Bay-Delta Plan Update: Guiding Technical Accuracy

The Water Forum collaborated with the Regional Water Authority (RWA) to review the extensive 6,000+ page Draft Staff Report/Substitute Environmental Document for the Bay-Delta Plan update issued by the State Water Resources Control Board (State Water Board). Water Forum staff led discussions regarding data utilized in the Draft Staff Report and advocated for an appropriate representation of conditions on the LAR with State Water Board staff. This document evaluated alternatives for unimpaired flows and Agreements to Support Healthy Rivers and Landscapes. Although the Water Forum did not formally submit comments, it worked closely with the RWA team to ensure the technical accuracy of information related to the habitat management program and flow management standard.

Advocacy at Key Conferences

The Water Forum represented member interests concerning Folsom operations and American River flows at the Mid-Pacific Region Water Users Conference in Reno, Nevada. Post-conference, the team briefed Reclamation staff on Water Forum 2.0 and the Reclamation Memorandum of Understanding (MOU). In November 2023, the team also actively engaged at the Association of California Water Agencies (ACWA) conference, furthering their engagement in critical water management issues.

Watershed Resilience Planning

The Water Forum is actively engaged in the RWA’s Watershed Resilience Steering Committee meetings. Recently, RWA secured a \$2 million Watershed Resilience grant from the California Department of Water Resources (DWR) to unite regional partners in assessing local climate variability and risks, and to develop strategies for adapting to climate change and weather variability. This grant initiative includes a dedicated Watershed Resilience Steering Committee tasked with shaping a comprehensive work plan. Comprising 10 members representing diverse stakeholders across the supershed, including environmental organizations and the Water Forum, this committee will play a pivotal role in guiding the effective implementation of the grant program.

| Table 1.2 Flows and Operations | Status |
|--|------------------|
| Near-Term Priority Actions (FY 2022-2024) | July 2024 |
| a. Publish consolidated 2017 Modified FMS report | On Hold |
| b. Continue to work with Reclamation to implement the existing MOU and refine as needed | Active |
| c. Engage with Reclamation and other key agencies or stakeholders in the re-initiation of consultation on the Biological Opinion (BiOp) to ensure that the FMS standard continues to be productive and protective of the river | Active |
| d. Engage in the ARG stakeholder discussions while working towards clarifying roles and responsibilities related to WF’s expertise | Active |
| e. Publish updated Modified FMS documentation following completion of the pending BiOp process (2022-2023) | On Hold |
| Ongoing Annual Actions | |
| f. Continue Modified FMS monitoring/updates/adjustments | On Hold |
| g. Work with PWAs and State and Federal agencies, WF and other stakeholders to review assumptions on Modified FMS, environmental flows, and operations regarding other programs (Statewide Agreements to Support Healthy Rivers and Landscapes, Water Portfolio, etc.) or requirements | Active |
| h. Engage WF members; and provide technical assistance to State and Federal agencies throughout the year on temperature planning, pulse flow operations, power bypass and storage targets | Active |
| i. Coordinate with Reclamation and fisheries agencies on FMS implementation | Active |
| As Time Allows | |
| j. Track environmental reviews for major projects that could impact the coequal objectives to determine whether further engagement is warranted | Active |
| k. Pursue adoption of FMS by State Water Board | On Hold |

1.3 SCIENCE AND MONITORING

Planning for Successful Adaptive Management and LAR Stewardship: Finalizing a Long-Term Physical Habitat Monitoring and Maintenance Plan

The Water Forum has developed its inaugural Gravel Maintenance and Monitoring Plan (Plan) in collaboration with cbec eco engineering. This comprehensive plan includes a three-tier monitoring protocol that assesses various parameters on actionable timeframes. Annual completion of this monitoring is mandated by regulatory permits and responds to stakeholder requests for detailed plans on habitat site maintenance.

Monitoring activities encompass stakeholder engagement, spatial and photographic analysis, field inspections, and integration with fisheries surveys to evaluate habitat functionality and provide safe passage for recreational and public safety vessels. Additionally, the Plan mandates a comprehensive assessment of the river corridor's physical habitat evolution every five years to document long-term geomorphic changes within the American River Parkway. These changes result from erosion, deposition, operational decisions, and human impacts.

The synergy between different habitat types—such as spawning and rearing areas—is deliberately maintained through the Plan's protocols. For instance, gravel maintenance in spawning areas indirectly benefits adjacent rearing areas by influencing water surface elevation and flow dynamics. This integrated approach underscores the importance of sustaining habitat projects to meet ecological needs while balancing recreational and safety requirements on the river.

Utilizing Best Available Science for 2024 Long-Term River Corridor Evolution Monitoring

To fulfill the Water Forum's Tier 3 Corridor Evolution Monitoring commitment, the Water Forum completed data collection and is analyzing geomorphic changes in the LAR that have occurred since 2017/2018. This effort included acquiring topobathymetric LiDAR data in December 2023 and conducting multi-beam SONAR surveys in spring 2024. Ongoing analysis involves updating a Digital Elevation Model, detecting topographic changes compared to previous data, and enhancing the Program's 2D hydraulic model by fall 2024 to confirm our actions do not increase flood risk. Beyond regulatory compliance, this analysis informs our understanding of how habitat projects have been affected by the previous five years of operational decisions and how project construction has affected the LAR. The updated models will also support future habitat planning, design, and quantification efforts.

Leveraging Water Quality Data to Inform LAR Real-Time Operations and Benefit the Fishery

During the 2021 drought, a Water Forum-funded study highlighted concerning in-river conditions and the need to monitor and potentially manage additional parameters like dissolved oxygen (DO) beyond temperature. Following a year-long pilot study showing persistent low DO levels below Nimbus Dam and at Watt Avenue, the Water Forum led ongoing DO monitoring with Cramer Fish Sciences.

This effort informed our understanding of diurnal and seasonal dissolved oxygen patterns and directly contributed to a positive change in river operations during the 2023 fall-run Chinook spawning season.

At the October 2023 ARG meeting, concerns raised by CDFW about DO levels during early Chinook spawning prompted swift action. Using pilot study data, the team immediately informed ARG discussions and quickly deployed additional monitoring below Folsom Dam to assess planned power bypass impacts on DO. Rapid analysis allowed them to offer a scientifically defensible, data-centered recommendation to ARG that Reclamation modify operations by bypassing power at Nimbus Dam and spilling at multiple gates to aerate the water and increase DO concentrations far along the river continuum.

Beyond fisheries, DO levels reflect overall river health influenced by factors like algae. Continuous monitoring under the Habitat and Science Program supports fall 2024 operations and long-term trends. The Water Forum's real-time, data-driven collaboration with Reclamation, CDFW, and stakeholders protects LAR ecosystem health and sustainable fisheries practices.

Unlocking the Secrets of Chinook Salmon Success in the American River

As part of its broader evaluation of habitat enhancement effectiveness and to guide adaptive management and planning, the Water Forum collaborated with Cramer Fish Sciences on a scientific paper titled "Applying Parentage Methods to Detect Gravel Augmentation Effects on Juvenile Chinook Salmon Recruitment Rates."

This study, authored by Cramer Fish Sciences, highlights significant results for the Water Forum's habitat program by shedding light on how genetic samples from spawning adults and juveniles can be used to measure changes in reproductive success. The Water Forum organized multiple briefings on the results of this study to key State and Federal agency staff, the ARG, and parties to the Healthy Rivers and Landscapes program.

The study demonstrates that analyzing genetic samples from fall-spawned female adult fish and matching them with samples from juveniles at the Watt Avenue rotary screw trap in spring allows for assessing juvenile production in the LAR. This method is particularly effective in rivers with smaller adult populations, like the LAR, where sampling more adults enhances the accuracy of estimating spawning success and juvenile production rates.

Traditionally, juvenile production estimates relied solely on adult abundance, assuming equal contribution from all spawning adults. However, this study shows that habitat-enhanced project sites on the LAR result in higher offspring production per successful spawner compared to non-enhanced sites.

This groundbreaking study, the first of its kind in California, not only supports the current strategy for habitat enhancement projects but also directly addresses hypotheses in the Science Program for Healthy Rivers and Landscapes regarding natural juvenile production associated with the Water Forum's initiatives on the LAR.

Advancing Fishery Science: Presentation at American Fisheries Society Meeting

The Water Forum presented its ongoing efforts to monitor the long-term effectiveness of and adapt management strategies on the American River, highlighting their integration with the habitat program and FMS components of the Agreements to Support Healthy Rivers and Landscapes Science Program.

Water Forum's Habitat and Science Program Manager, Erica Bishop, presented on "Long-term Effectiveness Monitoring and Adaptive Management on the American River and Integration with the VA Science Program," at the California-Nevada Chapter American Fisheries Society 58th Biennial Meeting.

A key outcome highlighted was the long-term monitoring results on the LAR, showing Water Forum projects significantly contribute to naturally spawning salmonid populations. Allowing for inter-annual variability based on water year type, program sites support 30-56% of in-river Chinook and steelhead spawning annually, accounting for inter-annual variability.

The presentation was part of a habitat and flow actions session for native species, featuring presentations from tributaries involved in the Agreements to Support Healthy Rivers. The session concluded with a panel discussion and Q&A, where presenters discussed the Science Committee's value and efforts to enhance conditions for native species.

Regional and Statewide Collaboration to Improve Outcomes for Native Salmonids

Agreements for Healthy Rivers and Landscapes Science Committee

The Water Forum is helping to provide a regional voice and expertise as a member of the Science Committee for the Agreements for Healthy Rivers and Landscapes program.

The program requires rigorous application of the best available science in planning, implementing, evaluating, and monitoring habitat projects that will be fulfilling commitments and testing Science Plan hypotheses under the program. Flow and habitat measures must meet strict criteria for timing, suitability, and effectiveness to earn "credit" for actions and the program. Prior to implementation, habitat projects must undergo third-party design reviews and as-built condition assessments, creating a continuous feedback loop aimed at achieving optimal outcomes informed by vetted scientific information and tributary-developed data.

The Water Forum's involvement on the Committee spans multi-tributary coordination, design review, habitat accounting, monitoring, discussions with the State Water Board, and reporting/tracking. The Water Forum also oversees the planning, implementation, and monitoring of habitat measures linked to LAR commitments under the program, coordinating closely with the RWA (the American River's representative in the program).

Central Valley Program Improvement Act, Science Integration Team (CVPIA SIT)

Reclamation and USFWS established the Science Integration Team (SIT) to utilize the Structured Decision Making (SDM) process. This framework prioritizes actions for Chinook salmon, steelhead, and sturgeon under the CVPIA Near-Term Restoration Strategy Guidance and Requirements. The Water Forum contributes to the SIT, providing insights into LAR habitat, science efforts, and operational impacts. Their contributions help refine the SDM process with the latest scientific findings and lessons learned from Water Forum projects and monitoring efforts.



| Table 1.3 Science and Monitoring | | Status |
|---|--|------------------|
| Near-Term Priority Actions (FY 2022-2024) | | July 2024 |
| a. Develop “Year on the River” calendar of monitoring and scientific information to support decision-making | | Completed |
| b. Review monitoring information from past projects to determine their efficacy and improve future projects through adaptive management. Develop restoration effectiveness 15-year review publication | | Active |
| c. Conduct DO monitoring at existing temperature compliance points (continuous) and below Folsom Dam (seasonal) | | Active |
| d. Conduct eDNA or other short-term studies (drought monitoring, etc.) to inform management decisions based on river health | | Completed |
| e. Conduct LAR-wide topographic change analysis [LiDAR and 2D DEM/model update] (with CVPIA-USBR/USFWS grant funds) | | Active |
| f. Complete restoration value study/presentation for LAR | | On Hold |
| g. Conduct required pre/post-project monitoring of sites implemented in 2022 and 2023 with Prop 68 grant funds | | Completed |
| h. Complete juvenile salmonid life history/flow management evaluations (otolith), mark-recapture (genetics, restoration effectiveness), Enhanced Spawning Habitat and Evaluation (ESHE) juvenile habitat model, and peer-reviewed publications (with CVPIA-USFWS grant funds) | | Active |
| Ongoing Annual Actions | | |
| i. Publish WF-relevant fisheries and riverine ecosystem data in a central data repository (EDI platform) | | Active |
| j. Publish WF scientific findings in peer-reviewed journals | | Active |
| k. Present WF scientific findings at conferences | | Active |
| l. Seek funding and support from State and Federal agencies to implement a robust science program | | Active |
| m. Work with PWAs and State and Federal agencies, WF and other stakeholders to participate in regional or statewide monitoring, modeling, and adaptive management efforts (e.g., CVPIA Science Integration Team, Salmon Recovery Partnerships, Statewide Agreements to Support Healthy Rivers and Landscapes) or other requirements | | Active |
| As Time Allows | | |
| n. Seek funding to support a historical landscape ecology study of the LAR | | On Hold |

1.4 COMMUNICATIONS

Showcasing Habitat Projects: Engaging with Agencies and Community Leaders

The Water Forum team shared insights into the 2023 Habitat Project with several important groups through targeted tours:

- **U.S. Army Corps of Engineers Waters and Watershed Class Tour:** This annual habitat tour fosters the Water Forum's ongoing partnership with agencies responsible for regulatory oversight and permitting jurisdiction over habitat work.
- **NOAA West Coast Regional Administrator Jennifer Quan** and other NOAA staff members visited the recently constructed Upper River Bend habitat site as part of an RWA tour aimed at showcasing the region's "supershed" approach to water reliability and environmental stewardship.
- **Wildlife Conservation Board (WCB) Lower American River Conservancy Program Advisory Committee Tour:** For the third year in a row, the WCB asked Water Forum staff to speak on their tour to educate committee members, WCB staff, and the public on the current conditions of the Parkway and introduce potential and current community investment sites. The Nimbus Basin habitat site is a great spot to view spawning salmon.
- **State leaders from the Department of Conservation, Department of Water Resources, and WCB** to discuss enhancing climate resilience at the watershed level and strengthen collaboration across disciplines and agencies.



Highlighting Water Forum Members and Partnerships

The Water Forum introduced a fresh focus on highlighting the contributions of its members and partners during its monthly blog series. Among the featured topics were the Folsom "Water Vision" Project, which delves into the city's initiative to shape a 50-year plan to secure its water supply and address climate change; the LARTF, exploring collaborative efforts in preserving and enhancing this critical waterway; and the American River Parkway Foundation, celebrating its impactful work in stewarding and conserving resources along the American River.

Water Forum Included in DWR Video on Groundwater Recharge

The Water Forum took part in a video produced by the Department of Water Resources (DWR), spotlighting groundwater recharge in the Sacramento region. The video highlights the region's distinctive approach to recharge and emphasizes the potential of the Sacramento Regional Water Bank to benefit the LAR, especially during dry years and prolonged droughts.

Advancing Collaboration

The Water Forum played a proactive role in fostering collaboration along the American River and Parkway. The Water Forum contributed to the American River Parkway Foundation's (ARPF) Program Committee; furthermore, the Water Forum's Executive Director, Jessica Law, joined as a Board member in June 2024. Ms. Law was also nominated to join the Capitol Region Climate Readiness Collaborative (CRCRC) as a steering committee member. The Water Forum is actively engaged in the City of Folsom's "Water Vision" Project.

| Table 1.4 Communications | Status |
|--|--|
| Near-Term Priority Actions (FY 2022-2024) | July 2024 |
| a. Work with the Coordinating Committee to develop annual communications and stakeholder outreach strategy based on current issues and opportunities | Completed |
| b. Refresh the WF external website with new design and branding | Completed |
| c. Create a WF member-only web page to support facilitation of WF meetings and information exchange | Completed |
| d. Implement the WF Tracking and Oversight process as agreed by WF members in 2017 | On Hold |
| e. Coordinate with regional Groundwater Sustainability Agencies (GSAs) to better understand the work that they are doing to implement the Groundwater Sustainability Plans (GSPs) (monitoring, action plans) and how it relates to the coequal objectives | Active, completed Plenary Meeting May 2024 |
| Ongoing Annual Actions | |
| f. Advocate for the American River region with State and Federal agencies and other stakeholders | Active |
| g. Connect with and amplify organizations that are working on the LAR | Active |
| h. Promote the work of the WF with relevant stakeholders | Active |
| i. Continue to convene effective and engaging Plenary, Coordinating Committee, and Caucus meetings | Active |
| j. Provide facilitation support to WF signatories as appropriate and upon request | Active |
| k. Continue to provide “Learning and Engagement” sessions for WF members and the public to highlight key issues in the region, including but not limited to groundwater sustainability, water conservation, water management, water for economic and development needs, and river health | Completed L&E Session 1; Additional sessions On Hold |
| As Time Allows | |
| l. Complete “State of the River” report every five years | Active |

1.5 ADMINISTRATION

Strengthening Operational Support: Introducing Emily Lee

The Water Forum formalized a partnership with the City of Sacramento Department of Utilities, enhancing administrative and financial services. This collaboration helps to ensure stability and oversight, facilitated by a new team member, Emily Lee. Serving as an Administrative Analyst, Emily focuses on financial and fiscal operations. Her responsibilities include managing budgets, accounts payable and receivable, contracts, Council reports, and grant financials, streamlining operations for efficiency.

| Table 1.5 Administration | Status |
|--|------------------|
| Near-Term Priority Actions (FY 2022-2024) | July 2024 |
| a. Review internal processes to ensure required fiscal tracking measures are in place | Completed |
| b. Pursue additional funding to support WF 2.0 process (i.e., WF members, external funding) | Completed |
| c. Review current funding structure to align with ongoing efforts such as the Statewide Agreements to Support Healthy Rivers and Landscapes | Active |
| Ongoing Annual Actions | |
| d. Prepare quarterly and annual reports of actual spending | Completed |
| e. Prepare budgets and approval by WF members and the Sacramento City Council, and Sacramento County Board of Supervisors | Completed |
| f. Prepare and execute contracts to conduct WF work | Completed |
| g. Prepare and submit required grant progress reports | Completed |
| h. Implement appropriate fiscal tracking measures | Completed |
| i. Work with the Coordinating Committee to review progress on near-term actions and annual priorities; Review annual progress reports and priorities with the WF plenary | Expected 2023 |
| As Time Allows | |
| j. Work with Coordinating Committee to develop a 5-year financial forecast and budget estimate | Active |

2023-24 Coordinating Committee

The Coordinating Committee includes two members from each caucus. Committee members meet monthly with the Executive Director to provide direction on Water Forum operations, including communications and implementation of the Business Strategy, and to approve the annual budget. In addition, the Coordinating Committee and the City of Sacramento City Manager or designee provide project oversight and approve an annual scope of work for the Water Forum 2.0 effort, including a schedule and budget, that supports established priorities.

Kerry Schmitz, *Sacramento County*

Anne Sanger, *City of Sacramento*

Tim Murphy, *Sacramento Regional Builders Exchange*

Jim Ray, *North State Building Industry Association*

Ron Stork, *Friends of the River*

Ted Rauh, *Environmental Council of Sacramento*

Gary Bardini, *Sacramento Area Flood Control Agency*

Alex Harold, *SMUD*



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**WATER FORUM 2.0
PARTICIPATING ORGANIZATIONS**

Thank you to the organizations and their representatives that are devoting countless hours to participating in Water Forum 2.0 negotiations. The Water Forum would not be possible without the dedication of its members.

Business Caucus

- AKT Development*
- Associated General Contractors
- L3Harris (formerly Aerojet/Rocketdyne)
- North State Building Industry Association*
- Sacramento Association of Realtors*
- Sacramento Metropolitan Chamber of Commerce*
- Sacramento Regional Builders Exchange (SRBX)
- Green Acres Nursery & Supply

Environmental Caucus

- Environmental Council of Sacramento*
- Friends of the River*
- Save the American River Association*
- Sierra Club Mother Lode Chapter*

Public Caucus

- American River Flood Control District
- American River Parkway Foundation
- City of Rancho Cordova
- City of Sacramento*
- Effie Yeaw Nature Center
- League of Women Voters, Sacramento County *
- Placer County
- Sacramento Area Council of Governments
- Sacramento Area Flood Control Agency (SAFCA)

- Sacramento County*
- Sacramento Regional Parks
- Sacramento Valley Conservancy
- SMUD

Water Caucus

- California American Water*
- Carmichael Water District*
- Citrus Heights Water District*
- City of Folsom*
- City of Roseville*
- City of Sacramento*
- Del Paso Manor Water District*
- East Bay Municipal Utilities District
- El Dorado Irrigation District*
- El Dorado Water Agency*
- Elk Grove Water District*
- Fair Oaks Water District*
- Florin County Water District*
- Golden State Water Company / Arden-Cordova Water District*
- Orange Vale Water Company*
- Placer County Water Agency*
- Rancho Murieta Community Service District*
- Regional Water Authority*
- Rio Linda/Elverta Community Water District*
- Sacramento Suburban Water District*
- Sacramento County Water Agency*
- San Juan Water District*

** Denotes organization that was a signatory to the 2000 agreement.*

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FOLLOW US



September 16, 2024
Staff Report Briefing Materials
AGENDA ITEM X.1
Maintenance Work Report

FAIR OAKS WATER DISTRICT

GENERAL MANAGER'S REPORT TO BOARD OF DIRECTORS SEPTEMBER 16, 2024 REGULAR MEETING

SUBJECT: 2024 METERED WATER ANALYSIS
 STATUS: Information Item
 REPORT AS OF: August 31, 2024

| Parcel Count - by water service connection status | | | | |
|---|--------------------------|------------------------------------|--------------------------|--------|
| Connected | Shared Meter Residential | Shared Meter Offices Commercial | Not Yet Connected Vacant | Total |
| 13,689 | 474 | 72 | 356 | 14,591 |

| Service Count - by service type | | | | | |
|---------------------------------|---------------|--------------|------------|----------|---------------|
| | Active | Disconnected | | Total | |
| | | Maintenance | Collection | No Meter | Meter |
| Single Family | 12,826 | 152 | 15 | 0 | 12,993 |
| Multi Family | 620 | 3 | 0 | 0 | 623 |
| Commercial | 293 | 11 | 1 | 0 | 305 |
| Industrial | 0 | 0 | 0 | 0 | 0 |
| Institutional | 90 | 9 | 0 | 2 | 97 |
| Irrigation | 223 | 32 | 4 | 0 | 259 |
| Fire | 99 | 2 | 0 | 101 | 0 |
| | | | Subtotal | 103 | 14,277 |
| Total | 14,151 | 209 | 20 | | 14,380 |

| Service Count - by meter size | | | | | | | | | | |
|-------------------------------|--------|------|-----|----|----|----|----|-----|--------|--|
| | 1" | 1.5" | 2" | 3" | 4" | 6" | 8" | 10" | Total | |
| Metered | 13,327 | 601 | 303 | 13 | 17 | 9 | 4 | 3 | 14,277 | |
| Not Metered | 2 | 0 | 1 | 0 | 35 | 41 | 23 | 1 | 103 | |

| 2024 Water Supply - units of production: acre-feet (AF) | | | | | | | | | | | | | |
|---|---------------|---------------|---------------|---------------|---------------|-----------------|-----------------|-----------------|-------------|-------------|-------------|-------------|-----------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
| SW | 237.54 | 291.39 | 368.35 | 485.21 | 832.29 | 1,155.76 | 1,359.83 | 1,232.23 | | | | | 5,962.60 |
| GW | 109.87 | 31.73 | 30.87 | 39.83 | 80.53 | 94.19 | 120.91 | 137.12 | | | | | 645.05 |
| CWD | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | | | 0.00 |
| Total | 347.41 | 323.12 | 399.22 | 525.04 | 912.82 | 1,249.95 | 1,480.74 | 1,369.35 | 0.00 | 0.00 | 0.00 | 0.00 | 6,607.65 |

| Groundwater Supply - percentage (%) | | | | | | | | | | | | | |
|-------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
| 2024 | 32% | 10% | 8% | 8% | 9% | 8% | 8% | 10% | | | | | 10% |

| Drought Reduction By Volume - acre-feet (AF) | | | | | | | | | | | | | |
|--|--------|--------|--------|--------|----------|----------|----------|----------|-----|-----|-----|-----|----------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
| 2024 | 347.41 | 323.12 | 399.22 | 525.04 | 912.82 | 1,249.95 | 1,480.74 | 1,369.35 | | | | | 6,607.65 |
| 2013 | 401.21 | 428.28 | 661.68 | 839.24 | 1,340.13 | 1,495.23 | 1,741.64 | 1,631.80 | | | | | 8,539.21 |
| % | 13.41 | 24.55 | 39.67 | 37.44 | 31.89 | 16.40 | 14.98 | 16.08 | | | | | 22.62 |

| Residential Water Use - residential gallons per-capita per day (R-GCPD) ¹ | | | | | | | | | | | | | |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Average |
| 2024 | 76 | 75 | 87 | 118 | 199 | 281 | 322 | 298 | | | | | 182 |

¹ Based on population of 36,226 and 75% of Water Supply used for Residential



Monthly Maintenance Work Report

| Date | Address | Type |
|-------------------------|------------------------|------------|
| AMR Replacements | Monthly Total | 67 |
| AMR / R900i # | | |
| 8/1/2024 | 5212 BLOSSOMWOOD CT | 1579849216 |
| 8/1/2024 | 5225 LINCOLN VILLA WAY | 1579831080 |
| 8/1/2024 | 7501 SUNSET AVE | 1579256982 |
| 8/1/2024 | 7507 WESTOVER CT | 1580887400 |
| 8/1/2024 | 4409 MONTCURVE BLVD | 1579075854 |
| 8/1/2024 | 4160 BROOKHILL DR | 1579096932 |
| 8/1/2024 | 4531 OAK GLEN WAY | 1579076592 |
| 8/1/2024 | 4611 OAK GLEN WAY | 1579094328 |
| 8/1/2024 | 4571 OXBOW RIDGE PL | 1580814922 |
| 8/1/2024 | 4581 OXBOW RIDGE PL | 1580816770 |
| 8/5/2024 | 8858 EVENING STAR CT | 1579853890 |
| 8/8/2024 | 4847 KITTY HAWK ST | 1577328432 |
| 8/8/2024 | 9023 LEEDY LN | 1577266960 |
| 8/8/2024 | 4913 SKYWAY DR | 1574027772 |
| 8/8/2024 | 4936 SKYWAY DR | 1574016682 |
| 8/8/2024 | 8996 LEEDY LN | 1574611950 |
| 8/8/2024 | 4801 SQUADRON CT | 1574019212 |
| 8/8/2024 | 8585 HILTON WAY | 1580839632 |
| 8/8/2024 | 9005 PHOENIX AVE | 1574031004 |
| 8/8/2024 | 5201 TUCSON CIR | 1574031732 |
| 8/8/2024 | 5209 WAGON WAY | 1574008368 |
| 8/8/2024 | 5232 SIMONE PL | 1574006704 |
| 8/8/2024 | 8908 BEDFORD AVE | 1579775856 |
| 8/8/2024 | 8924 AMERIGO AVE | 1578385768 |
| 8/8/2024 | 5612 NORWAY DR | 1579843144 |
| 8/8/2024 | 5105 OLEAN ST | 1574025488 |
| 8/8/2024 | 9196 MADISON GREENS LN | 1579094672 |
| 8/8/2024 | 5305 FLYWAY DR | 1574019190 |
| 8/8/2024 | 5359 FLYWAY DR | 1574025484 |
| 8/8/2024 | 8024 GLENBAR WAY | 1578430534 |

| Date | Address | Type |
|-----------|-------------------------|------------|
| 8/8/2024 | 8056 HIDDEN VIEW CIR | 1579097446 |
| 8/8/2024 | 8617/8619 WINDING WAY | 1577328450 |
| 8/8/2024 | 8510 ROLLING GREEN WAY | 1577334618 |
| 8/8/2024 | 4841 SHAMROCK DR | 1579088758 |
| 8/9/2024 | 9062 HIGH FLIGHT CT | 1574413522 |
| 8/9/2024 | 8933/8935 LEEDY LN | 1579076068 |
| 8/9/2024 | 5445 YDRA CT | 1579093518 |
| 8/9/2024 | 7990 GLENBAR WAY | 1574028056 |
| 8/9/2024 | 7979 VIA ROMA DR | 1574029792 |
| 8/9/2024 | 8072 ARCHER AVE | 1574030628 |
| 8/9/2024 | 8123-8127 PLUMERIA AVE | 1579255362 |
| 8/9/2024 | 8140/8142 PLUMERIA AVE | 1574029774 |
| 8/9/2024 | 4420 BIJAN CT | 1574023610 |
| 8/9/2024 | 4505 CHICAGO AVE | 1574030616 |
| 8/9/2024 | 8245 PLUMERIA AVE | 1574028052 |
| 8/13/2024 | 9050 SUNSET AVE | 1580853980 |
| 8/20/2024 | 4529 CAHUENGO CT | 1577278584 |
| 8/20/2024 | 9040 LA SERENA DR | 1574028034 |
| 8/20/2024 | 8911 VISAGE CIR | 1579090468 |
| 8/20/2024 | 8830 BARRISTER LN | 1579784850 |
| 8/20/2024 | 4420 MARTSMITH WAY | 1574016664 |
| 8/20/2024 | 8842 WINDING WAY | 1579254804 |
| 8/20/2024 | 4101 DETERMINED CT | 1574029778 |
| 8/20/2024 | 8731 CURRAGH DOWNS DR | 1579249596 |
| 8/20/2024 | 8820 TRIPLE CROWN CT | 1579249614 |
| 8/23/2024 | 8381 FRIAR TUCK WAY | 1579094692 |
| 8/23/2024 | 8418 RUGGLES CT | 1577333386 |
| 8/28/2024 | 4500 STONEWALL DR | 1576335328 |
| 8/28/2024 | 4545 OLIVEGATE DR | 1576340400 |
| 8/28/2024 | 9160 MADISON AVE | 1579249602 |
| 8/28/2024 | 5332 RIMWOOD DR | 1576349330 |
| 8/28/2024 | 4900-4948 STAMAS LN | 1574028058 |
| 8/28/2024 | 4928 WINDSOR VILLAGE LN | 1574024520 |
| 8/28/2024 | 4645 PLANTATION DR | 1577302368 |
| 8/29/2024 | 7142 SUNSET AVE | 1576348450 |
| 8/29/2024 | 4839 VIR MAR ST | 1574028044 |

| Date | Address | Type |
|-----------|------------------|------------|
| 8/30/2024 | 4914 GASTMAN WAY | 1568528782 |

| Meters Replaced | Monthly Total | 79 | Meter # | Size |
|-----------------|-----------------------|----|----------|------|
| 8/1/2024 | 7501 SUNSET AVE | | 61336724 | 1.5 |
| 8/1/2024 | 7705 MAGNOLIA AVE | | 16411275 | 1 |
| 8/5/2024 | 3786 FAIR HILL RD | | 61336718 | 1.5 |
| 8/5/2024 | 3796 FAIR HILL RD | | 61336730 | 1.5 |
| 8/5/2024 | 8117/8119 DESERET AVE | | 61336720 | 1.5 |
| 8/5/2024 | 8121/8123 DESERET AVE | | 61336722 | 1.5 |
| 8/6/2024 | 8780 MADISON AVE | | 61102067 | 2 |
| 8/6/2024 | 8780 MADISON AVE | | 61336475 | 2 |
| 8/6/2024 | 8125 COUNTRY VISTA LN | | 61336477 | 2 |
| 8/7/2024 | 7524 PINERIDGE LN | | 61336470 | 2 |
| 8/7/2024 | 5810 PECAN AVE | | 61336467 | 2 |
| 8/7/2024 | 9160/9200 MADISON AVE | | 61336476 | 2 |
| 8/7/2024 | 5810 PECAN AVE | | 61336479 | 2 |
| 8/7/2024 | 5515 MAIN AVE | | 61336480 | 2 |
| 8/8/2024 | 4914-4924 VIR MAR ST | | 61336473 | 2 |
| 8/8/2024 | 10239 FAIR OAKS BLVD | | 61336721 | 1.5 |
| 8/12/2024 | 4957 VIR MAR ST | | 61336471 | 2 |
| 8/12/2024 | 4307 NEW YORK AVE | | 61336478 | 2 |
| 8/12/2024 | 4914-4924 VIR MAR ST | | 61336472 | 2 |
| 8/12/2024 | 4914-4924 VIR MAR ST | | 61336474 | 2 |
| 8/14/2024 | 4825 HAZEL AVE | | 61336466 | 2 |
| 8/14/2024 | 7840 MADISON AVE | | 61336468 | 2 |
| 8/14/2024 | 4301 SUNRISE BLVD | | 61336461 | 2 |
| 8/14/2024 | 4343 SUNRISE BLVD | | 61336464 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336456 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336457 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336458 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336459 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336460 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336462 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336463 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336465 | 2 |
| 8/15/2024 | 8780 MADISON AVE | | 61336469 | 2 |

| Date | Address | Type | |
|-----------|----------------------------|----------|---|
| 8/19/2024 | 11427 FAIR OAKS BLVD | 61336455 | 2 |
| 8/20/2024 | 4466-4510 SAN JUAN AVE | 61336454 | 2 |
| 8/20/2024 | 10511-10519 FAIR OAKS BLVD | 61336452 | 2 |
| 8/21/2024 | 4928 VIR MAR ST | 61336451 | 2 |
| 8/27/2024 | 8541 ANNETTE ENGEL WAY | 17553871 | 1 |
| 8/27/2024 | 8545 ANNETTE ENGEL WAY | 17553872 | 1 |
| 8/27/2024 | 8537 ANNETTE ENGEL WAY | 17553873 | 1 |
| 8/27/2024 | 8533 ANNETTE ENGEL WAY | 17553870 | 1 |
| 8/27/2024 | 8549 ANNETTE ENGEL WAY | 16411312 | 1 |
| 8/27/2024 | 8548 HANS ENGEL WAY | 17553864 | 1 |
| 8/27/2024 | 8513 ANNETTE ENGEL WAY | 17553866 | 1 |
| 8/27/2024 | 8521 ANNETTE ENGEL WAY | 17553869 | 1 |
| 8/28/2024 | 8512 HANS ENGEL WAY | 17553851 | 1 |
| 8/28/2024 | 8504 ANNETTE ENGEL WAY | 17553845 | 1 |
| 8/28/2024 | 8528 ANNETTE ENGEL WAY | 17553844 | 1 |
| 8/28/2024 | 8515 HANS ENGEL WAY | 17553854 | 1 |
| 8/28/2024 | 8524 HANS ENGEL WAY | 17553840 | 1 |
| 8/28/2024 | 8516 HANS ENGEL WAY | 17553865 | 1 |
| 8/28/2024 | 8508 HANS ENGEL WAY | 17553867 | 1 |
| 8/28/2024 | 8543 HANS ENGEL WAY | 17553839 | 1 |
| 8/28/2024 | 8501 HANS ENGEL WAY | 17553852 | 1 |
| 8/28/2024 | 8519 HANS ENGEL WAY | 17553850 | 1 |
| 8/28/2024 | 8540 HANS ENGEL WAY | 17553849 | 1 |
| 8/28/2024 | 8679 CREEKWOOD WAY | 17553848 | 1 |
| 8/28/2024 | 8509 HANS ENGEL WAY | 17553847 | 1 |
| 8/28/2024 | 8517 HANS ENGEL WAY | 17553853 | 1 |
| 8/28/2024 | 8532 HANS ENGEL WAY | 17553843 | 1 |
| 8/28/2024 | 8536 HANS ENGEL WAY | 17553842 | 1 |
| 8/28/2024 | 8958 QUAIL GLEN CT | 17553859 | 1 |
| 8/28/2024 | 10542 FAIR OAKS BLVD | 17553860 | 1 |
| 8/28/2024 | 8959 QUAIL GLEN CT | 17553862 | 1 |
| 8/29/2024 | 8520 HANS ENGEL WAY | 17553787 | 1 |
| 8/29/2024 | 8500 HANS ENGEL WAY | 17553778 | 1 |
| 8/29/2024 | 8504 HANS ENGEL WAY | 17553777 | 1 |
| 8/29/2024 | 8528 HANS ENGEL WAY | 17553776 | 1 |
| 8/29/2024 | 8673 CREEKWOOD WAY | 17553868 | 1 |

| Date | Address | Type | |
|-----------|---------------------|----------|---|
| 8/29/2024 | 8523 CREEKWOOD WAY | 17553841 | 1 |
| 8/29/2024 | 8525 HANS ENGEL WAY | 17553788 | 1 |
| 8/29/2024 | 8518 CREEKWOOD WAY | 17553783 | 1 |
| 8/29/2024 | 8547 HANS ENGEL WAY | 17553775 | 1 |
| 8/29/2024 | 8510 DOMINIQUE CT | 17553790 | 1 |
| 8/29/2024 | 8500 DOMINIQUE CT | 17553789 | 1 |
| 8/29/2024 | 8501 DOMINIQUE CT | 17553786 | 1 |
| 8/29/2024 | 8520 DOMINIQUE CT | 17553785 | 1 |
| 8/29/2024 | 8505 HANS ENGEL WAY | 17553784 | 1 |
| 8/29/2024 | 8528 CREEKWOOD WAY | 17553863 | 1 |

| Leaks | Monthly Total | 8 | Detail |
|-----------|------------------------|---|-----------------------------|
| 8/1/2024 | 4421 PLANTATION | | 1" SETTER LEAK |
| 8/2/2024 | 9160 MADISON AVE | | T-MAIN LEAK |
| 8/15/2024 | 8700 CASA DEL RIO | | 1" POLY SVC LEAK |
| 8/20/2024 | 5221 LINCOLN VILLA WAY | | 1" COPPER SVC LEAK |
| 8/27/2024 | 5200 RAVINE VIEW LN | | 1" COPPER SVC LEAK |
| 8/28/2024 | 5305 HIBISCUS DR | | 1" COPPER SVC LEAK |
| 8/28/2024 | 4444 SAN JUAN AVE | | 1" COPPER SVC LEAK (DAMAGE) |
| 8/28/2024 | 5200 PRIMROSE DR | | MAIN VALVE LEAK |

| Distribution Repairs | Monthly Total | 4 | Detail |
|----------------------|------------------------|---|------------------------|
| 8/7/2024 | 4421 PLANTATION DR | | 1" SETTER REPLACE |
| 8/21/2024 | 9160 MADISON AVE | | T-MAIN REPAIR |
| 8/26/2024 | 5221 LINCOLN VILLA WAY | | 1" SVC REPAIR |
| 8/28/2024 | 4444 SAN JUAN AVE | | 1" SVC REPAIR (DAMAGE) |

| System Upgrades | Monthly Total | 3 | Detail |
|-----------------|-------------------|---|----------------|
| 8/1/2024 | 7501 SUNSET AVE | | NEW 1.5" METER |
| 8/5/2024 | 4802 SAN JUAN AVE | | NEW 1.5" METER |
| 8/21/2024 | 8700 CASA DEL RIO | | 1" SVC UPGRADE |

| System Maintenance | Year to Date |
|----------------------------------|--------------|
| WATER MAIN VALVES MAINTAINED YTD | 568 |
| FIRE HYDRANTS MAINTAINED YTD | 91 |

September 16, 2024
Staff Report Briefing Materials
AGENDA ITEM X.2
Capital Projects Status Report

FAIR OAKS WATER DISTRICT
CAPITAL PROJECTS STATUS UPDATE: August 31, 2024

| Project Description | 2024 Year-to-Date | | | | | | | | Total Project | | | | Project Status Comments | |
|--|----------------------|------------------|-------------------|------------------------|------------------------|---------------------|-------------------------|-------------------|---------------------------|------------------------|------------------------------|-----------------------------------|-------------------------|--|
| | 2024 Approved Budget | Budget Transfers | 2023 C/F** | Adjusted Budget Amount | Year-to-Date-Expenses | Remaining Funds | YTD Percent \$ Expended | Percent Completed | Total Budget/Fund to Date | Total Expenses to Date | Total Project Remaining Fund | Total Project Percent \$ Expended | | Prior Years Expenses (WIP Projects) |
| 1 New York Well Design (C24WTNYWD) | \$ - | \$ - | \$ 23,404 | \$ 23,404 | \$ 858.30 | \$ 22,546 | 4% | 96% | \$ 365,546 | \$ 343,001 | \$ 22,546 | 94% | \$ 342,142 | Design plans are being revised by consultant per FOWD feedback. |
| 2 New York Well Drilling & Equipment (C24WTNYWDE) | 2,940,000 | - | - | 2,940,000 | 32,007.40 | 2,907,993 | 1% | 50% | 3,855,744 | 947,751 | 2,907,993 | 25% | 915,744 | Delivery of pump, motor, and 3R valves planned for January 2025. |
| 3 Skyway Drilling & Equipment (C24WTSDE) | - | - | 341,966 | 341,966 | 331,485.06 | 10,481 | 97% | 99% | 2,762,903 | 2,752,421 | 10,481 | 100% | 2,420,936 | The project is complete. Work left to be done involves paperwork for the grant. |
| 4 Northridge Well Replacement - Design (C24WTNWRD) | 450,000 | - | - | 450,000 | 16,445.39 | 433,555 | 4% | 0% | 450,000 | 16,445 | 433,555 | 4% | - | Design is underway. |
| 5 Northridge Well Replacement - Equipping (C24WTNWRE) | 1,450,000 | - | - | 1,450,000 | - | 1,450,000 | 0% | 0% | 1,450,000 | - | 1,450,000 | 0% | - | |
| 6 Gum Ranch Tank Site (C24WTGRTS) | 214,000 | - | 56,335 | 270,335 | 471.01 | 269,864 | 0% | 14% | 317,700 | 47,836 | 269,864 | 15% | 47,365 | |
| Subtotal Wells & Tanks | \$ 5,054,000 | \$ - | \$ 421,705 | \$ 5,475,705 | \$ 381,267.16 | \$ 5,094,438 | | | \$ 9,201,892 | \$ 4,107,454 | \$ 5,094,438 | | \$ 3,726,187 | |
| 7 Hydrant Upgrades (C24TDHU) | \$ 250,000 | \$ - | \$ 3,200 | \$ 253,200 | \$ 153,382.51 | \$ 99,817 | 61% | 70% | \$ 253,200 | \$ 153,383 | \$ 99,817 | 61% | \$ - | |
| 8 New Hydrants (C24TDNH) | 80,000 | - | - | 80,000 | 25,900.33 | 54,100 | 32% | 70% | 80,000 | 25,900 | 54,100 | 32% | - | |
| 9 Minor Main Upgrades (C24TDMU) | 75,000 | - | - | 75,000 | 21,380.00 | 53,620 | 29% | 50% | 75,000 | 21,380 | 53,620 | 29% | - | |
| 10 Services Upgrade (C24TDSU) | 538,200 | - | - | 538,200 | 265,661.73 | 272,538 | 49% | 70% | 538,200 | 265,662 | 272,538 | 50% | - | |
| 11 Developer's Paid - Service Installation and Main Line Projects* | 59,100 | - | 112,558 | 171,658 | 16,496.27 | 155,162 | 10% | 10% | 241,302 | 86,140 | 155,162 | 36% | 69,644 | |
| 12 Replacement of Four Distribution Sampling Stations (C24TDSS) | 20,000 | - | - | 20,000 | 2,235.23 | 17,765 | 11% | 25% | 20,000 | 2,235 | 17,765 | 11% | - | |
| Subtotal | \$ 1,022,300 | \$ - | \$ 115,758 | \$ 1,138,058 | \$ 485,056.07 | \$ 653,002 | | | \$ 1,207,702 | \$ 554,700 | \$ 653,002 | | \$ 69,644 | |
| 13 Hazel Ave. Widening Project Phase III (C24TD255) | \$ - | \$ - | \$ 1,976 | \$ 1,976 | \$ - | \$ 1,976 | 0% | 100% | \$ 1,481,632 | \$ 1,479,656 | \$ 1,976 | 100% | \$ 1,479,656 | Complete. |
| 14 ARV's and Blow-offs (C24TDARV) | 50,000 | - | - | 50,000 | 8,436.22 | 41,564 | 17% | 50% | 50,000 | 8,436 | 41,564 | 17% | - | |
| 15 Replace 12" Steel Main New York Ave. (C24TDNYASW) | 2,132,000 | - | - | 2,132,000 | 24,168.99 | 2,107,831 | 1% | 5% | 2,376,800 | 268,969 | 2,107,831 | 11% | 244,800 | Contractor is continuing work on project, having already completed main installation from New York wellsite towards Winding Way. |
| 16 T-Main Replacement Phase I (Skyway Dr. to Hazel) (C24TDSH) | 145,000 | - | - | 145,000 | 92.35 | 144,908 | 0% | 0% | 145,000 | 92 | 144,908 | 0% | - | Revising order of T-main replacement to coincide with a Sac County overlay on Madison Ave. between Blue Oak and Winding Oak Dr. RFP has been developed for soliciting design services. |
| 17 County Overlay Project- Madison, Kenneth to McKay (C24TDHAKM) | 100,000 | - | - | 100,000 | - | 100,000 | 0% | 0% | 100,000 | - | 100,000 | 0% | - | Sacramento County DOT reported this portion of their project is being moved to the spring of 2026. |
| 18 Greenvale Improvements (C24TDGI) | 55,000 | - | - | 55,000 | - | 55,000 | 0% | 0% | 55,000 | - | 55,000 | 0% | - | |
| 19 Riverfront Lane Service Upgrade (C24TDRFL) | 90,900 | - | - | 90,900 | 1,330.30 | 89,570 | 1% | 8% | 100,001 | 10,431 | 89,570 | 10% | 9,101 | Easements and exhibits have been drafted for review and resident's signatures. Staff reviewing options for main replacement. |
| Subtotal | \$ 2,572,900 | \$ - | \$ 1,976 | \$ 2,574,876 | \$ 34,028 | \$ 2,540,848 | | | \$ 4,308,433 | \$ 1,767,585 | \$ 2,540,848 | | \$ 1,733,557 | |
| TOTAL CAPITAL IMPROVEMENT PROGRAM | \$ 8,649,200 | \$ - | \$ 539,439 | \$ 9,188,639 | \$ 900,351.09 | \$ 8,288,288 | | | \$ 14,718,027 | \$ 6,429,739 | \$ 8,288,288 | | \$ 5,529,388 | |
| 20 AMR Replacement (M24MMAMR) | \$ 250,000 | \$ - | \$ 39,650 | \$ 289,650 | \$ 92,660.36 | \$ 196,990 | 32% | 70% | \$ 289,650 | \$ 92,660 | \$ 196,990 | 40% | - | On-going. |
| 21 Large Meter Replacement (M24MMLMR) | 25,000 | - | - | 25,000 | 263.30 | 24,737 | 1% | 0% | 25,000 | 263 | 24,737 | 1% | - | |
| 22 Meter Replacement (M24MMMR) | 140,000 | - | 28,959 | 168,959 | 75,048.81 | 93,910 | 44% | 70% | 168,959 | 75,049 | 93,910 | 44% | - | On-going. |
| 23 Meter Installation - Residential (M24MMMRRES) | 5,000 | - | - | 5,000 | 6,056.68 | (1,057) | 121% | 100% | 5,000 | 6,057 | (1,057) | 121% | - | On-going. |
| METER MAINTENANCE PROGRAM | \$ 420,000 | \$ - | \$ 68,609 | \$ 488,609 | \$ 174,029.15 | \$ 314,579 | | | \$ 488,609 | \$ 174,029 | \$ 314,579 | | \$ - | |
| 24 10317 Corporate Yard Project (A24BUMQDC) | \$ 200,000 | \$ - | \$ - | \$ 200,000 | \$ 91,390.13 | \$ 108,610 | 46% | 35% | \$ 394,500 | \$ 285,890 | \$ 108,610 | 72% | \$ 194,500 | G/A continues working on resubmitting plans to Sacramento County. FOWD is paying County review fees as they are being received. |
| 25 10326 Admin. Building (A24BUNB) | \$ 5,000 | \$ - | \$ - | \$ 5,000 | \$ - | \$ 5,000 | 0% | 0% | \$ 5,000 | \$ - | \$ 5,000 | 0% | - | |
| GRAND TOTAL | \$ 9,274,200 | \$ - | \$ 608,048 | \$ 9,882,248 | \$ 1,165,770.37 | \$ 8,716,477 | | | \$ 15,606,135 | \$ 6,889,658 | \$ 8,716,477 | | \$ 5,723,888 | |

*New Business development pays for services rendered (this item is a pass through).
 **2023 Carryforward funding approved by the Board on January 16, 2024 and March 18, 2024 Regular Board Meetings.
 ***New York Well 12-inch Replacement Project includes both North and South of Main.



September 16, 2024

Staff Report Briefing Materials

AGENDA ITEM X.3

Authorizations of Additional Funding



GENERAL MANAGER'S REPORT
September 16, 2024 REGULAR BOARD MEETING
Report as of August 31, 2024

X.3 Authorizations of Additional Funding

Accounting for 2024 Contingency Fund
Project No. E24CONT

| <u>Date</u> | <u>Description</u> | <u>Beginning Balance</u> | <u>Amount Transferred</u> | <u>Ending Balance</u> |
|-------------------------------|--------------------------------|--------------------------|------------------------------|-----------------------|
| 1/1/2024 | Beginning Balance | \$ 200,000.00 | \$ - | \$ 200,000.00 |
| 1/16/2024 | SWRCB - Water System Fees | 200,000.00 | (500.00) | 199,500.00 |
| 1/16/2024 | Deferred Compensation | 199,500.00 | (4,250.00) | 195,250.00 |
| 3/18/2024 | Hazel Avenue Project #2004 | 195,250.00 | (29,616.00) | 165,634.00 |
| 3/18/2024 | Gum Ranch Unit 2 Project #1607 | 165,634.00 | (41,969.00) | 123,665.00 |
| 8/19/2024 | Property Insurance | 123,665.00 | (7,800.00) | 115,865.00 |
| 8/19/2024 | Aggregate, Sand & Gravel | 115,865.00 | (2,500.00) | 113,365.00 |
| 8/19/2024 | Equipment & Tools Rentals | 113,365.00 | (1,000.00) | 112,365.00 |
| 8/19/2024 | Distribution Repairs | 112,365.00 | (7,500.00) | 104,865.00 |
| Total from Contingency | | | <u>\$ (95,135.00)</u> | |

Funds Drawn from Reserves

| | |
|--|-----------------------------|
| Transmission Main Break at the Corner of Pershing Ave. and Chestnut Ave. | \$ 325,000.00 |
| Total from Reserves | <u>\$ 325,000.00</u> |

| | |
|---|-----------------------------|
| Total Authorizations of Additional Funding | <u>\$ 420,135.00</u> |
|---|-----------------------------|



September 16, 2024
Staff Report Briefing Materials
AGENDA ITEM X.5
Claims Against District



FAIR OAKS WATER DISTRICT

GENERAL MANAGER'S REPORT TO BOARD OF DIRECTORS SEPTEMBER 16, 2024 REGULAR MEETING

SUBJECT: Processing of Claims
 STATUS: Information Item
 REPORT AS OF: August 31, 2024

DISTRICT CLAIMS RECEIVED

| Claim # | Date Claim Received | Type of Claim | Claim Amount | JPIA Contacted ? | Claim Status | Settlement Amount |
|---------|---------------------|---------------|--------------|------------------|--------------|-------------------|
| 24-01 | 6/14/2024 | Property | None Given | Yes | Denied | \$0.00 |
| | | | | | | |
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